UNOFFICAL NORCO COLLEGE
CURRICULUM COMMITTEE MINUTES
April 8, 2024 - 2:00 pm
ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson.......................... Math, Engineering, Comp. Sci & Game Development –
                                    Curriculum Chair
Nicole C. Brown....................... Office of Academic Affairs
Dr. Teresa Friedrich Finnern .... Natural Sciences, Health and Kinesiology
Jeff Mulari .... Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate
Vivian Harris........................... Library
Dr. Melissa Wilson .... Social and Behavioral Sciences
Dr. Jessica Dobson .... Communications, Humanities and Languages
Debra Karrer........................... Dean of Instruction Office – IDC

Members Absent:

Dr. Quinton Bemiller................ Interim Vice President of Academic Affairs
Dr. Courtney Doussett .... Dean of Instruction
Kim Kamerin .... Visual and Performing Arts
Vacant .... Applied Technologies and Apprenticeships
Dr. Sigrid Willaims .... Human & Public Services
Abigal Tan .... ASNC
Nicholas Franco....................... Articulation Officer
Dr. Patrica Avila .... Guidance Department
John Alpay............................. Business and Management

Guest:

Dr. Roger Perez .... Dean of Instruction
Michael Bobo .... Communications, Humanities and Languages

    A. Minutes March 25, 2025. MSC: M/ J. Dobson, S/ V. Harris * HOLD. Did not have quorum. Nicole removed the duplicate entry of Dr. Doussett from the absent list.

    B. Agenda April 8, 2025 MSC: M/ J. Dobson, S/ T. Friedrich Finnern * HOLD. Did not have quorum. Only addressed discussion items.

    C. Discussion items:
        1. CCN Templates guidance documents for Phase IIA - Brian went over the templates and Nicole created links for the CCN Templates and CCN Sample COR in the Curriculum Committee website under "Links to State Resources". https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/course-outline-of-records-submission Dr. Dobson spoke about the supported courses embedded templates. ENGL-91 to ENGL-C1000.

2. On the CurrIQUnet Maverick website, there is a message about launch deadlines for the 26/27 catalog.
   - Common Course Numbering Courses: September 19, 2025.
   - CCN Approval Deadline for Facilitators and Chairs: September 26, 2025
   - All other Proposals (Courses and Programs): October 3,2025
   - Approval Deadlines for Facilitators and Chairs: October 10, 2025.

Action Items:

D. Distance education modification: * HOLD. Not quorum to vote.
1. COMM-C1000DE   Introduction to Public Speaking   *MNR
2. HUM-9DE   American Voices   *NR

E. Norco College Information item: NONE

F. RCC and MVC Information Items:

1. Course Exclusion:
   a) SCE-804   Engaging Topics for Lifelong Learners   *M
   b) SCE-809   Computer Basics for Lifelong Learners   *M
   c) SCE-811   Drawing and Painting for Lifelong Learners   *M
   d) SCE-813   Healthy Aging for Lifelong Learners   *M
   e) SCE-830   Mature Driver Improvement for Lifelong Learners   *M
   f) SCE-840   Craft Design for Lifelong Learners   *M

2. Course Minor Modification:
   a)   JOU-2   Intermediate Reporting/Newswriting *MR

3. Course Minor Modification:
   a) KIN-ADT   Kinesiology *M

G. Open Forum: NONE
Adjourned: 2:16 pm

Next Meeting: April 8, 2025 *

2024	2025
08/27/24	JAN- No MTG.
09/10/24	02/25/25
09/24/24	03/11/25
10/08/24	03/25/25
10/22/24	04/08/25
11/12/24	04/22/25
11/21/24 *	05/13/25
DEC. No MTG	05/27/25

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve thecurriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.