

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

May 28, 2024 - 2:00 pm

ZOOM for non-voting members and OC\*116 for voting members

<https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09>

Brian Johnson chaired the meeting.

### Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair  
Dr. Carol Farrar ..... Interim Vice President of Academic Affairs  
Nicole C. Brown.....Office of Academic Affairs  
Elisa Chung ..... Math, Engineering, Computer Sci.& Game Development  
Dr. Teresa Friedrich Finnern .... Natural Sciences, Health and Kinesiology - Alternate  
John Alpay..... Business and Management  
Dr. Suzanne Witmer ..... Natural Sciences, Health and Kinesiology  
Melissa Wilson ..... Social and Behavioral Sciences  
Nicholas Franco..... Articulation Officer  
Lisa Martin..... Guidance Department  
Dr. Sarah Burnett ..... Human & Public Services  
Jesus Andrade ..... ASNC  
Valerie Cruz Lopez ..... ASNC

### Members Absent:

Dr. Jessica Dobson..... Communications, Humanities & Languages  
Vivian Harris..... Library  
Dr. Courtney Doussett ..... Dean of Instruction  
Debra Karrer..... Dean of Instruction Office – IDS

### Guest:

Jay McDaniel..... Chemistry – Adjunct faculty

- A. Agenda May 28, 2024. MSC: M/ S. Witmer, S/ L. Martin \* 8-Yeas, 0 Nays, 0 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA 92028.
- B. Minutes May 14, 2024 MSC: M/ L. Martin, S/ N. Franco \* 8-Yeas, 0 Nays, 0 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA 92028.

### C. Discussion items:

1. Interdisciplinary degree council proposal – Nicole sent the document to all Curriculum committee members via email. Committee engaged in discussion on what qualifies a program to be interdisciplinary. Kelly Douglas RCC chair wrote this for the entire district. We don't have a process to modify programs with several disciplines. The committee has an issue with it being called a council and should be more of a workshop. There isn't a good definition for an ADT in

the proposal and process looks too complicated. Brian will take our feedback back to district.

### **Action Items:**

D. Norco curriculum chair vote – Curriculum committee voted to have Brian Johnson as Curriculum Committee chair for another two years. MSC: M/ T. Friedrich Finnern, S/ L. Martin \* 8-Yeas, 0 Nays, 0 abstain.

E. Course Major Modification:

1. KIN-38 Stress Management \*NR MSC: M/ J. Alpay, S/ S. Witmer \* 8-Yeas, 0 Nays, 0 abstain.

F. Distance Education: Items 1 & 2 voted together. MSC: M/ L. Martin, S/ J. Alpay \* 8-Yeas, 0 Nays, 0 abstain.

1. MAT-32DE Introduction to Symbolic Logic \*MN
2. PHI-32DE Introduction to Symbolic Logic \*MNR

G. General Education Modification:

A. LIB-1 Introduction to Information Literacy \*MNR - Proposal to add LIB 1 to RCCD GE Area 7: Lifelong Learning and Self-Development. MSC: M/ L. Martin, S/ S. Witmer \* 8-Yeas, 0 Nays, 0 abstain.

B. New Course: \*These courses were held at the 5/14/24 curriculum meeting.

1. AHS-60 Special Topics in Art History & Visual Culture \*N MSC: M/ L. Martin, S/ S. Witmer \* 8-Yeas, 0 Nays, 0 abstain. The last sentence in description is removed.
2. MAN-66 Pneumatic Fluid Power Systems \*N **\*HOLD\* SLO is wrong.** MSC: M/ J. Alpay, S/ S. Witmer \* 8-Yeas, 0 Nays, 0 abstain.
3. MAN-78 Hydraulic Fluid Power Systems \*N **\*HOLD\* SLO is wrong.** MSC: M/ J. Alpay, S/ S. Witmer \* 8-Yeas, 0 Nays, 0 abstain.

C. Norco College Information item:

1. 24-25 Curriculum Committee Schedule was sent out via Outlook today. Please note on **November 21, 2024, this meeting is held on a Thursday and in OC\*102** as our normal room was booked.

D. RCC and MVC Information Items:

1. F. General Education Modification:

- a) HCA Anesthesia Technology \*R

2. Course Major Modification:

- a) CAT-846 Access Skills: Creating and Using Tables \*R
- b) CIS-846 Access Skills: Creating and Using Tables \*R

### 3. Program Modification

- a) EDU Education Paraprofessional \*R

#### E. Open Forum:

1. Dr. Farrar spoke the new Norco College website and it was recommended that to remove all the PDF's on the Student Services website as it is not ADA compliant. RCC removed all their PDF's on their website. A way for us to go forward is to use Program Pathway Maker. Dr. Farrar showed examples of Program Maker at work at Chaffey College and it will not be a replacement for counseling, and we will be moving away from EduNav in 2 years. It is static, but it can be updated annually in the program. The state chancellor's office is supporting this and 20 Cal States universities approves of it. Because we are getting rid of the PDF's, it is labor heavy lift to get it implemented and we have 6 months to do it. Right now it's free to implement it, but unsure who will maintain it. Summer project option is mentioned. Nicole mentioned the cross-listed courses are not identified at the moment in the meeting she attended on this.
2. Program Discontinuance: The Curriculum committee needs to take action with a vote on these old obsolete programs. Administrative action to eliminate these programs from Norco College inventory and then clean up COCI as well as Colleague. Evaluators have developed a crosswalk from the old programs to the new degree.

Adjourned: 2:58 p.m.

**Next Meeting: August 27, 2024 \***

<b>2024</b>	<b>2025</b>
08/27/24	<b>JAN- No MTG.</b>
09/10/24	02/25/25
09/24/24	03/11/25
10/08/24	03/25/25
10/22/24	04/08/25
11/12/24	04/22/25
<b>11/21/24 *</b>	05/13/25
<b>DEC. No MTG</b>	05/27/25

### Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.