

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

April 23, 2024 - 2:00 pm

ZOOM for non-voting members and OC\*116 for voting members

<https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09>

Brian Johnson chaired the meeting.

### Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair  
Nicole C. Brown.....Office of Academic Affairs  
Elisa Chung ..... Math, Engineering, Computer Sci.& Game Development  
Dr. Suzanne Witmer ..... Natural Sciences, Health and Kinesiology  
John Alpay..... Business and Management  
Melissa Wilson ..... Social and Behavioral Sciences  
Dr. Jessica Dobson..... Communications, Humanities & Languages  
Nicholas Franco..... Articulation Officer  
Lisa Martin..... Guidance Department  
Dr. Sarah Burnett ..... Human & Public Services  
Vivian Harris..... Library  
Jesus Andrade ..... ASNC  
Valerie Cruz Lopez ..... ASNC

### Members Absent:

Dr. Carol Farrar ..... Interim Vice President of Academic Affairs  
Dr. Courtney Doussett ..... Dean of Instruction  
Debra Karrer..... Dean of Instruction Office – IDS

### Guest:

Jay McDaniel..... Chemistry – Adjunct faculty  
Jeremy Lunasco ..... Senior Academic Evaluations Specialist

A. Agenda April 23, 2024. MSC: M/ J. Alpay, S/ S. Witmer \* 9-Yeas, 0 Nays, 0 abstain.

B. Minutes March 26, 2024 MSC: M/ J. Alpay, S/ S. Witmer \* 9-Yeas, 0 Nays, 1 abstain.

### C. Discussion items:

1. Curriculum Committee Report of Effectiveness – Brian Johnson went over the positive survey results with the committee and answered any questions.
2. Programs that need to be updated to the new Cal-GETC TMC format – The state is allowing us to make the update if it is clerical, and no additional changes are made to the program. If there are major majors, then that program will need to go through the curriculum process again. Nicole Brown is working with Nick

Franco on updating the TMC's to the new Cal-GETC format. Nicole has downloaded all the TMC forms from the state website and we are entering them with the old information and then Nick is filling out the sections that he handles. There will be an issue with PSY/SOC-48 affecting several ADT's that will need to also be updated and that will also require more additional information from those departments. The common course numbering implementation will throw a wrench in the process since it will cause us to update the TMC's and content of the programs.

3. Norco curriculum chair nominations – Brian Johnson gave a detailed explanation on what this responsibility does and this year is Norco's turn to also be chair for the District Curriculum committee and what responsibilities goes with that position as well as release times. We will nominate at the next meeting so we can vote on the May 28<sup>th</sup> meeting.
4. Phase 1 Common Course number Implementation. We will be receiving more information this August on the content. The six courses they will be working on for implementation is ENG-1A, ENG-1B, COM-1, MAT-12, SOC/PSY-48, POL-1 and PSY-1. We will have to see what is the criteria they will be listing that all colleges will have to follow. This will have a ripple effect to other programs as well.

### **Action Items: NONE**

D. Norco College Information items: NONE

E. RCC and MVC Information Items:

1. New Program
  - a) KIN- Certificate      Yoga Teacher Training \*M
2. Program Modification
  - a) EAR-ADT      Elementary Teacher Education \*R

F. Open Forum:

1. Dr. Sarah Burnett asked about the delay on her request for the discipline name change from Early Childhood Education to Child Development and Teacher Preparation. After discussion, there was some misunderstanding that District thought she wanted to change the prefix, but that wasn't the issue. Dr. Burnett has received discipline and school approval. Brian will bring this to District's attention.

Adjourned: 2:28 p.m.

### **2023 – 2024 Meeting schedule:**

**2023**

**2024**

09/12/23

JAN- No MTG.

09/26/23	02/27/24
10/10/23	03/12/24
10/24/23	03/26/24
11/14/23	<b>04/23/24* One meeting this month due to spring break.</b>
11/28/23	05/14/24
DEC. No MTG	05/28/24

## Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.