

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

March 26, 2024 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

<https://rccd->

[edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09](https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09)

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development –
Curriculum Chair
Nicole C. Brown.....Office of Academic Affairs
Elisa Chung Math, Engineering, Computer Sci.& Game Development
Dr. Suzanne Witmer Natural Sciences, Health and Kinesiology
John Alpay..... Business and Management
Melissa Wilson Social and Behavioral Sciences
Dr. Jessica Dobson..... Communications, Humanities & Languages
Nicholas Franco..... Articulation Officer
Dr. Sarah Burnett Human & Public Services
Adriana Moreno.....Guidance Department - Alternate
Vivian Harris..... Library
Debra Karrer..... Dean of Instruction Office – IDS
Jesus Andrade ASNC
Valerie Cruz Lopez ASNC

Members Absent:

Dr. Carol Farrar Interim Vice President of Academic Affairs
Dr. Courtney Doussett Dean of Instruction
Lisa Martin..... Guidance Department

Guest:

Dr. Quinton Bemiller..... Dean of Instruction
Jay McDaniel..... Chemistry – Adjunct faculty
Jeremy Lunasco Senior Academic Evaluations Specialist

- A. Agenda March 26, 2024. MSC: M/ J. Alpay, S/ S. Witmer * 10-Yeas, 0 Nays, 0 abstain.
- B. Minutes March 12, 2024 MSC: M/ V. Harris, S/ L. Martin * 10-Yeas, 0 Nays, 0 abstain.
- C. Discussion items: None

Action Items:

D. Course Major Modifications:

1. KIN-36 Wellness: Lifestyle Choices MSC: M/ J. Alpay, S/ N. Franco * 10-Yeas, 0 Nays, 0 abstain.

E. General Education Modifications: See link to the title 5 GE language for the review of the ADM proposals below. <https://www.cccco.edu/-/media/CCCCO-Website/docs/regulatory-action/bgccc-associate-degree-final-reg-text-al1y.pdf?la=en&hash=C88E0D34E31E975523EEE00E88CCAB1965D5AB64>

1. ADM-1 Introduction to Applied Digital Media and Printing * Approved - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.
2. ADM-62 Typography and Graphic Design Approved - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.
3. ADM-71A Adobe Photoshop for Image Manipulation **Rejected** - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.
4. ADM-74A Web Design **Rejected** - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.
5. ADM-77A Adobe Illustrator for Graphic Art Approved - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.

F. New Course:

1. PSY-60 Independent Study in Psychology – Please see draft independent Study AP attachment. Approved - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.

G. Program Modification:

1. PHI Philosophy This ADT is being modified to add newer Philosophy courses and to align with the updated TMC template. Approved - MSC: M/ V. Harris, S/ J. Alpay * 10-Yeas, 0 Nays, 0 abstain.

H. Norco College Information items:

Course Minor Modifications: Automatic approval – 3/26/24

1. GEG-2 Human Geography
2. GEG-30B Field Studies in Geography
3. GEG-5 Weather and Climate

I. RCC and MVC Information Items:

1. Course Exclusion:
 - a) COM-51 Enhancing Communication Skills
 - b) KIN-45 Group Fitness Instructor
2. Course Major Modification
 - a) ADJ-D1A Basic Public Safety Dispatch Course
3. New Course:
 - a) KIN-V72 Women's Indoor Volleyball

4. Program Modification:
 - a) ADJ Administration of Justice/Basic Public Safety Dispatch

Open Forum:

5. Norco College had a Lock down drill on March 26th at 2:30 pm, which was during our curriculum committee meeting. Nicole Brown is a building captain for SSV, and she had her radio and pack with her. Members were able to get to their office and stayed in place until the all-clear was given.

6. Norco College 24/25 Catalog on officially on-line 3/25/2024 and the college is moving away from printed catalogs. This was a labor heavy project that took 6 months and learning a new programing platform. If you see any revisions, please email Nicole Brown with a screenshot of the issue, the correct information and where it was listed. If you need to print out a PDF of the catalog, please note that you can do so easily and then send it to RCCD Printing Services. Contact your department chair for the budget code to use to pay for the catalog printing fees. The catalog design is different, so please take time to look it over and if you have any questions to please feel free to contact Nicole Brown.

J. Adjourned: 2:25p.m.

2023 – 2024 Meeting schedule:

2023	2024
09/12/23	JAN- No MTG.
09/26/23	02/27/24
10/10/23	03/12/24
10/24/23	03/26/24
11/14/23	04/23/24* One meeting this month due to spring break.
11/28/23	05/14/24
DEC. No MTG	05/28/24

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.