

NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

September 26th, 2017 - 2:00 pm
ST 107

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson.....Math
Jeffrey Mulari.....Math
Dr. Jason Parks.....Interim Dean of Instruction
Rex Beck..... Business, Engineering & Information Technologies
Mitzi Sloniger.....Communications
Dr. Teresa Friedrich FinnernSciences and Kinesiology
Starlene Justice..... Sciences and Kinesiology
Nicole CappsCommunications
Celia Brockenbrough.....Library
Dr. Dominique Hitchcock..... Arts, Humanities and World Languages
Quinton Bemiller..... Arts, Humanities & World Languages
Nicholas Franco.....Social and Behavioral Sciences/ Articulation Officer
Jeff WarsinskiMath

Members Absent:

Glen Graham Business, Engineering & Information Technologies
Dr. Samuel Lee..... Interim Vice President of Academic Affairs
Dr. Kevin Fleming..... Dean of Instruction, Career & Technical Education
Nicole C. Brown.....Office of the Dean of Instruction
Marissa Iliscupidez Social and Behavioral Sciences
Vacant ASNC

Guests: Greg Aycock

A. Agenda and Minutes Approval:

Motion to approve Sept 26, 2017 agenda –MSC: T. Friedrich Finnern / Q. Bemiller.

Course deletions for HIS-8 and HIS-9 moved to information items. Change to discussion items: 1. Cross-listed courses, 2. Objectives and SLOs.

*Committee approves.

B. New Courses: None.

C. New Stand Alone Courses: None.

D. Course Inclusions: None.

E. Distance Education: None

F. Major Course Modifications:

1. EAR 33 (MNR) MSC: M. Sloniger / R. Beck. Removal of GESLOs ** APPROVED**
2. EAR 34 (MNR) MSC: R. Beck / M. Sloniger. Update to align with the statewide Curriculum Alignment Project ** APPROVED**
3. EAR 38 (MNR) MSC: M. Sloniger / N. Capps. Update to align with the statewide Curriculum Alignment Project ** APPROVED**
4. EAR 40 (MNR) MSC: R. Beck / Q. Bemiller. Update to align with the statewide Curriculum Alignment Project ** APPROVED**
5. EAR 44 (MNR) MSC: Q. Bemiller / N. Capps. Update to align with the statewide Curriculum Alignment Project ** APPROVED**
6. EAR 45 (MNR) MSC: Q. Bemiller / N. Capps. Update to align with the statewide Curriculum Alignment Project ** APPROVED**
7. GAM 53 (N) MSC: R. Beck / Q. Bemiller. Change to prerequisite. ** APPROVED**
8. SOC 2 (MNR) MSC: N. Capps / M. Sloniger. Update to COR. ** APPROVED**

G. New State Approved Certificates/Degrees: None

H. State/Locally Approved Certificate/Degree Modifications: None

I. State Certificate/Degree Deletions: none

J. Information Items:

i. New Courses:

Type	Col	Sub	Title	Action
NEW	M	CIS	8 Fundamentals: Information Systems Security Auditing	Approved
NEW	R	GEO	4 Earth Science for Educators	Postponed for further discussion

ii. New Stand Alone Courses: None.

iii. Course Inclusions:

Type	Col	Sub	Title	Action
INC	M	CAT	90 Microsoft Outlook	Approved
INC	M	CIS	90 Microsoft Outlook	Approved
INC	M	MAG	53 Human Relations	Approved
INC	M	MAT	90A Special Topics in Arithmetic: Whole Numbers	Approved
INC	M	MAT	90B Special Topics in Arithmetic: Fractions	Approved
INC	M	MAT	90C Special Topics in Arithmetic: Decimals	Approved
INC	M	MAT	90D Special Topics in Pre-Algebra: Rational Numbers and Introduction to Variables	Approved
INC	M	MAT	90E Special Topics in Pre-Algebra: Real Numbers and an Introduction to Algebra	Approved
INC	M	MAT	90F Special Topics in Pre-Algebra: Algebraic Expression and Equations	Approved

iv. Distance Education: None.

v. Minor Course Modifications:

Type	Col	Sub	Title	Action
MIN	MNR	ACC	62 Payroll Accounting	Approved
MIN	MNR	BUS	47 Applied Business and Management Ethics	Approved
MIN	M	CIS	36 Introduction to Computer Game Design	Hold for x-listed partner
MIN	MN	CIS	37 Beginning Level Design/Computer Games	Hold for x-listed partner
MIN	MN	CIS	38A Simulation and Gaming/3D Modeling for Real-Time Interactive Simulations	Hold for x-listed partner
MIN	MN	CIS	38B Simulation and Gaming/3D Animation for Real-Time Interactive Simulations	Hold for x-listed partner
MIN	M	CIS	38C Simulation and Gaming/3D Dynamics and Rendering for Real-Time Interactive Simulations	Hold for x-listed partner
MIN	MN	CIS	39 Current Techniques in Game Art	Hold for x-listed partner
MIN	M	WKX	HMS Human Services Work Experience	Postponed for further discussion
MIN	M	WKX	MDA Medical Assisting Work Experience	Postponed for further discussion

vi. Major Course Modifications:

Type	Col	Sub	Title	Action
MAJ	MNR	CAT	1A Business Etiquette	Hold
MAJ	MNR	CAT	3 Computer Applications for Business	Hold for x-listed partner
MAJ	MNR	CIS	11 Computer Architecture and Organization: Assembly	Hold for x-listed partner
MAJ	MNR	CIS	18A Java Programming: Objects	Hold for x-listed partner
MAJ	MNR	CIS	18B Java Programming: Advanced Objects	Hold for x-listed partner
MAJ	MNR	CIS	18C Java Programming: Data Structures	Hold for x-listed partner
MAJ	MNR	CIS	2 Fundamentals of Systems Analysis	Hold for x-listed partner
MAJ	MNR	CIS	20 Systems Analysis and Design	Hold for x-listed partner

MAJ	MNR	CIS	21 Introduction to Operating Systems	Hold for x-listed partner
MAJ	MNR	CIS	61 Introduction to Database Theory	Hold for x-listed partner
MAJ	MNR	CIS	78A Introduction to Adobe Photoshop	Hold for x-listed partner
MAJ	MNR	CIS	78B Advanced Adobe Photoshop	Hold for x-listed partner
MAJ	MNR	CIS	79 Introduction to Adobe Illustrator	Hold for x-listed partner
MAJ	MNR	CIS	81 Introduction to Desktop Publishing using Adobe InDesign	Hold for x-listed partner
MAJ	R	COS	62A Level I Esthetician Concepts	Approved
MAJ	R	COS	62B Level II Esthetician Concepts	Approved
MAJ	MNR	EAR	33 Infant and Toddler Development	Approved
MAJ	MNR	EAR	34 Infant and Toddler Care and Education	Approved
MAJ	MNR	EAR	38 Adult Supervision and Mentoring in Early Care and Education	Approved
MAJ	MNR	EAR	40 Introduction to Children with Special Needs	Approved
MAJ	MNR	EAR	44 Administration I: Programs in Early Childhood Education	Approved
MAJ	MNR	EAR	45 Administration II: Personnel and Leadership in Early Childhood Education	Approved
MAJ	N	GAM	53 Game Engine Scripting II	Approved
MAJ	MNR	SOC	2 American Social Problems	Approved

- vii. Course Exclusions: NONE
- viii. Course Deletions: NONE
- ix. New State Approved Certificates/Degrees: NONE
- x. State/Locally Approved Certificate/Degree Modifications: NONE.
- xi. State Certificate/Degree Deletions: NONE.

K. Discussion items:

1. Cross-listed courses must go through META simultaneously. Previously when a cross-listed course proposal went through the curriculum process, the other course that was cross-listed with it was updated by district curriculum staff. It is now the responsibility of the faculty to update both CORs simultaneously when the courses are cross-listed.
2. Discussion on the difference between SLOs and objectives. It is a Title 5 requirement to have objectives on CORs. It is an accreditation requirement to have SLOs. A powerpoint from the curriculum institute states course objectives are the concepts or skills faculty introduce to students in a course or program in order to prepare students to meet a student learning outcome. SLOs are overarching skills, abilities, knowledge, or attitudes gained as a result of successfully completing course objectives that students can demonstrate beyond the classroom. Objectives will now be required on all CORs. Course proposals launched in META will now require objectives. A question is will minor mods be sent back if they don't have objectives. Is there an exact date when proposals will start to be sent back? Brian Johnson will bring these question to the next district curriculum meeting.

Next Meeting: October 10, 2017

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.