

NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

February 23, 2016 - 2:00 pm
ST 107

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson.....Math and Sciences
Rex Beck.....Business, Engineering & Information Technologies
Nicole Capps.....Communications
Dr. Kevin Fleming.....Dean of Instruction, Career & Technical Education
Nicholas Franco.....Social and Behavioral Sciences
Dr. Diane Dieckmeyer.....Vice President of Academic Affairs
Mitzi Sloniger.....Communications
Vivian Harris.....Library
Dr. Monica Gutierrez.....Math and Sciences
Dr. Teresa Friedrich Finnern.....Math and Sciences
Diane Palmer.....Arts, Humanities and World Languages
Dr. Carol Farrar.....Dean of Instruction

Members Absent:

Ladylyn Dominquez.....Social and Behavioral Sciences
Musa Rasheed.....ASNC

Guests: NONE

Committee Support:

Nicole C. Ramirez.....Office of the Dean of Instruction

- A. Meeting called to order at 2:05pm
 - B. Motion to approve February 23, 2016 agenda – MSC: V. Harris/N. Capps. Add new action item #0 Curriculum committee bylaws. Committee approves.
 - C. Motion to approve December 8, 2015 minutes – MSC: V. Harris/ N. Capps. Committee approves.
 - D. Norco Action Items: Norco College Approval Items for 02/23/16
0. **Curriculum Committee bylaws. Motion to discuss N. Capps/ D. Palmer****
Discussion among committee members regarding number of department representatives serving to be kept at two or change it to one. At the moment, will leave it as it is in order to keep quorum.

The suggestions were to add the statements:

- 1. In extenuating circumstances a department may elect only 1 rep.
- 2. Departments can send an alternate

3. Add a date to the document

Motion to approve N. Capps / D. Palmer *Approved* *

1. New Courses:

These courses are the same as MUC-1A, 1B, 1C, just relaunching in MIS discipline:

- a) MIS-1A Beginning Performance Techniques For Studio Recording (N) Motion to approve M. Sloniger/ V. Harris **Approved****
- b) MIS-1B Intermediate Performance Techniques For Studio Recording (N) Motion to approve M. Sloniger/ V. Harris **Approved****
- c) MIS-1C Advanced Performance Techniques For Studio Recording (N) Motion to approve M. Sloniger/ V. Harris **Approved****

This course is to change from MUC to MIS discipline and alignment to new CMUS classes in C-ID:

- d) MIS-2 Songwriting (N) Motion to approve M. Sloniger/ V. Harris **Approved****

This course is to change from MUC to MIS discipline and to make this course more robust than MUC-3 and to align with new C-ID descriptor:

- e) MIS-3 Digital Audio Production 1 (N) Motion to approve M. Sloniger/ V. Harris **Approved****

This course is to change from MUC to MIS discipline and to make this course more robust than MUC 4 and more advanced industry certification:

- f) MIS-4 Digital Audio Production 2 (N) Motion to approve M. Sloniger/ V. Harris **Approved****

This course is to change from MUC to MIS discipline:

- g) MIS-7 Introduction To Music Technology (N) Motion to approve M. Sloniger/ V. Harris **Approved****
- h) MIS-12 Live Sound Reinforcement (N) Motion to approve M. Sloniger/ V. Harris **Approved****
- i) MIS-13 Recording Studio Workshop I (N) Motion to approve M. Sloniger/ V. Harris **Approved****

These courses are being leveled to give students the opportunity to enhance their learning:

- j) **KIN-A77A Jogging for Fitness, Beginning (NR) Motion to TABLE V. Harris/N. Capps Brian Johnson will discuss it with the senate. ****Approved******
- k) **KIN-A77B Jogging for Fitness, Intermediate (NR) Motion to TABLE V. Harris/N. Capps Brian Johnson will discuss it with the senate. ****Approved******
- l) **KIN-A77C Jogging for Fitness, Advanced (NR) Motion to TABLE V. Harris/N. Capps Brian Johnson will discuss it with the senate. ****Approved******

These courses are being leveled to give students the opportunity to enhance their learning:

- m) **KIN-A81A Physical Fitness, Beginning (MNR) Motion to TABLE D. Palmer/ N. Capps**
- n) **KIN-A81B Physical Fitness, Intermediate (MNR) Motion to TABLE D. Palmer/ N. Capps Doesn't have any advisory for KIN-A81B to have KIN_A81A completed****Approved******

2. New Stand Alone Courses: NONE

3. Course Inclusions: NONE

4. Distance Education:

- a) **ACC-61 Cost Accounting (NR) Hybrid and Online Motion to Approve R. Beck/ M. Gutierrez ***APPROVED*****
- b) **ACC-66 Non-Profit and Governmental Accounting (NR) Hybrid (already approved for Online) Motion to DENY R. Beck / V. Harris Cannot approve because "loss of face time" isn't listed. ***DENIED*****
- c) **ACC-67 U.S. and California Income Tax Preparation (N) Hybrid and Online Motion to Approve R. Beck/ M. Gutierrez ***APPROVED*****

5. Major Course Modification:

The following course is being modified to update the course description, SLOs, course content, MOI, and course materials:

- a) **ENG-1A English Composition (MNR) Motion to Approve N. Capps/V. Harris ***APPROVED*****

The following course is being modified to update the course description, SLOs, course content, MOI, MOE, and course materials:

- b) **ENG-1AH Honors English Composition (MNR) Motion to Approve N. Capps/V. Harris ***APPROVED*****

The following course is being modified to update the course description, SLOs, course content, MOI, MOE, and course materials:

- c) **ENG-50 Basic English Composition (MNR) Motion to Approve N. Capps/R. Beck *APPROVED***

The following course is being modified to update the SLOs, course content, MOI, MOE, and course materials:

- d) **REA-887 Reading Clinic (NR) Motion to Approve M. Sloniger/R. Beck *APPROVED***

6. **Course Exclusions: NONE**

7. **Course Deletions:**

This course is no longer to be offered and is not part of the new certificate and degree patterns:

- a) **ENE-18 Legal Aspect of Surveying (N) Motion to Approve R. Beck/V. Harris *APPROVED***

8. **New State Approved Certificates/Degrees: NONE**

9. **New Locally Approved Certificate: NONE**

10. **Modifications to State/Locally Approved Certificates/Degrees:**

- a) **Music Industry Studies (N) *Motion to TABLE because listed courses in outline has not come through our committee to be approved. R. Beck / N. Capps *TABLED***

11. **Deletion of Certificate/Degrees: NONE**

12. **Modification of Discipline Name: NONE**

E: Information Items:

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses:			
This course is designed for students who placed below Intermediate Algebra(MAT 35). In this course the students will review concepts in Arithmetic and Elementary Algebra. Students who complete this course with a passing grade will have the opportunity to retake the placement test:			
MAT-81	JumpStart for Elementary Algebra	R	
MAT-82	JumpStart for Intermediate Algebra	R	
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			

Course	Title	Location	Comment
The following course is being modified to update the SLOs, course content, MOI, MOE sample assignments, course materials, and add transfer information:			
ADM-1	Introduction to Applied Digital Media	R	
The following course is being modified to update the SLOs, course content, course materials, and add transfer information:			
ADM-62	Typography and Graphic Design	R	Cross listed with CIS-59
The following course is being modified to update the course description, SLOs, course content, MOI, MOE sample assignments, course materials, and add transfer information:			
ADM-74	Dreamweaver for Graphic Designers	R	
The following course is being modified to change the course title from “Adobe Illustrator,” to update the course description, SLOs, course content, MOI, MOE sample assignments, course materials, and add transfer information:			
ADM-77A	Adobe Illustrator for Graphic Art	R	
The following course is being modified to change the course title from “Advanced Adobe Illustrator,” to update the course description, course content, MOI, MOE sample assignments, course materials, and add transfer information:			
ADM-77B	Adobe Illustrator, Advanced	R	
The following courses are being modified to update the SLOs, MOE, sample assignments and course materials:			
KIN-12	Sport Psychology	MR	
The following course is being modified to change the units from 2 to 3, to update the SLOs, and course materials:			
KIN-V21	Volleyball, Varsity, Women	R	
The following course is being modified to update the SLOs, sample assignments, and course materials:			
KIN-V78	Long Distance Running	R	
6. Course Exclusions:			
These courses have either never been offered or have not been offered in many years and there are no plans to offer them in the future:			
ART-41A	Figure Painting-Introduction	M	
ART-41B	Figure Painting-Intermediate	M	
ART-43A	Studio Figure Painting-Portfolio Preparation	M	
ART-43B	Studio Figure Painting-Portfolio	M	
ART-44A	Beginning Animation Principles	M	
ART-44B	Intermediate Animation Principles	M	
ART-44C	Advanced Animation Principles	M	
ART-51A	Beginning Animation Production	M	
ART-51B	Intermediate Animation Production	M	
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate:			
English as a Second Language Certificate			M

Course	Title	Location	Comment
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			
12. Modification to Discipline Name			

F. Discussion / Information items:

1. **Proposed Apprenticeship catalog language:** Dr. Fleming stated that the BEIT department hasn't had their department meeting and requested that this topic remains as an action item at the next curriculum committee. He will send out another request for any additional feedback on the language and update the document before our next meeting.
2. **Additional degree requirement recommendation from counseling:** This is to take the extra graduation requirements and move them into the new area in general education. We held off on voting on this in the last meeting. Brian Johnson did talk to Tim Wallstrom and was informed that there hasn't been a KIN department meeting yet to discuss this fully. The next KIN department meeting isn't until March. Still a pending issue.
3. **DE proposal suggested phrased.** There was an issue with the loss of face to face time and being specific to that course. There needs to be some language in having the instructor "initiating substantive contact". It was suggested to have a DE proposal template along with an example of a "good" DE proposal.
4. **Industrial Automation POR:** This committee reviewed and approved this POR in December 2015 but it will be coming back to this committee at the next meeting because the faculty wanted to add an 'or' statement. This missed TECH review in error and has been added to their agenda for review.

G. Announcements: NONE

H. Other Business-Open Hearing: NONE

Next Meeting: March 8, 2016. * Room ST 107

RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R___ M___ N___ X___

TOPs Code: 0956.30

POR Title: INDUSTRIAL AUTOMATION (NAS737/NCE737)

PROGRAM PREREQUISITE:

none

SHORT DESCRIPTION of PROGRAM

Businesses and other organizations depend on complex electronic equipment for a variety of functions. Industrial controls automatically monitor and direct production processes on the factory floor. Transmitters and antennae provide communication links for many organizations. Industry needs well-trained technicians with the knowledge of how to design, repair and implement new equipment. The Industrial Automation program teaches how to use Electronics, Programmable Logic Control and Fluid Power systems to create and program new machinery used in industry. This certificate prepares students for employment as an automated systems technician, maintenance mechanic, general maintenance worker, or electro-mechanical technicians.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Demonstrate the installation maintenance and troubleshooting of Programmable Logic Control systems (PLCs) or Variable Frequency Drives (VFD) PLC modules.
2. Set-up and operate fluid powered valves, cylinders, controls filters, and actuators.
3. Establish a systematic approach to recognizing the essential information given on a blueprint.
4. Solve formulas by using unknowns and apply this knowledge to solve problems encountered in technological areas and various fields of engineering.
5. Write descriptive and operational instructions for nontechnical users of technical information, including occupational safety concerns.

<u>Required Courses</u>		<u>Units</u>
ELE-11	DC Electronics	4
ELE-13	AC Electronics	4
ELE-74	Industrial Wiring and Controls	4
ELE/ENE-27	Technical Communications	3
ENE-51	Blueprint Reading	2
MAN-55	Occupational Safety and Health Administration	2
MAN-60	Hydraulic and Pneumatic Systems	3
MAN/ELE-64	Programmable Logic Controllers	3
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4
Total Units:		28-29

PROGRAM OUTLINE OF RECORD
PROGRAM MODIFICATION

College: R__ M__ N X

TOPs Code: 1005

Music Industry Studies

PROGRAM PREREQUISITE:

None.

SHORT DESCRIPTION of PROGRAM

The Music Industry Studies certificate is a program designed to provide students with the knowledge and skills necessary for studio recording and live performance in the commercial music industry. Courses allow students to become proficient on an instrument or voice; gain experience as an ensemble member; study the fundamentals of music including sight-reading and piano skills; become familiar with digital and analog music technology; and record and mix in a state-of-the-art multi-track digital recording studio. Classes are taught utilizing industry-standard software and equipment in state-of-the-art facilities. This program prepares students for a wide variety of careers as: instrumentalists, vocalists and audio engineers in studio or live performance settings.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of musicianship and music theory.
- Employ music technology to create and refine musical product.
- Sensitively interpret and communicate musical literature as a performer or mixing engineer.
- Collaborate effectively with peers to create new musical works that exhibit quality and craftsmanship.
- Demonstrate a fundamental understanding of intellectual property law as it applies to music.

Required Courses

Units

Core (12 units)

MIS-1A	Beginning Performance Techniques For Studio Recording	2
MIS-1B	Intermediate Performance Techniques For Studio Recording	2
MIS-1C	Advanced Performance Techniques For Studio Recording	2
MUS-3	Fundamentals of Music	3
MUS-93	The Business of Music	3
Choose one of the emphases below 23-25		

A - Performance Emphasis (23-24 units)

MUS-39	Applied Music I (2x)	6
MUS-79	Applied Music II(2x)	6
(4 semesters of study)		

AND

8 units from the following:
(4 semesters of study)

MIS-10A	Norco Choir I (2x)	4
MIS-10B	Norco Choir II (2x)	4
or		
MIS-11A	Studio Arts Ensemble I (2x)	4
MIS-11B	Studio Arts Ensemble II (2x)	4

AND

*Have NOT
come
through
yet.*

3-4 units from the following:

Elective Courses

Units

MIS-7	Introduction to Music Technology	3
MUS-4	Music Theory I	4
MUS-23	History of Rock and Roll	3
MUS-32A	Class Piano I	2
MUS-32B	Class Piano II	2
MUS-32C	Class Piano III	2
MUS-32D	Class Piano IV	2

B - Audio Production Emphasis (23-25 units)

MIS-2	Songwriting	2
MIS-3	Digital Audio Production 1	4
MIS-4	Digital Audio Production 2	4
MIS-7	Introduction to Music Technology	3
MIS-12	Live Sound Reinforcement	3
MIS-13	Studio Recording Workshop I	3

AND

4-6 units from the following:

Elective Courses

Units

MUS-4	Music Theory I	4
MUS-23	History of Rock and Roll	3
MUS-32A	Class Piano I	2
MUS-32B	Class Piano II	2
MUS-32C	Class Piano III	2
MUS-38	Beginning Applied Music I	2
MUS-39	Applied Music 1	3
MIS-200	Work Experience	1-4

Total Units: 35-37 units