

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

October 27, 2015 - 2:00 pm  
ST 107

Brian Johnson chaired the meeting.

### Members Present:

Brian Johnson.....Math and Sciences  
Rex Beck.....Business, Engineering & Information Technologies  
Nicole Capps.....Communications  
Dr. Kevin Fleming.....Dean of Instruction, Career & Technical Education  
Ladylyn Dominquez.....Social and Behavioral Sciences  
Nicholas Franco.....Social and Behavioral Sciences  
Diane Palmer.....Arts, Humanities and World Languages  
Vivian Harris.....Library  
Mitzi Sloniger.....Communications  
Dr. Monica Gutierrez.....Math and Sciences  
Dr. Teresa Friedrich Finnern.....Math and Sciences  
Musa Rasheed.....ASNC

### Members Absent:

Dr. Diane Dieckmeyer.....Vice President of Academic Affairs  
Dr. Carol Farrar.....Dean of Instruction

### Guests: NONE

### Committee Support:

Nicole C. Ramirez.....Office of the Dean of Instruction

- A. Meeting called to order at 2:05pm
- B. Motion to approve October 27, 2015 agenda – MSC: M. Gutierrez/ T. Friedrich Finnern. Add new discussion item #4: Waiver of Course Grad requirement CSUGE and IGETC Committee approves.
- C. Motion to approve October 13, 2015 minutes – MSC: N. Capps/M. Rasheed. Committee approves.  
\* Discussion on whether student representatives are voting members of this committee. Brian Johnson will research our bylaws to determine the answer and report back to the committee at the next meeting.
- D. Norco Action Items: Norco College Approval Items for 10/27/15
  - 1. **Credit for Extra-Institutional Learning:** Discussion presented by Rex Beck on the reasons why we need to offer this to our students. Handout provided to committee. The language was taken from Mt. SAC and is common among colleges. Rex Beck proposed for this new language to be included in our course catalog. After our committee vote, this proposal will need to go to the district academic senate for approval and then we will need to design a form

to use. Nick Franco volunteered to assist in the design of the form. Motion to approve V. Harris/R. Beck **\*\*Approved\*\***

**2. New Stand Alone Courses:** This course will replace MUS-37 with two leveled courses to accommodate more advanced players:

**a. MUS-96A Class Guitar I (NR) **\*\* TABLED. If this will be leveled (A, B, C sections), then we need to look at both. Motion to TABLE M. Rasheed/V. Harris **\*\*Approved\*\*******

**3. New Courses: NONE**

**4. Course Inclusions:** This course is needed to support an Art History ADT to be proposed at Norco College:

**a. ART-12 Asian Art History (N) Motion to approve V. Harris/M. Sloniger **\*\*Approved\*\*****

**5. Distance Education: NONE**

**6. Major Course Modification:**

The following courses are being updated to link to the new GESLOs and to update the course materials:

- a) COM-1 Public Speaking (MNR) Motion to approve M. Sloniger/D. Palmer **\*\*Approved\*\*****
- b) COM-1H Honors Public Speaking (MNR) Motion to DENY V. Harris/M. Sloniger **\*\*Approved\*\*****
- c) COM-2 Persuasion in Rhetorical Perspective (MNR) Motion to DENY V. Harris/M. Sloniger **\*\*Approved\*\*****
- d) COM-3 Argumentation and Debate (MNR) Motion to approve M. Sloniger/D. Palmer **\*\*Approved\*\*****
- e) COM-5 Parliamentary Procedure (NR) Motion to DENY V. Harris/M. Sloniger **\*\*Approved\*\*****

The following course is being modified to update the SLOs, course content, sample assignments and course materials:

- f) COM-6 Dynamics of Small Group Communication (MNR) Motion to approve M. Sloniger/N. Capps **\*\*Approved\*\*****

The following course is being modified to update the SLOs, MOI, and course materials:

- g) COM-7 Oral Interpretation of Literature (MNR) Motion to approve N. Capps/M. Sloniger **\*\*Approved\*\*****

The following courses are being modified to updated the SLOs and to link to the new GESLOs and to update the course materials:

- h) COM-9 Interpersonal Communication (MNR) Motion to approve D. Palmer/V. Harris **\*\*Approved\*\*****
- i) COM-9H Honors Interpersonal Communication (MNR) Motion to approve V. Harris/ N. Capps **\*\*Approved\*\*****
- j) COM-11 Storytelling (NR) Motion to approve D. Palmer/ N. Capps **\*\*Approved\*\*****

The following course is being modified to link the SLOs to the GESLOs:

- k) **COM-13 Gender and Communication (MNR) Motion to approve N. Capps/D. Palmer \*\*Approved\*\***

The following course is being updated to link to the new GESLOs and to update the sample assignments and the course materials:

- l) **COM-19 Reader's Theater (NR) Motion to approve V. Harris/L. Dominguez \*\*Approved\*\***

The following course is being modified to update the SLOs, course content, Sample assignments and course materials:

- m) **MUS-25 Jazz Appreciation (MNR) Motion to approve M. Gutierrez/ V. Harris \*\*Approved\*\***

7. **Course Deletions: NONE**

8. **Course Exclusions: NONE**

9. **New State Approved Certificates/Degrees: NONE**

10. **New Locally Approved Certificate: NONE**

11. **Modifications to State/Locally Approved Certificates/Degrees: NONE**

12. **Modification to Discipline Name:**

- a) **Commercial Music (MUC) to Music Industry Studies (MIS) (N) Motion to approve N. Capps/R. Beck \*\*Approved\*\***

**E: Information Items**

Course	Title	Location	Comment
<b>1. New Courses: None</b>			
<b>2. New Stand Alone Courses:</b>			
Currently, the only Hip-Hop class offered at RCC is a multi-leveled course. In order to refine movement technique and advance appropriate dance students, we need to separate the Hip-Hop class into a beginning level class and an intermediate level class:			
DAN-D31B	Hip-Hop Dance - Intermediate	R	
This course is one of five new courses which will be combined with six existing courses in order to provide a series of five stackable certificates leading to an Associate of Science degree in Quality Assurance Management. Each certificate follows the body of knowledge presented by internationally recognized certification exams:			
MAG-73	Quality Inspection and Test	R	
<b>3. Course Inclusions: None</b>			
<b>4. Distance Education: None</b>			
<b>5. Major Course Modifications:</b>			
The following course is being modified to update the course description, SLO, course content, MOI, MOE, sample assignments and course materials.			
AUT-52A	Automotive Tune-up and Electrical Systems	R	
The following course is being modified to add a prerequisite of "DEH-20B," to update the SLOs, course content, MOI, MOE, sample assignments and course materials:			

Course	Title	Location	Comment
DEH-30A	Clinical Dental Hygiene #3	M	
The following course is being modified to add a prerequisite of DEH-30A, 31, 32, 33, 34, 35, 36 and 37," update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
DEH-30B	Clinical Dental Hygiene #4	M	
The following course is being modified to add a prerequisite of "DEH-20B," to update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
DEH-31	Clinical Seminar #2	M	
The following course is being modified to add a prerequisite of DEH-20B, change the units from 2.5 to 3, change the lecture hours from 36 to 40, change the laboratory hours from 27 to 45, update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
DEH-32	Dental Materials	M	
The following courses are being modified to add a prerequisite of DEH-20B, update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
DEH-33	Periodontology	M	
DEH-34	Community Dental Health Ed #1	M	
DEH-35	Community Dental Health Education Practicum #1	M	
DEH-36	Research Methodology	M	
DEH-37	Nutrition in Dentistry	M	
The following courses are being modified to add a prerequisite of DEH-30B, update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
DEH-40	Clinical Dental Hygiene #5	M	
DEH-41	Clinical Seminar #3	M	
DEH-42	Practice Management and Jurisprudence	M	
DEH-43	Advanced Periodontology	M	
DEH-44	Community Dental Health Education #2	M	
DEH-45	Community Dental Health Education Practicum #2	M	
DEH-46	Advanced Topics in Dental Hygiene	M	
<b>6. Course Exclusions:</b>			
The following courses have not been offered at MVC for either many years or not at all:			
KIN-36	Wellness: Lifestyle Choices	M	
KIN-38	Stress Management	M	
KIN-A11	Tennis, Beginning	M	
KIN-A12	Tennis, Intermediate	M	
KIN-A13	Tennis, Advanced	M	
KIN-A43	T'ai-chi Ch'uan, Beginning	M	
KIN-A44	T'ai-chi Ch'uan, Intermediate	M	
KIN-A83	Kickboxing Aerobics	M	
<b>7. Course Deletions: None</b>			
<b>8. New State Approved Certificates/Degrees: None</b>			
<b>9. New Locally Approved Certificate: None</b>			
<b>10. Modification to State/Locally Approved Certificate/Degrees:</b>			

Course	Title	Location	Comment
Stick Welding			R
TIG Welding			R
Wire Welding			R
<b>11. Deletion of Certificate/Degrees: None</b>			
<b>12. Modification to Discipline Name : None</b>			

**F. Discussion / Information items:**

**1. Secondary to post-secondary articulation list:** We had this discussion at last semester and it needed to be updated because the old list was treated as one college. Now that we are our own college, the list needs to be revised. Brian Johnson will send Nicole the list to distribute it to the committee members and our committee will have to develop a new list. Articulation is a credit by examination process. Every three years the articulated courses expire and will need to be reviewed again to maintain relevancy.

**2. Course substitution policy:** Nick Franco spoke about the course substitution policy and provided a handout to the committee. Right now when a student gets a course substitution, if there is a unit deficiency, the student won't be awarded a certificate. Mr. Franco wants to create a policy that as long as we meet the state requirement, we can still award the certificate, or if it is an associate degree, that the student will have evidence that all the requirements have been met. Norco college doesn't have anything in writing and would like to make this as a Norco policy. The PCAH (program course approval handbook) book is a great reference to review. Rex asked to move to take this to the academic senate and have it be a voting item on the next meeting.

**3. Mat -53 option for grad requirement:** For a student to get an AA degree, the student must have taken intermediate algebra (MAT-35) or above. What is being brought up at the math meeting disciplines is having college geometry as another option. The issue is that geometry is not transferable to university. If they want to transfer to a university in the future, then the student will have to take the additional math requirement. ADT for business is Math 4, 5, 12. If the student just wants the AA degree, then the student will just need to take the MAT-53 geometry course.

**4. Waiver of course graduation requirements CSUGE and IGETC:** What is being suggested at the district level is waiving those requirements if the student is opting for the CSUGE/IGETC path. If a student takes those CSUGE or IGETC pathways, the student needs to complete those extra graduation requirements educational courses (Health sciences and self-development). The committee discussed what the best path is for our students.

**G. Announcements:** Camp Curriculum went very well and Nick Franco assisted. Next time there will be more college hours offered to increase participation.

**H. Other Business-Open Hearing:** Dr. Fleming announced that he was at a state wide conference last week and wanted to share an update from the state chancellor's office regarding curriculum and the approval delays. There are 113 community colleges with only 7 people at the chancellor's office that review all the colleges' curriculum. Currently, there are over 500 courses in the queue to review

that is backlogged for approval. The State advisory for curriculum (SAC) are looking at how to streamline the process.

**Next Meeting: November 10, 2015 \* Room ST 107**

**PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION**

**STICK WELDING (SMAW) (R)**

**CE824**

This certificate provides students with the technical knowledge and skill in oxyacetylene cutting, and SMAW welding to be able to enter into the welding career of either a structured steel field or shop environment. With these new skills, students will be able to obtain entry level employment as a welder's helper in the field or in welding shops welding structural steel.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and ability of SMAW process, safety, and oxyacetylene cutting.
- Demonstrate advanced knowledge and ability of SMAW, welding symbols, and safety.
- Differentiate between each of the welding process used in the welding industry.
- Demonstrate knowledge of AWS welding codes.

Required Courses (11 units)

Units

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WEL-15	Introduction to Basic Shielded Metal Arc Welding	3
WEL-16	Advanced Shielded Metal Arc Welding	3
WEL-34	Metal Joining Processes	2
WEL-61A	American Welding Society/Los Angeles City Welding I	3
<b>OR</b>		
WEL-61B	American Welding Society/Los Angeles City Welding II	3

**PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION**

**TIG WELDING (GTAW) (R)**

**CE819**

This certificate provides students with the technical knowledge and skill, in the oxyacetylene cutting and GTAW welding, to be able to enter into a welding career either in the field or shop environment. With these new skills, students will be able obtain entry level employment as a welder's helper in the field or as a beginning welder in a production setting welding thin materials.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and ability in oxyacetylene cutting, beginning SMAW welding process, and safety.
- Demonstrate knowledge and ability in the GTAW welding process, welding symbols, and safety.
- Differentiate between each of the welding processes used in the welding industry.
- Demonstrate knowledge of AWS welding codes.

Required Courses (11 units)	Units
WEL-15 Introduction to Basic Shielded Metal Arc Welding	3
WEL-34 Metal Joining Processes	2
WEL-55A Gas Tungsten Arc Welding-Plate Materials	3
WEL-61A American Welding Society/Los Angeles City Welding I	3
<b>OR</b>	
WEL-61B AMERICAN WELDING SOCIETY/LOS ANGELES CITY WELDING II	3



**PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION**

**WIRE WELDING (FCAW, GMAW) (R)**

**CE818**

This certificate provides students with the technical knowledge and skill, in the oxyacetylene cutting and FCAW/GMAW welding, to be able to enter into a welding career either in the field or shop environment. With these new skills, students will be able to obtain entry level employment as a welder's helper or in a shop production welding setting welding structural steel, parts of medium thickness, or sheet steel.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate knowledge and ability of beginning level of SMAW welding process, safety, and oxyacetylene cutting.
- Demonstrate knowledge and ability of the FCAW and GMAW welding processes, welding symbols, and safety.
- Differentiate between each of the welding processes used in the welding industry.
- Demonstrate knowledge of AWS welding codes.

**Required Courses (11 units)**

**Units**

WEL-15	Introduction to Basic Shielded Metal Arc Welding	3
WEL-34	Metal Joining Processes	2
WEL-35	Semi-Automatic Welding	3
WEL-61A	American Welding Society/Los Angeles City Welding I	3
<b>OR</b>		
WEL-61B	American Welding Society/Los Angeles City Welding II	3