



Report of Effectiveness 2023-2024

Governance Entity:

Norco Assessment Committee

Charge:

The charge of the Assessment Committee is to facilitate assessment of student learning in instructional programs, and student and learning support services to support the assessment of Guided Pathways. The Assessment Committee is primarily responsible for assessing and coordinating the listed Educational Master Planning objectives below:

- 2030 Goal 8: (Effectiveness, Planning, and Governance) Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college.
 - 2025 Objective 8.1 Make program, student, and effectiveness (including assessment) data available, usable, and clear so critical data is visible in real-time.

Sponsoring Council/Senate:

IEGC/Academic Senate

Co-chairs:

Ashlee Johnson and Greg Aycocock

Members:

Hayley Ashby, Greg Aycocock (co-chair), Caitlin Busso, Tami Comstock, Eric Doucette, Ashlee Johnson (co-chair), Daren Koch, Stephany Kyriakos, Zayed Hannan (ASNC rep.), Jethro Midgett, Lisa Martin, Stephen Park, Timothy Russell, David Schlanger, Jesus "Gil" Vela, Tim Wallstrom, and Aldo Yañez Ruiz.

Evaluation of the Survey of Effectiveness:

The purpose of the survey of effectiveness is to provide a mechanism by which members of Norco Assessment Committee (NAC) could self-evaluate the effectiveness of the committee's planning and decision-making processes. In addition to one (1) open-ended question, the survey also requested feedback on each participant's level of agreement with thirteen (13) statements regarding the Committee's effectiveness. The feedback was measured on a Likert Scale from the following options: Strongly Agree, Agree, Disagree, Strongly Disagree, and Does Not Apply.

The survey received a total of ten (10) participants, all of whom responded to 100% of the Likert Scale questions and two of whom responded to the open-ended question.

Results of the 2024 NAC Survey of Effectiveness indicated that 100% of members who participated in the survey either agree, or strongly agree, with twelve (12) of the thirteen (13) Likert Scale questions. As a result, there is evidence to suggest that,

(1) [the] agenda and minutes are provided far enough in advance of meetings, (2) agenda items are completed within the meeting time, (3) members are given adequate information to make informed recommendations or decisions, (4) all members are encouraged to be actively involved, (5) discussions

are collegial, (6) differing opinions are respected, (7) participation is meaningful and important, (9) the charge is understood by the members, (10) members work toward fulfilling the charge, (11) the work has made an impact on its assigned EMP Goals, (12) the purpose of the governance entity aligns well with the college mission, and that (13) overall [members are] satisfied with [NAC's] performance.

However, when considering whether (8) [they] regularly communicate with members of [their] constituent group regarding key issues discussed and actions taken during meetings, one (1) member disagreed and two (2) indicated the statement did not apply, while the other seven (7) either agreed or strongly agreed. A discussion by the committee suggested this result is partially due to the fact that, while some areas have multiple members, it is often only necessary for one of them to communicate back to the larger group.

In response to the open-ended question, which asked about any recommendations to help the committee function more effectively, one participant suggested that the committee is great while another commended its leadership. Additionally, the third participant provided a recommendation for the committee to consider several areas of focus in the next academic year including, collaboration with its sister colleges on ILO (Formerly GELO) updates, regular progress updates, direct ILO assessment, assessment frameworks for skills and abilities, new accreditation standards, and current process gaps. A discussion by the committee on the open-ended responses resulted in a general consensus on all three responses. As a result, the responses shall be considered in NAC's strategic planning & decision-making efforts in subsequent academic years.

In Summary, results indicated that NAC's planning and decision-making processes were highly effective throughout the 2023- 2024 Academic Year. It also provided both encouragement and guidance for ongoing continuous improvement efforts which shall be reflected in the committee's subsequent charter once fully considered and decided upon by the group.

EMP Goal Alignment and Objective Alignment:

The purpose of this section is to report on progress made towards the committee's EMP objectives and evaluate the appropriateness of objective assignments.

The charge of the Assessment Committee is to facilitate assessment of student learning in instructional programs, and student and learning support services to support the assessment of Guided Pathways.

The Assessment Committee is primarily responsible for assessing and coordinating the listed Educational Master Planning objectives below:

2030 Goal 8: (Effectiveness, Planning, and Governance) Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college.

2025 Objective 8.1 Make program, student, and effectiveness (including assessment) data available, usable, and clear so critical data is visible in real-time.

Progress:

The committee continued to make progress toward this goal during the 2023-2024 academic year. While the previous academic year focused highly on instructional areas, this academic year the committee focused on providing training and support to instructional areas, while making steady improvements to its tools and technologies, and making significant improvements to the assessment process for Administrative and Student Services areas.

Alignment:

It is the opinion of this committee that Objective (8.1) is still in alignment with NAC's scope and purview and should remain throughout the next academic year as its work in this area is ongoing.

Assessment of Scope and Deliverables:

The purpose of this section is to self-assess the completion of deliverables defined by NAC's charter during the academic year.

According to the charter, NAC worked towards the completion of three main deliverables throughout the 2023-2024 Academic year. A self-assessment of the progress made on each deliverable is described below:

1. Create Assessment V2 Plan of Action.
 - Status: Ongoing
 - Rationale: Some features of v2 were implemented during Assessment Review, however, additional features and processes are needed to fully define the system.
2. Increase participation in Canvas assessment.
 - Status: Complete/Ongoing
 - Rationale: Although there has been an "increase" in participation for Canvas assessment, this area has room for continuous improvement in future years.
3. Implement an approach for PLO Assessment.
 - Status: Tabled
 - Rationale: Although the group recognized this is an important area of assessment, the focus was placed on thorough implementation of the new assessment processes more than development. This deliverable is expected to remain for the next academic year.