# NORCO COLLEGE

## Norco Assessment Committee Minutes
## March 4, 2020   9:00-10:30am IT 218

*Present:*   Laura Adams (co-chair), Greg Aycock (co-chair), Cathy Brotherton, Courtney Buchanan, Tami Comstock, Alexis Gray, Stephany Kyriakos, Sam Lee, Bibiana Lopez, Daniela McCarson, Tim Wallstrom and Caitlin Welch.
*Absent:*   Jethro Midgett, MK Pena (student rep)
*Guests:*   Sharese Tronti

Call to order: 9:04 am

*Action Items*

### Approval of Agenda:
Motion to approve Agenda – Cathy Brotherton, second by Courtney Buchanan
Approved.

### Approval of Minutes:
Motion to approve 11-13-2019 minutes – Stephany Kyriakos, second by Cathy Brotherton, 0 abstention.
Approved.

*Discussion Items*

### Accreditation Team Questions
Accreditation team introduced themselves. Visiting the committee from the accreditation team were Ms. Leticia Barajas and Mr. Aaron McVean. Both expressed their positive impression of the assessment evidence within the ISER, especially the assessment report Laura wrote.  Laura gave credit to the IE department for all their assistance. The team wanted to observe the committee and provided no questions.

### AOE Discussion Workshops during College hour (12:50-1:50 pm)
- **Fine & Applied Arts:  Thursday, March 19 in OC 116**
- **Business Administration & Information Systems: Thursday, April 2 in OC 102**
- **Humanities, Philosophy & Arts: Tuesday, April 7 in OC 102**
- **Communications, Media & Languages: Thursday, April 9 in OC 116**
- **Math and Science: Tuesday, April 28 in OC 102**
- **Kinesiology, Health, and Wellness: Thursday, April 30 in OC 116**
- **Social & Behavioral Studies: Tuesday, May 5 in OC 116**

Explanation of the process used to gather data for the AOE discussion workshops. Department chairs identify courses that link to the PLOs of the AOEs. Then emails are sent to the faculty of the identified courses with links to a roster within Nuventive. Using a rubric of 0-4, faculty are asked to rank their student's obtainment of the linked PLO using one assignment, test, etc. After the data are gathered within Nuventive the IE department creates a summary of the program assessment results including groups (age, gender and ethnicity) that are disproportionately impacted. At the workshop faculty are asked to reflect on the provided summary and engage in a discussion.

- One interesting thing is we don't tend to see as many disproportionately impacted groups in learning as we tend to see in achievement. The committee had a fruitful discussion on this subject.
- It has been noticed that students who start in classes are learning and obtaining the information but may leave or have poor attendance which is reflected in their grades.
- Groups on campus like Umoja and Men of Color are working on addressing this disconnect.
- Another pattern that we have seen in the PLOs is that students that are more successful in the GELOs are more successful overall.
- Equity concerns in grading is a subject that has come up in past discussions including past AOE discussion workshops.
- Does the IE department have the capacity to disaggregated data by course? Could this be done for success rate and learning outcomes? The IE department has a dashboard that has disaggregated data by hybrid, online and face to face for achievement that can be useful. We will look into this for the committee, we do not have the capacity in the office to institutionalize this process. This practice will be more obtainable when we have more staff. These are the kinds of projects the IE department wants to do.
- Assessment is now integrating equity into program assessment. We see a need to have assessment (SLOs) imbedded in Canvas so we can start gathering and looking at this data when we have the capacity. The goal is to have SLOs automatically imported into Canvas. We now have an API from Curriqunet that can accomplish this.
  - How can the committee work on getting this done? The committee should start a bullet list of what we want to do and make a recommendation to Academic Senate. We still have some resistance from faculty with the use of Canvas.
- The committee is encouraged to attend one if not all of AOE discussion workshops.
- Please invite any faculty that would be interested.
- Lunch will be provided

## Update on Assessment Cycle Progress (100% Goal)
- Our progress on the 100 percent goal, we are now at 90.5% on SLO assessment and 85% PLO assessment.
- We are in by far the best shape we have been in.
- Dr. Lee is so appreciative of the work the committee and the IE department have done for assessment.
- Request for a NOR-all email about the dashboard be sent out to inform the college community.

- Please note that some of the PLOs that have not been assessed are new and could not be assessed in this cycle. Our percent completed would be higher if these programs were not included.
- The dashboard is available on the Faculty tool box page of the assessment committee webpage.
- [Faculty Toolbox webpage](#)



- Keep in mind that our old cycle was to assess one SLO per course every four years and now we are assessing all SLOs in a course once every six years. We changed over to the six year cycle mid cycle. So we should be so proud of our progress. The next cycle should progress much smoother.

## Statement of Purpose

- Our conversation about assessment on campus has changed quite a bit. The statement of purpose currently addresses assessment for them. Do we want the statement to address how we do assessment for us?
- The committee engaged in a discussion and activity to address the content of the statement of purpose.
- This included the meaning of assessment and what the aspiration of the committee is.
- Is that we are doing assessment enough? We need reflection and dialogue.

Brain storming session outcome:
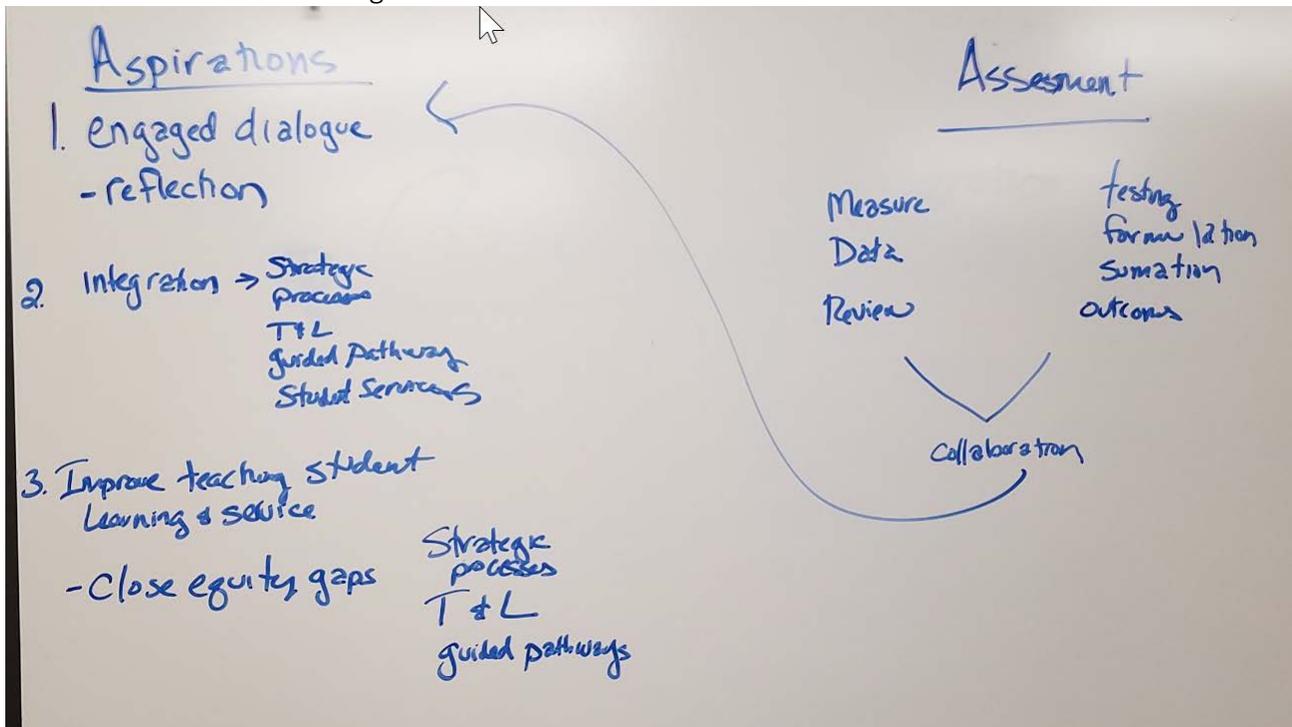


- Discussion on how Student Services fits into the assessment committee. Student Services would like to be more engaged in assessment and be included in more discussions. Do we need to look at a more robust structure that includes student services and facilities? How would we capture what facilities and student services are doing? Would it be a good idea to bring in a person from Business services to have a discussion?
- We plan on the discussion and development of our new statement of purpose to take the semester to complete.
- Do we have the time to add Student Services and Facilities to the discussion on top of what we already have? How can we do this in a productive way? We may need to have a new body of government and continue this committee focused on learning outcomes.

### Assessment in Program Review

Program review is undergoing a big change in Nuventive. We are in the process of rebuilding the assessment and program review platforms. With the new platform the plan is to have assessment data imbedded within program review. This can include reports and dashboards, which can be reflected upon. We want program review to be an ongoing process. It is in process for Nuventive to be the central hub for program review, assessment and resource requests with assessment integrated into program review.

*Future Meetings:*
    Next meeting April 8, 2020 OC 116 (Note Location)
*Good of the Order: 10:29 am*