

Meeting Location: **Friday, 3 March 2023**
2022 12:00pm – 2:00pm
IT 117



Senate Meeting

Associated Students of Norco **College Senate Meeting**

- I. Call to Order: **12:04 PM**

- II. Roll Call:
ASNC Advisor -- Dr. Edwin Romero
President of the Associated Students of Norco College – Makenna Ashcraft
Vice President of Administration – Jacob Nkwamba
Vice President of Finance – Aneesa Kashif
Vice President of Campus Activities – Romi Mathews

Vice President of Campus Relations – Lino Leon
Vice President of Campus Organizations – Alex Tucker
Senator of Administration- Dustin Duke
Senator of Administration -Justin Grimes
Senator of Campus Activities – Daniela Portillo
Senator of Relations -Aiden Godoy
Senator of Campus Organizations- Bryan Moral
Absent: Late: Sabrina, Andrea, Fabian

Note: Daniela was omitted from last week's roll call.

- III. Approval of Minutes: **February 24, 2023**
M Lino
S Aiden

- IV. Announcements/Comments from the Public
This time is reserved for members of the public to address the ASNC on issues not already appearing on the agenda. A limit of three (3) minutes per speaker shall be observed.
Ricky from STEM: Expresses desire for free access umbrellas for the student body.
Shows umbrella stand that STEM made.

- V. Old Business:
Old business will be addressed after pressing business is Expo item is addressed.
Sen.2.17.05 Approval of Amendments to ASNC & Student Trustee Election Codes to Increase Student Participation, Election Integrity, and Readability

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC |1

Motion Author: Justin Grimes.

(Action Item)

The ASNC shall discuss and vote on proposed amendments to the election codes of the ASNC and the position of Student Trustee and its supporting documents.

M: Dustin

S: Sabrina

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Jacob: Motion to postpone.

S: Lino

8/5/4

Sen.02.17.02.Approval of upto \$2,400 for promotional schools supply items from Executive Contingencies account (92199).

**Motion Author: Dustin Duke
(Discussion Item/Action Item)**

The Associated Students of Norco College shall discuss and vote on the purchase of promotional school supplies for students that need.

Supplies will include backpacks, notebooks, mechanical pencils, lead, & pens

M: Sabrina

S: Aiden

Est prices for document for the most part they tend to be list of whole bunch of various items that they have so like backpacks there's like 400 options same with pens and everything else the main costs are gonna change depending on like what vendors used and uh are the specific logo design because just by the din of having like two colors on it it kind of like explodes the price overall do you have like a list of like exactly oh that's based off of just checking bulk items so that I would be able to get I wanna say 20 backpacks per item on that would be about a I want to see about 50 backpacks total obviously you don't you don't need 2400 or that's the estimated cost of like what I have listed is \$1350 thirteen \$150.60 which would be based off of the above items if I bought them off if they were purchased off Amazon the remainder of the funds would be because there's a requirement that these items have like the SNC logo on them that we would you know have to order this through and approved vendors such as having trouble seeing that from here but I think printing and promos yeah that's why I'm specifically asking for such a large or almost double what I would need otherwise because that's a standing requirement yeah otherwise so this wouldn't since it has the logo OK any questions for Justin any concerns and this meant for specific event or just having the IT room oh it's just meant for really any members of the student body who need it yeah because I mean even say like by the time just final season for this semester they might just be in need of a couple notebooks or a few pencils something to write with because you know how students can be some of us don't have a lot of money and have to make it stretch and there might be sometimes where they can't afford those things that they need no straight.

13/0/1 Abstain: Dustin

VI. New Business.

Sen.03.03.01 Approval of up to \$1,500 from Executive Contingencies (92199) to purchase food for the Safety and Wellness Expo.

**Motion Author: Makenna Ashcraft
(Action Item)**

The Associated Students of Norco College shall discuss and vote on funding food for Norco College attendees, on March 14, 11am – 2pm, Palm Pathway.

M: Uchenna

S: Desiree

*Cost is to cover the cost of food to increase student engagement with the Expo. Students will have to
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visit 12 booths to get a meal ticket. There is an anticipated 250 meals purchased.

Approved unanimously.

**Sen.03.03.02 Approval of up to \$350 from Executive Contingencies (92199) to purchase a shelving unit. Motion Author: Daniela Portillo
(Action Item)**

The Associated Students of Norco College shall discuss and vote on the funding to purchase a shelving unit for the Share Shelf in the CSS upper lounge.

M: Uchenna

S: Lino

Daniela: I visited RCC and I saw that they had one, and I think that Norco College could use one. I've spoken to Kimberley Thomas. A location, how it will be handled, and who would oversee it will be done by basic needs and wellness in the Engagement center. Anyone that is an active Norco student can access it. The shelf will be advertised by emails from Basic Needs and Wellness. The approved and disapproved item list has already been cleared.

Dustin: As a member of Basic Needs and Wellness the reason the funding is being requested is that basic needs has to track anything that our funding is used on. We track basic needs useage and we do not want to limit the students with this share shelf.

Daniela: I already have the location cleared by Dr Hartley. I spoke to Dr Huff at RCC about this to get the allowed and not allowed list. RCCD risk management also has a waiver we can use for it. It will be placed outside of Student Life.

Aiden: This seems like Student Life workers will need to oversee it.

Daniela: That can be an option.

Uchenna: How are we going to ensure that the share shelf is not abused by non-stuents?

Daniela: We'll deal with potential abuse as it arises.

Jacob motions to call the question. No objections.

Motion passed unanimously.

**Sen.03.03.03 Shared Governance Assignments Motion
Author: Jacob Nkwamba
(Discussion Item/Action Item)**

The Associated Students of Norco College shall discuss Shared Governance and assign members.

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M: Uchenna
S: Bryan

Jacob: Appointment of committee assignments.

Jacob: Motion to postpone until next week.
Passed by consensus.

Sen 03.03.04 Appointment of Brian Morales as Vice President of Organizations

Motion Author:

Makenna Ashcraft

(Discussion Item/Action Item)

The Associated Students of Norco College shall discuss and vote of the appointment of Brian Morales, as Vice President of Organizations.

M: Sabrina

S: Desiree

Makenna: Bryan has proven to be a very reliable person and has shown time and time again that he can rise to the challenge of the position.

Bryan: I'm honored by the nomination, and regardless of the outcome I will put my utmost efforts into my duties.

Aneesa: Bryan has always been welcoming and friendly person who doesn't make anyone feel alienated.

14/0/0

Sen.03.03.05 Appointment of Carlos Medina as Senator of Finance

Motion Author: Aneesa Kashif

(Discussion & Action Item)

The Associated Students of Norco College shall discuss and vote on the appointment of Carlos Medina as Senator of Finance.

M: Uchenna

S: Sabrina

Aneesa: I've spent time with Carlos, and he has been both professional and has shown an incredible work ethic.

Sen.03.03.06 Appointment of Allyson Lopez as Senator of Finance

Motion Author: Aneesa Kashif

(Discussion & Action Item)

The Associated Students of Norco College shall discuss and vote on the appointment of Allyson Lopez as Senator of Finance.

M: Daniela

S: Sabrina

14/0/0

Sen.03.03.07 Appointment of Josh Oliveros as Senator of Campus Organizations

Motion Author: Aneesa Kashif

(Discussion & Action Item)

The Associated Students of Norco College shall discuss and vote on the appointment of Josh Oliveros as Senator of Campus Organizations.

M: Brian

S: Romi

Josh: This is my first semester back at college and I really want to be part of the college community. I feel that working with the ASNC will help greatly with that.

14/0/0

Sen 03. 03 .08 approval of up to \$1000 from executive contingency for gas and food for Amateur rockery

**Motion author: Nathan Co
(Discussion and action item)**

The associated students of Norco college shall discuss and vote on the approval of \$1000 to the Norco Rocketry

Sen.03.03.09 Approval of up to \$192 from executive contingency to help create fund Norco Cover

Motion author: Yu Hyeonu

(Discussion/ action item)

The associated students of Norco college shall discuss and vote on the approval of \$ 192 to help pay for the necessary expenses for Norco cover

M: Uchenna

S: Fabian

Ricky: Requesting funding for Norco Cover, a positive phone background image site with backgrounds created by Norco College students.

Sabrina: Will this be promoted through the ASNC app?

Aiden: It would not be too much work to add it onto the ASNC application.

Makenna: I feel that the outreach for this program would be incredibly difficult.

Ricky: I intend to have posted for the Norco Cover site as well as asking the Norco College art professors to promote it.

Uchenna: I don't think that this will have much use because most people may be worried about potential theft of the materials they submit for the students to access.

Lino: What is your personal investment, monetarily?

Ricky: I am currently using a trial, but the cost would be \$192 a year.

Sabrina: I think this will require coordination by our artist community to be successful.

Aiden: What is the money going to, exactly?

Ricky: To cover the cost for one year of hosting by Square Space.

Nolan: Will the google form be the only type of moderation?

Ricky: Yes, because it allows ease of submission.

Makenna: Who will be overseeing and moderating this?

Ricky: Myself, currently, but the process is easy to teach others.

Sabrina: I think this might need more support from the departments on campus before we may want to approve this. Also we need a plan for who will be custodian for the site after you leave.

Uchenna: Can we potentially just fold this project into the ASNC app?

Jacob: Motion to call the question on the motion to postpone.

S: Justin

3/11/0

Jacob motion to call question about the main motion.

S: Justin

7/2/5 Opposed: Lino, Andrea Abstain: Uchenna, Aneesa, Shara, Bryan, Desiree.

Sen.03.03.10 Approval of up to \$ 2000 from executive contingency to Fund Cultural event.

Motion author: Zehra Kazmi

(Discussion/ action item)

The associated students of Norco college shall discuss and vote on the approval of \$2000 to help with the expenses of Eid celebration

M: Aneesa

S: Uchenna

Sara: talking about Eid, a Muslim holiday. Funding request is to have a cultural event centered around this holiday. Funding total is based on the increased student-body count, so expenses are expected to go up. Norco College has a diverse Muslim population. The first Eid event at Norco College was last year. There was a donation box for food and basic needs items. We intend to do this again this year. Food will be ordered from local vendors, a cooking contest, and Henna Tattoo stands will be there. Roughly 40-50 meals will be ordered, first come, first served.

Makenna: I think that this is a very important event. I believe it will increase cultural awareness of our Muslim Community.

Aneesa: I was really surprised by the turn out last year, and it really showed the size of the Muslim Community at Norco College.

Edwin: I would suggest that you attempt to order more food as 40-50 students is not a lot.

Sara: We are ordering Halal food, so the price is going to be somewhat higher, I am more than willing to find a vendor at a lower cost.

Sabrina: Do you know that vendors do catering, or will you be going to do a pickup?

Sara: They do catering. The prices are per plate.

Motion by Lino Leon to increase total to \$2600.

S: Sabrina

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13/0/1 Abstain: Daniela

Voting on adopting motion

13//1 Abstain: Andrea

Sen.03.03.11 appointment of Nolan Maddox as Senator of Campus Organizations.

Motion Author: Makenna Ashcraft

(Discussion action item)

The associated students of Norco college shall discuss the appointment of Nolan Maddox as Senator of Campus organizations

M: Desiree

S: Jacob

Lino: Motion to amend for Nolan Maddox to be a representative instead of a senator as he has a time issue.,

S: Sabrina

14/0/0

Vote to adopt and approve.

M: Bryan

S: Aneesa

14/0/0

VII. ASNC Advisor Report

Edwin: Welcome to our new members. We are just starting the semester so joining now can be a little disorientated, we will plan some team building to help with that. Punctuality is important and we need to do better on it. It is part of being professional. Meeting times should be treated as professional meetings. Additionally, the agendas are very full and are exceeding agenda items pre-pandemic. Make sure presentations and supporting documents is out in advance of any items. Admin has been tasked with scheduling training sessions for us. Training is a vital item as the goal with the ASNC is to assist our members in growing as people as well as completing their duties.

There is replacement office equipment in route. Lino and his department handled it. Lino and myself will be visiting the vendor after this meeting to check on the timeframe.

VIII. Executive/Committee Reports

Makenna:

Jacob: I attended the racial justice taskforce. We want the campus to feel friendly towards members of the black community. A weeklong event with various panels and activities called The Black Hour. Vendors, speakers, and businesspeople from the community will be there. We also ask that emails from members of Administration ask that our emails and messages be taken seriously, a great deal of effort goes into what we do and we just keep getting our items set back. We need more open

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communication between Admin and our members. Jack Harris resigned on Monday from Campus Organizations. We have updated committee assignments.

Motion to extend meeting to 2:15 PM by Makenna.

S: Lino

Aneesa: I sent an updated budget to everyone this week. Budget reflects new changes, transfers have been made. I am willing to answer any questions when it comes to the budget. I think that Romi's contact information should be included in the ICC agenda as she is a key point of contact. We need to work more on friendliness and professionalism for ASNC business. I also think that we need to have a training specifically focused on conflict resolution.

RESOURCE COUNCIL MEETING HELD ON 2/23/23

DISCUSSION ITEMS: BUDGET REPORT

- Norco College Holding Accounts (Fund 11):
 - o 22/23 Adopted Budget: \$9,535,344
 - o 22/23 Revised Budget: \$13,103,705
 - o 22/23 Rev./Exp. Net of Abatements: \$213,150.76
 - o 22/23 Encumbrances: \$307,656.37
 - o Uncommitted: \$12,582,897.87
- Norco College Holding Accounts (Fund 12):
 - o 22/23 Adopted Budget: \$6,395,453
 - o 22/23 Revised Budget: \$7,312,812
 - o 22/23 Rev./Exp. Net of Abatements: \$450,493
 - o 22/23 Encumbrances: \$503,749
 - o Uncommitted: \$6,358,571
- Norco Budget Performance Report 22-23
 - o Current 22/23 Year Revised Budget: \$61,641,658
 - o Balance: \$40,212,328.10
 - o Percentage used thus far: 34.76%

Romi: I am waiting on more information on a few items related to NOMU.

Lino: NOMU work has started on our end. The computers are being delayed because of the vendor. Dr Romero and I will be visiting them after the meeting. Advertising work for the NOMU event will begin soon.

Bryan: Not much to report other than ICC is a little slow because of the transition. I anticipate we will be back to normal operations within the next few weeks. There will be food for the Club Rush event. It will be first come first served. The taco vendor has not gotten back to me yet, but the other day will be provided by Chic-Filet.

IX. For the Good of the Order/Announcements/Comments from the Public

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Motion to extend meeting to 2:30 by Aneesha

S: Lino

Unanimous consent.

Makenna: I ask that any issues, concerns, or conflicts be brought up in a professional and respectful manner. State Representative Sabrina Cervantes will be visiting Norco College in the near future. I will be asking her to attend one of our meetings.

X. Adjournment 2:22 PM