

Friday, December 09, 2022  
12:00pm – 2:00pm  
CSS 217



**Senate Meeting**  
[www.norcollege.edu/asnc](http://www.norcollege.edu/asnc)  
Contact Number: (951) 372-7007  
2001 Third St., Norco, CA 92860

**Associated Students of Norco College  
Senate Meeting**

- I. Call to Order: **12:09 PM**
  
- II. Roll Call:  
ASNC Advisor -- Dr. Edwin Romero  
President of the Associated Students of Norco College – Makenna Ashcraft  
Vice President of Administration – Jacob Nkwamba  
Vice President of Finance – Aneesa Kashif  
Vice President of Campus Activities – Romi Mathews  
Vice President of Campus Relations – Lino Leon **Absent**  
**excused**  
Vice President of Campus Organizations – Alex Tucker  
Senator of Administration- Dustin Duke  
Senator of Administration -Justin Grimes **Late**  
Senator of Administration – Sabrina Rioseco  
**Late** Senator of Campus Activities – Daniela  
Portillo **Absent excused** Senator of Campus  
Activities -Shara Williams  
Senator of Campus Activities – Uchenna Emeruch  
Senator of Relations -Aiden Godoy  
Senator of Relations- Desiree Valdez  
**Absent** Senator of Relations - Fabian  
Orozco  
Senator of Campus Organizations- Bryan Morales **Late**  
Senator of Campus Organizations – Jack Harris

**12:10 PM**

- III. Approval of Minutes: **November 18, 2022**

**M Aiden**  
**S Fabian**  
**Consensus**

- IV. Announcements/Comments from the Public  
*This time is reserved for members of the public to address the ASNC on issues not already appearing on the agenda. A limit of three (3) minutes per speaker shall be observed.*

**Ricky (STEM): Career Cluster Quiz for Norco College. Method to provide clarity for students to**  
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find their majors as well as getting more degrees to match careers. Like a personality test with a focus on directing students towards careers that are related to majors taken.

V. Old Business:

**Sen.10.14.01 Approval of Amendments to Section 9a of Article IV to Remove Potential Ethical Conflicts Arising from Involvement of Voting ASNC Finance Committee Members in ASNC-Funded Clubs & Organizations**

**Motion Author: Aneesa Kashif  
(Action & Discussion Item)**

*The Associated Students of Norco College shall discuss and vote on amending the bylaws to reduce potential ethical conflicts regarding Campus Organizations Committee membership in ASNC-funded organizations*

Motion to move to end Makena

S Aneesa

**Sen.10.14.02 of Amendments to Section 10a of Article IV to Remove Potential Ethical Conflicts Arising from Involvement of Voting ASNC Campus Organization Committee Members in ASNC-Funded Clubs & Organizations**

**Motion Authors: Alex Tucker & Jacob Nkwamba  
(Action & Discussion Item)**

*The Associated Students of Norco College shall discuss and vote on amending the bylaws to reduce potential ethical conflicts regarding Finance Committee membership in ASNC-funded organizations*

Motion to move to end Makena

S Aneesa

Note: Motions were approved last meeting to be single motion.

M Sabrina

S Alex

10/0/1

**Sen.11.18.08. Approval of up to \$3,800 from Executive Contingencies (92199) to purchase 24 table covers**

**Motion Author: Mark Hartley  
(Action Item)**

*The Associated Students of Norco College shall discuss and vote on the funding to purchase table covers for the CSS Upper Lounge Tables.*

Motion to postpone as the motion author is not present: Makenna

S Sabrina

11/0/1

VI. New Business.

**Sen.12.09.01 Student Equity Plan Report**  
**Author: Dr. Dominique Hitchcock**  
**(Discussion Item)**

*The Associated Students of Norco College shall receive a report regarding the Student Equity Plan.*

**M Romi**  
**S Alex**

**Dr Hitchcock, Dr Oseguera: Inquiry phase: Working on setting up teams. Teams will focus on specific groups to work on increasing equity on campus by identifying gaps in student equity. How well are students succeeding? What to do if/when students have issues? Inquire with students having issues. Focus on Black and Latino groups for increased equity. Consultant will come in to review data to identify problem areas and suggest methods of fixing the issues. Teams will need faculty, classified professionals, and students. Emphasis on equity gaps will be on institution not the student body.**

**Sen.12.09.02 Focus Group with ASNC on Canvas Experience**

**Motion Author: Dr. Torria Davis**

**(Action Item)**

*The Associated Students of Norco College shall provide analysis of the Canvas system.*

**M Uchenna**

**S Romi**

**Dr Davis: Dean of Distance education with primary support focus aimed at faculty. Here to get student perspective on canvas experience. What is working well with canvas? What is problematic?**

**Liked:**

**Aiden: Ease of use, calendar feature allows for assignment tracking. Group space collaboration.**

**Jacob: Push notification reminders are really useful.**

**Aneesa: Todo list. Ease of assignment prioritization. Ease of off-canvas assignment imbeds.**

**Makenna: Organization of assignments by due date. Modules allow for useful weekly segmentation.**

**Shara: Entering what-if grades to test class grade.**

**Uchenna: Upcoming assignments in upcoming dashboard section. Ability to have in-browser video chat with professors.**

**Issues:**

**Dustin: Embeds of math tests in canvas making page size extremely limited. Cannot upload assignments from cloud services to canvas. Repeated permission authorizations.**

**Uchenna: Image embeds in exams have issues loading in Safari browser. (Exams on canvas.) Unpermitted assignment submits through Safari browser. Requires instructor notification of issue.**

**Jacob: Had same unpermitted assignment submission for exam. Instructor did not allow for error correction. (Lost assignment points.)**

**Aneesa: Exam grade changed after canvas submission without student or instructor intervention.**

**Aidan: Old classes stay on dashboard unless instructor removes them after the semester.**

**Dr Davis: Thank you very much, please let Dr Romero now if we have any questions**

**Sen.12.09.03 Approval of up to \$150,000 from ASNC Reserves to purchase a video wall.**

**Motion Author: Daniel Lambros**

**(Action Item)**

*The Associated Students of Norco College shall discuss and vote on the funding to purchase a video wall for the CSS building to replace the current video wall.*

**M Dustin**

**S Jacob**

**Dan Lambrose: Audio Visual Tech, Video wall in the Corral is down and it needs to be**

replaced. The entire system needs to be replaced as it is outdated. New wall would be LED (May be Samsung). Will allow for cable television to be played. Simultaneous display, wireless connection, computer connection, secure connections. HDMI integration for events/presentations. Will be in module formation, allows for ease of repair/maintenance. LED wall is lighter, fits existing infrastructure. Does not require a structural engineer for alterations.

Audio system is still fully functional.

Jack: Will the display allow for full customizability?

Dan: Yes.

Dustin: Is it more energy efficient?

Dan: It should be, but we will be bringing in a professional to do the calculations to be certain. Some of the costs for this is so the processors can be connected via a room under the stairs in the corral and the cabling is a little expensive.

Jacob: Why is it so expensive?

Dan: That is based off of the first quote. Part of the cost is labor of removing the broken equipment. The cabling must be updated as the original cabling is for analogue display. The processors need to be upgraded. Cost may go down but will not exceed \$150,000.

Aidan: How long will it take?

Dan: Roughly 30 days from start to completion. Removal of old equipment will be after-hours only.

Uchenna: Any other options?

Dan: We only have other manufacturer options. The wall itself is roughly \$40,000. Cost is roughly the same. Samsung just has the best warranty currently offered based off of current estimates. Best possible option to replace broken equipment without needing a Structural Engineer.

Sabrina: So the infrastructure is pretty much useless and needs replacing? Life of product? When will you get more estimates?

Dan: Yes. The infrastructure needs to be replaced for any new system. LEDs also have a very long product lifetime. We will be getting more estimates soon.

Jacob: How much do we have in the account?

Aneesa: Roughly \$450,000 in reserves.

Uchenna: Motion to table

S Sharra

Jacob: We should not postpone this until Spring because this is time sensitive for a high traffic area.

Uchenna: We need a concrete price before committing to the purchase.

Dustin: Difficult to get the best prices without ability to commit. We must commit to get an actual concrete price as it is hypothetical unless the negotiator has the power to commit to a purchase.

Aneesa: How long has the wall been broken?

Dan: Since the Pandemic, 2020.

Aidan: What if it goes overbudget? Where would any excess come from?

Dan: Anything over the approved threshold should be covered by the college.

Sharra: Why is ASNC paying for most of it?

Dan: It is something used by the students.

4/6/2

Motion to postpone fails

Motion to approve original motion Aidan  
S Sabrina

Justin: Approval of funds allows the bidding process to begin, correct?

Dan: Yes.

10/0/2

**Sen. 12.09.04 Appointment of Andrea Rodriguez as senator of Finance**

**Motion Author: Aneesa Kashif**

**(Action Item)**

*The associated Students of Norco College shall vote on the appointment of Andrea Rodrigues as senator of finance*

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M Sharra  
S Alex

11/0/0

Motion to extend to 2:10 PM Makenna  
S Aneesa

#### VII. ASNC Advisor Report

Edwin: Angel Tree is going well. 140 gifts so far. Roughly 5 gifts left to be filled. Next week begins winter break. I will not be in. Office will remain open. ASNC is officially off for winter. Training calendar invite is sent to all members of ASNC for Parliamentary Procedures. 2-hour training session at RCC. Invite has more details about training.

Winter retreat is taking place 01/27/23-01/29/23. Will meet in IT 111. Breakfast with college officials. Will be training. Afterwards trip to Big Bear. Goal is team building. Working on getting stipends for this semester. Updates will be forthcoming. ASNC does have a 2.5 GPA requirement with a 6 unit minimum for Spring.

Washington DC Conference in March will have 1-2 openings. Application will be open over weekend for members of ASNC. Deadline to apply is Monday.

Motion to extend to 2:30 PM Uchenna  
S Jack

#### VIII. Executive/Committee Reports

Makenna: College Council, one time funding is going to end. Can be applied for again but it is not certain if it will be regained. EOPS, CARES, Foster Youth will still have funding. Dr Hailey Ashbe is working on Norco College's policies.

Jacob: Working to change hiring process to allow for student involvement. Meeting will be end of February. Will focus with Dr Oseguera on equity. Committees have had attendance issues by members of the ASNC as well as events. At least one member of ASNC must attend.

Aneesa: Weekly budget sent.

Romi: Last meeting was over a month ago. Chill Out event was successful but could have been better.

Lino: N/A

Fabian: Distance Ed, working to get support for CVC.edu.

Aidan: New app is ready and is in need of beta testers. (Justin: Only commit to the old app is an invoice commit. No contract exists.)

Alex: Last meeting was over a month ago. Student Spotlight is coming back, criteria is being worked on. Faculty rotations for educational committees. Faculty rankings are out. Working on training senators as potential replacements of position. Will be resigning because of scheduling

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conflicts.

**Makenna: You have all done incredibly well this semester. Minimal conflicts and issues.**

IX. For the Good of the Order/Announcements/Comments from the Public

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X. Adjournment **2:26 PM**