



Minutes
Norco Academic Senate Meeting
May 2, 2022
1:30 - 3:30 PM via Zoom

Meeting called to order at 1:31 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Laura Adams, Melissa Bader, Kimberly Bell, Courtney Buchanan, Sarah Burnett, Araceli Covarrubias, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Kim Kamerin, Aneesa Kashif, Daren Koch, Amy Kramer, Virgil Lee, Barbara Moore, Lisa Nelson, Dana White, Sigrid Williams, Patty Worsham

Guests: Hayley Ashby, Greg Aycock, Quinton Bemiller, Torria Davis, Ashley Etchison, Susan Finley, Samuel Lee, Daniela McC Carson, Gustavo Ocegüera, Jason Parks, Aaron Roy

II. Approval of Agenda

M/K. Bell, S/M. Hicks; Approved by Consensus

III. Approval of [April 18, 2022 Minutes](#)

Approved by Consensus

IV. Open Hearing

- Vivian Harris inquired about term of the College Council faculty representative. V. Lee and K. Bell will be working on the bylaws this summer and expect to be proposing terms for this position to the Senate in Fall.
- Vivian Harris also reported that the library has money to buy books and encouraged faculty to let her know if any library books are needed for their disciplines.

V. CTA Report- A. Covarrubias

- Reminder to check paystubs for sick pay reporting and keep and report any discrepancies.
- This year's COLA increase expected to be 6.56%, for both full-time and part-time faculty.

Action Items:

VI. The Senate did a first read on [Program Review Charter](#).

VII. The Senate was asked to consider the [Course Materials Affordability Committee \(CMAC\) Charter](#). Item was moved to May 16th Senate agenda.

VIII. The Senate was asked to approve the list of faculty members to serve on Guided Pathways Special Project in the Summer which was [presented to faculty via email](#) on April 22, 2022.
M/K. Kamerin, S/K. Bell- Approved

- IX. The Senate was asked to approve the list of faculty members to serve on Grants Advisory Panel, which was [announced to faculty via email](#) on April 17, 2022.
M/D. Hitchcock, S/M.Hicks- Approved
- X. The Senate was asked to approve the appointment of Dean Damon Nance to serve as the Administrative Co-Chair of the Course Material Affordability Committee.
Approved by Consensus
- XI. The Senate was asked to approve the appointment of Dean Quinton Bemiller to serve as the Administrative Co-Chair of the Distance Education Committee.
Approved by Consensus
- XII. The Certification and Recertification for Teaching Online was moved to May 16th Senate agenda.
- XIII. The Senate was asked to consider the replacement hires recommendation brought forward by APC for English and Business.
Approved by Consensus
- XIV. The Senate was asked to consider changing a previously approved full-time faculty hire from Business to Biology based on the 2019 hiring ranking. However, the Senate felt that the hire should be based on the most recent (2021) hiring ranking. Thus, the item was sent back to APC for review.
- XV. The Senate was asked to consider hosting the Distinguished Faculty Lecture at Norco College, the suggested time of which is College Hour on June 2, 2022.
M/K. Kamerin, S/M. Hicks- Approved
- XVI. Officer Reports
- A. Secretary/Treasurer (Kim Kamerin), No Report
 - B. Vice-President (Kimberly Bell)
 - We've been in conversations with Dr. Green regarding the request for the counseling department and we are meeting again this Wednesday to discuss the process by which the decision is made. We will update you again once we get a clearer picture.
 - IEGC has provided a new form to identify new process and establish new departments which will be on the next agenda, May 16th.
 - Officer elections have taken place.
 - Lisa Nelson gave an update on the counts and verified the elections.
 - Kim Bell has been selected as President of the Senate.
 - For Vice President, Vivian Harris was elected. *[This announcement was in error because none of three candidates received a majority of the vote, which is required by the Senate Bylaws. Thus, a run-off election was held after this meeting, which Dan Reade won.]*
 - Secretary, Hayley Ashby was elected.
 - C. President (Virgil Lee)

XVII. College Reports

A. ANSC Representative (Aneesa Kashif)

- Estimated graduates for this Spring: 500 students
- Discuss the Racial Justice Taskforce mural presentation
- Dodgeball event and dance may be happening (est. date for dance: June 2nd or June 4th)
- Relations:
 - Disney tickets running low
 - Disneyland ticket raffles on the app is increasing app activity
 - ICC Banquet will possibly happen on May 19th
- ANCS is doing well financially

B. College President (Monica Green)

- No Report

C. Vice President of Academic Affairs (Sam Lee)

- Faculty Retreat will take place on May 4-6.
- Final interviews for Interim Vice President concluded today.
- Will be transitioning into my new position and will be moving into the VRC.

XVIII. Standing Committees & Liaisons Reports

A. Academic Senate Liaisons Reports:

Professional Development

- Funds for travel professional development have become available and will be available until the funds are exhausted.
- Please visit the PDC webpage to submit your requests for professional development.
- There is a meeting coming up next week and more about the process for requests will be discussed.

B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, DSPC, Guided Pathways, Prison Education Program, Equity, PGSL

CTE (Sigrid Williams)

- Judy Perry is facilitating Title V grants for CIS with CSUSB.
- We have eight disciplines that applied for Perkins grants totaling \$448,000.
- CERT program is being placed on the scheduled, being offered twice in fall: once in September and once in October.

DBAC

- Working on budget allocation model; They have the median cost associated with running the CTE, STEM, and Liberal Arts disciplines and are going to be using the median cost from all three colleges as the base cost.
 - Still need to sort out the funding for unique disciplines
 - Esmeralda Abejar is on the Budget Allocation Model committee and is the Norco College contact.
- A student housing bill has been recommended for funding by the Department of Finance, which the colleges within RCCD are reviewing.
- There are a few assembly bills under consideration.

- One of them is to look at parody pay for part-time faculty with full-time faculty.
- Another seeks to increase the amount of part-time faculty can teach in a district from a 0.60 up to a 0.80 or .85, depending on the district.
- A bill that makes Calbright College inoperable is expected to pass.

Guided Pathways

- The Guided Pathways and Equity group just returned from the California Guided Pathways cohort to convening in Costa Mesa.
- An infographic was distributed last week with as a link to the Guided Pathways podcast.
- There's another Lunch and Learn coming up next week that is going to be on our Keeping Them on the Path, which discusses affinity groups.
- If you didn't fill out the application for faculty lead at a project team and you're still interested, please do so.

LGBTQ

- We have a summit this week and have quite a few members going to the California Community College LGBTQ Summit.
- Second annual speaker series is coming up.

Prison Education

- We put together a panel for the justice education conference at the Claremont Colleges last Friday. The panel was amazing and consisted of four of our former students, all of whom are on different paths at this point.
 - Link is forthcoming.

XIX. The Senate discussed the Program Dashboard with Greg Aycock.

XX. The Senate discussed the Disability Resource Center testing space limitations.

XXI. The Senate discussed meeting times for Senate sub-committees and the designation of alternative windows for those meetings.

XXII. Meeting adjourned at 3:26 PM.