



Minutes
Norco Academic Senate Meeting
April 4, 2022
1:30 - 3:30 PM via Zoom

Meeting called to order at 1:32 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Aquino, Melissa Bader, Kimberly Bell, Michael Bobo, Courtney Buchanan, Sarah Burnett, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Kim Kamerin, Aneesa Kashif, Daren Koch, Virgil Lee, Barbara Moore, Lisa Nelson, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Cameron Young

Guests: Hussain Agah, Gerlene Ariel, Hayley Ashby, Quinton Bemiller, Zina Chacon, Michael Collins, Torria Davis, Ashley Etchison, Susan Finley, Lindsey Graff, Monica Green, Amy Kramer, Samuel Lee, Susan Mills, Mehran Mohtasha, Jason Parks, Lindsey Perez, Alex Zadeh, Lijuan Zhai

II. Approval of Agenda

M/M. Hicks, S/L. Nelson; Approved as amended

III. Approval of Minutes

A. [March 21, 2022](#)

B. [March 28, 2022](#) (Special Meeting)

M/K. Kamerin, S/D. White; Both minutes accepted as amended

IV. Open Hearing

- Vivian Harris inquired about library faculty being voting members of the Senate, since they were voting members before the Senate Constitution was amended last year. This will be an agenda item for the next Senate meeting.
- Melissa Bader inquired about the process of extending the schools to follow the Guided Pathways model.

V. CTA Report-P. Boelman and A. Covarrubias

- No Report

Discussion Items:

VI. Sustainability Project Update was given by Lindsey Graff, Senior Campus Planner of the DRL Group.

Action Items:

VII. The Senate did a first read on [Distance Education Committee Charter](#). Will be up for discussion and approval at the next meeting.

- VIII. The Senate did a first read on [LGBTQ+ Advocates Committee Charter](#). Will be up for discussion and approval at the next meeting.
- IX. The Senate did a first read on [Teaching and Learning Committee](#). Will be up for discussion and approval at the next meeting.
- X. The Senate did a first read on [Academic Senate Charter](#). Will be up for discussion and approval at the next meeting.
- XI. The Senate considered the [Curriculum Committee Charter](#). Will be up for discussion and approval at the next meeting.
- XII. The Senate did a first read on [Faculty Professional Development Committee Charter](#). Will be up for discussion and approval at the next meeting.
Approved
- XIII. The Senate did a second read on [Adult Education, Noncredit, and RCCD: Status, Outlook, and Planning for 2022-2027](#).
Approved
- XIV. The Senate approved extending the two-year term for Guided Pathways and Equity Project Team leaders to complete work that is being done.
M/M. Hicks, S/L. Nelson; Approved
- XV. Officer Reports
A. Secretary/Treasurer (Kim Kamerin), No Report
B. Vice-President (Kimberly Bell)
 - The call for nominations was sent out for the Associated Faculty Rep, and two nominees were put forth.
 - Vivian Harris volunteered to be the Chair and Lisa Nelson agreed to be a member of the Nomination Committee for the election of Senate officers that will be held later this Spring.
 - Seven faculty members expressed interest in participating in the Rising Nine Fellowship program.C. President (Virgil Lee)
- XVI. College Reports
A. ANSC Representative (Aneesa Kashif)
 - ANSC training took place during which topics such as taking minutes, shared governance violations, and students' role in committees, were discussed.
 - Budget is updated
 - Considering another big event such as the Disneyland tickets giveaway
 - Silent disco event is planned.

B. College President (Monica Green)

- There will be some townhalls scheduled that will focus on the HOTEPE equity audit report; A virtual one on April 19th and in-person one on April 20th.
- The District completed its first round of interviews this week for an RCCD Vice Chancellor of Ed Services and Strategic Planning.
- California Guided Pathways Institute is coming up at the end of the month.
- For our April College Report, we will be highlighting holistic students support from our Engagement Center.
- The Chancellor has visits to DC and Sacramento this month. Tomorrow he will be speaking to a committee regarding student housing. While there, he will be advocating for the Center for Human Performance and Kinesiology.
- Regular Update announcements are going out from Leslie Vargas, our PIO, and shifting the focus to provide support for work being done around our Educational Master Plan.

C. Vice President of Academic Affairs (Sam Lee)

- We have 13 faculty hires this year, three of which have been completed. Other than the Business faculty search, all others are underway.

XVII. Standing Committees & Liaisons Reports

A. Academic Senate Liaisons Reports:

Library (Vivian Harris)

- We are having our Sixth Annual Celebrate Book and Libraries event tomorrow during college hour featuring Starlene Justice and Brady Kerr.
- The Library has received one-time funding for updating our circulating library collection for students. Please send in your requests for things that would be useful for students.

LGBTQ+ (Marie Hicks)

- We will be meeting tomorrow in person.

B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, DSPC, Guided Pathways, Prison Education Program, Equity, PGSL

CSEA (Daren Koch)

- CSEA's Classified Senate is drafting a timeline for committee appointments for 2022-2023. It will provide a deadline for all committees/councils/workgroups/project teams to submit vacancies and representative needs for the upcoming academic year. This will allow for more transparency in opportunities to serve on groups and provide classified professionals with time to consider their interests. The plan is to have all the appointments in place by the end of summer.
- Alex Spencer and Paula Barrera Partida have been appointed to the Classified Senate as representatives of the Classified Professional Development Committee and Resources Council, respectively.
- CSEA's Classified Senate is in the process of updating the Committee Appointment Process and its Constitution & Bylaws.

DEMC (Melissa Bader)

- DEMC met for a special meeting about coupling Summer/Fall registrations, which was passed.

Guided Pathways (Melissa Bader)

- We will be having a Guided Pathways cohort meeting in person, the first in-person meeting since the beginning of COVID, focusing on student care and equity.
- We have some very good metrics that have just come out in lowering total student unit loads towards their success and their completion of English and Math in the first year.
- We also saw increases in AA, AS degrees and ADTs. The only significant decrease we saw was the number in 18-or-lower-unit certificates, but we think that primarily due to the pandemic and many of those programs were shut down during the pandemic.
- We will be giving a presentation to the board in May on Guided Pathways and metrics so you can be sure to tune in. David Torres will provide data at the District level.
- The next Guided Pathways information session will take place on April 25th at 1 o'clock about Pillar Two: Getting Students On the Path.

Prison Education (Lisa Nelson)

- We've been working processes CRC students to earn ADTs faster so that they can attend Pitzer College faster.
- The graduation that was supposed to take place in January has been rescheduled for June, the week after the College's graduation ceremony.
- We're working with Scripps in Pittsburg to create a writing lab and study center at the CRC, which they do not currently have.
- Four of our graduates that went on to become Pitzer graduates are organizing a Social Justice Conference at the Claremont Colleges on the March 28-29. We are hosting a panel of students. The role of community colleges in education will be discussed. Information will be shared as soon as there is a shareable document. It will be a hybrid conference.

PG&SL (Vivian Harris)

- If you will be submitting a course approval or reclassification request, the deadline is May 4th.

Discussion Items

XVIII. Gerlene Ariel Aquino, ASNC President, and Edwin Romero, Coordinator of Student Activities gave a [presentation](#) to solicit feedback on ASNC's 30-Year Anniversary Gift of a mustang statue to Norco College.

XVI. Meeting adjourned at 3:38 PM.