



Minutes
Norco Academic Senate Meeting
December 6, 2021
1:30 - 3:30 PM via Zoom

Meeting called to order at 1:30 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Laura Adams, Gerlene Ariel Aquino, Melissa Bader, Kimberly Bell, Courtney Buchanan, Sarah Burnett, Araceli Covarrubias, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Ashlee Johnson, Brian Johnson, Kim Kamerin, Daren Koch, Amy Kramer, Virgil Lee, Barbara Moore, Lisa Nelson, Dan Reade, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Cameron Young

Guests: Hayley Ashby, Peter Boelman, Deborah Brown, Susan Finley, Patricia Gill, Monica Green, Jason Parks, Sandra Popiden, Gustavo Ocegüera

II. Review of Agenda

M/M. Hicks, S/D. White-Approved as Amended

III. Review of [November 15, 2021](#) meeting minutes

M/D. White, S/M. Hicks-Approved.

IV. Open Hearing

- Sarah Burnett suggested certain meetings (such as Racial Justice Taskforce) be held with cameras on and to get more participation from attendees.
- Hybrid meetings were discussed for the Senate and its subcommittee, but Virgil Lee the Brown Act prohibits such meetings for committees/groups that are under its jurisdiction.

V. CTA Report- P. Boelman

- The issues that adjunct faculty have been experiencing with Etrieve has been brought up by Araceli, Diana and Peter to Dr. Green as well as by the union to the Board of Trustees. Peter asked that Chairs keep an eye out for requests from adjunct faculty. and better method of compensating adjunct faculty in a timely manner by the district.
- All faculty should receive a report of their contract sick time, summer session sick time, and regular overload sick time by end of January 2022.

VI. Action Item:

[Zero Textbook Costs \(ZTC\) Definition](#) (Sarah Burnett, Academic Senate Liaison to RCCD OER Committee) (second read)

- Item tabled

- VII. Sarah Burnett Proposed Creation of an OER Standing Committee of the Senate
M/K.Kamrin, S/D. Hitchocok - Approved
- VIII. The Senate approved the [Charter for the Assessment Committee](#) document.
- IX. The Senate Approved the [LGBTQIA+ Pride Center Resolution](#)
- X. The Senate approved the [Tentative Norco College Academic Senate Meeting Schedule](#) for Spring 2022.
M/M. Hicks, S/K. Bell- Approved without the June 6th date.
- XI. Officer Reports
A. Secretary/Treasurer (Kim Kamerin), No Report
B. Vice-President (Kimberly Bell), No Report
C. President (Virgil Lee)
- XII. College Reports
A. President of the Associated Students (Gerlene Ariel Aquino)
 - ASNC will be hosting a donation drive for the food pantry Dec. 6-17 at the Corral.
 - ASNC, Umoja, MOC & Puente will be hosting a collaborative study event on Dec. 6-9 in CSS 217. Coffee and hot chocolate will be offered as well as tutoring and counseling.
 - Book scholarship applications are still being received and will be released a little later due to recent changes in ASNC.
 - ASNC collaborating with Umoja on a Black History month event.
 - ASNC will be training officers on Feb. 11-13
B. College President (Monica Green)
 - Enrollment for winter still down, we're at 68.5% of our FTES
 - The Racial Taskforce Mosaic event took place on Dec. 1st, and it was recorded.
 - A non-traditional holiday gathering will be taking place on Dec. 16th from 11AM to 1 PM. There will be goodies and you don't want to miss it. Hope to see you all there!
C. Vice President of Academic Affairs (Sam Lee)
 - No Report
- XII. Standing Committees & Liaisons Reports
A. Academic Senate Standing Committees
Curriculum Committee: (Brian Johnson)
 - Instead of Curriculum Committee meeting tomorrow, Academic Standards Committee will be meeting with the following discussion items: AOE's, Cross listed courses, and Interdisciplinary DisciplinesProfessional Development Committee (Dana White)
 - Soliciting ideas for FLEX events.
B. Academic Senate Liaisons
CTE (Sigrid Williams)

- Learned in an IEDRC quarterly meeting that our area will experience a 7% population growth by 2025.
- Went through the Inland Empire/Desert Region Career Education Programs, Pathways & Employers interactive webpage

DBAC (Courtney Buchanan)

- DBAC met on November 18th and discussed the state budget and the District Budget Allocation Model (BAM).
- The estimated state's budget surplus of \$31 billion this year, which will probably result in roughly \$2.2 billion for California Community colleges.
- Vice Chancellor Brown will keep the Council updated as he hears more
- The BAM subgroup is working on a more equitable method of assigning new faculty hires.
- It is anticipated that the district is going to get 15 hires, although the specific allocations individual campuses has not been determined.

Guided Pathways (Melissa Bader)

- The Guided Pathways and equity information excitement tour to happen over the next year spring.
- The Guided Pathways groups will be offering brown-bag events, workshops, and other activities to help people understand our Guided Pathways and Equity efforts and to solicit involvement.

Prison Education Community (Lisa Nelson)

- We've received lots of questions about potentially attending the Jan. 19th graduation in the prison, but because of COVID protocols, that number of attendees is going to be very, very limited.
- Event will be live streamed, the links to which will be sent to the college community when they become available.

Equity (Dominique Hitchcock)

- Regarding the first Racial Justice Taskforce Mosaic event, we will figure out how to make that available to everyone. This can count for up to two hours of equity-related FLEX time.
- There are licenses for several core courses, so if you're interested in taking any during winter, please reach out to Dominique or Dr. Ocegüera, and they will connect you with your license.
- We have a page on our site, the professional development equity web page, that that list a variety of equity-related resources.

Discussion Items

XIII. The Use of Titles in Senate Meetings (Virgil Lee)

- The Senate discussed guidelines for addressing colleagues during Senate meetings in an equitable manner.

XIV. The Use of Portable Buildings for Classrooms (Jody Tyler)

- The Senate discussed the prospect of using portable buildings as classroom spaces at Norco College.

XV. Need for a Permanent STEM Services Developer (Jody Tyler)

- The Senate discussed the need for a permanent STEM Services Developer position, which is currently filled by Ms. Patricia Gill. This position is grant funded, but the grant is scheduled to end in June 2022.

XVI. Meeting adjourned at 3:32 PM.