



**Minutes**  
**Norco Academic Senate Meeting**  
**November 15, 2021**  
**1:30 - 3:30 PM via Zoom**

Meeting called to order at 1:30 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Laura Adams, Michael Bobo, Courtney Buchanan, Sarah Burnett, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Ashlee Johnson, Brian Johnson, Kim Kamerin, Virgil Lee, Barbara Moore, Lisa Nelson, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Cameron Young

Absent: Kimberly Bell

Guests: Hayley Ashby, Quinton Bemiller, Mark DeAsis, Torria Davis, Asley Etchison, Susan Finley, Monica Green, Amy Kramer, Samuel Lee, Jason Parks, Sandra Popiden, Erin Spurbeck

II. Review of Agenda

M/D. White, S/M. Hicks-Approved as Amended

III. Review of [November 1, 2021](#) meeting minutes

M/B. Moore, S/K. Kamerin-Approved.

IV. Open Hearing

None

V. CTA Report

No Report

VI. Discussion Item:

Dr. Sarah Burnett discussed the [ZTC definition](#) and [ZTC icon](#) proposed by the District OER Committees/Workgroups.

VII. The Senate Approved the [Charter for the Library & Learning Resource Center Advisory Committee](#)

VIII. The Senate did a first read on the [Charter for the Assessment Committee](#).

IX. The Senate did a first read on the LGBTQIA+ [Pride Center Resolution](#)

X. Officer Reports

- A. Secretary/Treasurer (Kim Kamerin), No Report
- B. Vice-President (Kimberly Bell), No Report
- C. President (Virgil Lee)

## XI. College Reports

### A. President of the Associated Students (Samia Irfan)

- Book Scholarship closed last weekend, 340 students ended up applying and 190 are eligible.
- Working on faculty parking being available to students after 5:30 district-wide.

### B. College President (Monica Green)

- Enrollment is a particular concern:
  - 19/20 academic year we had 1,360 unduplicated students
  - 20/21 we went all online and had 708
  - Success rate continues to be successful at 82% success rate compared to 70% success rate for the average college student.
  - We have Upward Bound programs at CNUSD and Alvord and performing really well.
  - Norco College has a capture rate within CNUSD of 13.8 for first-time full-time students. Our capture rate needs to be improved.
  - Looking at participation more intentionally by ethnicity and gender.
  - Finding we are losing our males. Females outnumber males by almost two thirds.
- Encouraged everyone to visit the new Veterans Resource Center.

### C. Vice President of Academic Affairs (Sam Lee)

- Had a meeting this morning about working with our regional high school districts to do automatic admissions and data sharing. Trying to auto admit our graduating seniors and later auto-enroll them based on the student's ed-plan.
- Tracking data through our new anthology system.

## XII. Standing Committees & Liaisons Reports

### A. Academic Senate Standing Committees

#### Distance Education (Sarah Burnett)

- NOMIA is moving to Media Site Cloud. Faculty are no longer allowed to create videos with NOMIA, but they will have access to current videos in that site until June 20.
- There are two faculty members that have over 500 videos that need to be re-linked.
- Some guidelines have been generated for the IOI document that was created in Spring of how to use it.
- The workgroup is getting a first look of the peer online course review
- Workgroup will also be taking a look at IOI permissions.
- Hyflex training went well last week with a lot of participants, a few of whom said they want to teach Hyflex classes in the future.
- Sponsored a faculty gathering where a few things were discussed:
  - Feeling disconnection, exhaustion, fragmentation, feeling very alone, loss of joy, etc.
  - Some moving forward elements were identified:
    - Know the plan for Spring sooner, rather than later, without changes at the last minute since these cause additional stress and anxiety.

- Need more time to share with other faculty and let each other know they're not the only ones feeling the way they are feeling.
- Faculty who are teaching online verses faculty face-to-face are having very different experiences.
- Faculty are attending more and more meetings because of the ease of access via Zoom.
- Students are really underprepared for the rigor of courses.
- Students require all kinds of support, which is draining faculty, who are coping with their own family experiences related to COVID or life events.
- Faculty are struggling with students who aren't attending or just aren't showing up, even if they are physically there, there is no engagement and energy.

#### Assessment (Ashlee Johnson)

- Assessment Committee discussed developing a subcommittee that would specifically work on writing and assessing the quality of outcomes and backwards course design. A formal description of that subcommittee will be coming to a future Senate meeting for discussion.
- LFM team is working on integrating Canvas to do assessments. There are some LMS analytics on which faculty feedback is needed.
- Since the data would be pulled directly from Canvas, we wanted to discuss if there's any you know privacy or concerns from faculty. This issue will be coming to a future Senate meeting for discussion.
- Please continue assessing using the form, which can be found in the Norco Assessment Committee and the Faculty toolbox.
- We are expecting to have our first showing of the new Nuventive in Spring 22, which will be presented at Spring FLEX.

#### Professional Development Committee (Dana White)

- Flex is February 11, 2022, and it's going to be a one-day event.
- Please submit the form provided on the PD website if you are presenting or would like to present.

#### Library & LRC Advisory Committee (Vivian Harris)

- With 99 attendees (36 in person & 62 online), our first Read 2 Succeed Hybrid Author Appearance was a success!
  - [Author Event video](#)
  - [What is Happiness to Us](#) video created by the Women's Lean in Circle
- Students can now schedule a [1-on-1 consultation appointment](#) online or in person with a librarian
- Library & LRC Study Jams will be held December 6-16, 2021: M-Th 8am-8pm, Fri 8am-4pm, Sat 9am-2pm
- Submit [request form](#) for embedded tutoring
- Student Learning Outcomes (SLOs) and Service Area Outcomes (SAOs) are being developed for the Library
  - SLOs will be aligned with RCCD GE SLOs and the ACRL Framework for Information Literacy

#### LGBTQ+ (Cameron Young)

- The LGBTQ+ subcommittee\_Charter has been discussed and will be brought to Senate in the Spring.
- Met with Dr. Aycock on methods to collect data for LGBTQ+ student population and discussed some of the inequities with how the State's application collect data. We are specifically concerned about where we miss students who may end up becoming part of the community after they've enrolled.
- Since this data collection relies predominantly on student surveys, having an optional response from students doesn't always provide the robust picture of our actual student population that are part of the community.
- Discussed how the advocates can better support the Unity Zone for those contact hours that were missing. Thank Dean McCarson again for finding creative methods of being able to keep the Unity Zone open.
- Although we have a PT staff member (Chris Castillo) and a student worker (Dallas), we have gaps of coverage. However, advocates are always discussing how we can support those missing hours.
- Having formed subcommittees, we continue to plan our range and scope of our various subcommittees. We have a lot of ideas in the works and should have a pretty good sense of guidance on where the subcommittees are going to be focusing their attention by the end of the Semester so we can kind of tackle multiple issues at once.

B. Academic Senate Liaisons

Equity (Dominique Hitchcock)

- Hotep Equity Audit team met this morning, and the survey is now open.
  - Since students don't often check their emails, it is now being conducted through Canvas and includes the upcoming student focus group info.
  - Asked for faculty's support in encouraging students to fill out the survey because it is essential for the audit.
  - Faculty who completed the faculty survey and indicated they wanted to participate in the faculty focus group will be contacted soon with possible dates and times.

PG&SL District Committee

- Submit course approval &/or reclassification requests for the December 2 meeting by November 17
- Submit course approval &/or reclassification requests for the March 3, 2022 meeting by February 16, 2022

XIII. FPDC discussed the retroactive approval of equity-related training that was given during [2021 Fall FLEX](#).

XIV. Amy Kramer discussed a conversation that's been happening within RCCD about the Area of Emphasis (AOE) degrees.

XV. Dr. Sigrid Williams gave a [presentation](#) about the CTE Program at Norco College.

XVI. Meeting adjourned at 3:30 PM.