



**Minutes**  
**Norco Academic Senate Meeting**  
**October 18, 2021**  
**1:30 - 3:30 PM via Zoom**

Meeting called to order at 1:30 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Kimberly Bell, Michael Bobo, Courtney Buchanan, Sarah Burnett, Araceli Covarrubias, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Samia Irfan, Ashlee Johnson, Brian Johnson, Kim Kamerin, Daren Koch, Virgil Lee, Barbara Moore, Lisa Nelson, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Cameron Young

Guests: Hayley Ashby, Greg Aycock, Melissa Bader, Elisa Chung, Susan Finley, Kevin Fleming, Monica Green, DJ Hawkins, Amy Kramer, Samuel Lee, Mark Lewis, Marianne Stefanous

II. Review of Agenda

M/Bell, S/M. Hicks-Approved

III. Review of [October 4, 2021](#) meeting minutes

M/Bell, S/White-Approved.

IV. Open Hearing

Dr. Sarah Burnett gave update on Stokoe facility.

V. CTA Report (Araceli Covarrubias)

- Governor vetoed AB375 allowing associate faculty to increase their workload up to 0.85. The Faculty Association sent out an email with the Governor's letter.
- The Association is in conversations with the District about sick leave accumulation being added to paystubs.

VI. The Senate selected Hayley Ashby to serve on the RCCD AP/BP Workgroup.

M/Hicks, S/Nelson-Approved

VII. Faculty Professional Development Committee (FPDC) asked the Senate to approve the [Equity Statement and Criteria](#).

Approved

VIII. APC asked the Senate to approve the [New Faculty Prioritization Recommendations](#).

Approved

IX. DE Committee asked the Senate to recommend to the District Academic Senate the creation of a DE Coordinator position in the District that would coordinate all the efforts of the individual DE Committees on the campuses. V. Lee will take to District Senate next week.

M/Hicks, S/Kramer-Approved

X. Officer Reports

- A. Secretary/Treasurer (Kim Kamerin), No Report
- B. Vice-President (Kimberly Bell), No Report
- C. President (Virgil Lee)

XI. College Reports

A. President of the Associated Students (Samia Irfan)

- ASNC Scholarship has about 100 applicants and the email has not gone out yet to all students- 20% of applicants are students that are not involved.
- Faculty are encouraged to share information about the ASNC Scholarship with their students. The scholarship supports students with their classroom materials.
- ASNC will be collaborating with Puente, UMOJA and Men of Color to promote a Halloween event called *Nightmare on Norco Drive*.

B. College President (Monica Green)

- Kudos to APC and Academic Senate for their recommendations on the new faculty prioritization and work around process to the Ethnic Studies position.
- AB927 passes to establish more four-year degree programs at California two-year Colleges. Specifically, it incorporates up to 30 new bachelor's degree programs per year, and community colleges can apply for this twice a year.
- AB928- Student transfer achievement re-format of 2021
  - Associates Degree for Transfer Interest Segmental Implementation Committee
  - There is a request for a committee to be established- This bill requires this Interest Segmental Committee of the Academic Senate of the Cal States, the UCs, and the California Community Colleges honor before May 31, 2023 to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to a Cal State.
- President Green advised the Senate about the difficulties the College has experienced hiring a part-time Athletic Trainer. The position has been flown three times, unsuccessfully.

C. Vice President (Sam Lee)

- Pleased to announce that there are 84 sections this fall with zero cost textbooks
- Gave thanks to Pitzer College as they have worked with three Norco College students to apply for the Fulbright Scholars: Daniel Durant for Ireland, Freddie Cisneros for Mexico, Kenny Butler for Uganda. Dr. Lisa Nelson added that they have all made it to the first round.

XII. Standing Committees & Liaisons Reports

A. Academic Senate Standing Committees

B. Academic Senate Liaisons

CSEA (Daren Koch)

- The Classified Professional Development Committee is currently sharing a needs assessment to gauge the professional development needs related to

Diversity, Equity, and Inclusion (DEI) for classified professionals being administered by the California Community College Chancellor's Office (CCCCO) in partnership with the California Community College Classified Senate (4CS) and California School Employees Association (CSEA).

- Classified Professional Development Committee will be holding a workshop on Microsoft Outlook Tips this Friday, October 22nd.
- Classified Professional brought forth a Reaffirmation of Classified Professional Appointment Rights to the College Council and is working with all the college's constituent groups to bring a reaffirmation of appointment rights to IEGC next week.

#### CTE (Sigrid Williams)

- Sigrid Williams gave an update in reference to a chat comment about CTE in the last Senate meeting.
  - Not only do our prisons within California have CTE programs, CRC offers CTE courses in five different sectors.
  - While most CTE courses are offered through other educational organizations, Norco College does offer accounting business classes, has offered ADJ classes, etc.
  - Not acknowledging these disciplines and programs governing bodies disenfranchises these disciplines and their faculty.
  - Dr. Williams encourages the Senate to become familiar with our CTE programs, our faculty and our disciplines.

Virgil Lee invited Sigrid Williams to give a presentation to the Senate on the CTE programs at the College, which she agreed to give at the November 18, 2021, Senate meeting.

#### DEMC (Melissa Bader)

- There is a recalculation based on the new term-length multiplier for online and hybrid classes that meet full term. This will help the district during the pandemic. Norco has approximately an additional 278 FTES to add to 20-21 due to this new calculation.
- Enrollment numbers for the Fall semester are about 72% of target. The DEMC and academic affairs will begin working on a plan to reestablish enrollments over the next few years.
- DEMC was given an overview of the revised Student Centered Funding Formula (SCFF). According to the Chancellor's website:  
<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Student-Centered-Funding-Formula>  
The SCFF includes:
  - a base allocation, which largely reflects enrollment
  - a supplemental allocation based on the numbers of students receiving a College Promise Grant, students receiving a Pell Grant and students covered by AB 540
  - a student success allocation based on outcomes including the number of students earning associate degrees and credit certificates, the number of students transferring to four-year colleges and universities, the number of students who complete transfer-level math and English within their first

year, the number of students who complete nine or more career education units and the number of students who have attained the regional living wage.

- David Torres from the District Office will be sharing a presentation on the SCFF.
- DEMC raised the student debt limit to \$500, so that students who owe more than \$500 to the College will not be allowed to enroll for classes. The District is also exploring ways to help students with debt and payment. It was noted that if the debt limit were kept to \$100, then over 11,000 students would not be eligible to enroll.
- EduNav now has career information for each student by program of study as part of its dashboard, which more clearly links college program to career pathways. This is one of the Guided Pathways recommendations so that student can see what their educational time, money, and effort investment will potentially yield.

#### Guided Pathways (Melissa Bader)

- Norco College has completed its first plenary for Cohort II of the California Guided Pathways. As part of that work, the College has met with our coach, Kay McClenney. Each of our project teams have meet and had a review of their project charter and deliverables. Guided Pathways and Equity sent a team to the RP Group's annual Strengthening Student Success Conference via zoom.
- Please take the time to fill out the Equity Audit at:  
[https://www.surveymonkey.com/r/Norco\\_HC](https://www.surveymonkey.com/r/Norco_HC)

#### Equity (Dominique Hitchcock)

- Equity audit student survey has been delayed by a couple of weeks because it would have conflicted with another survey.
- Employees should receive it sometime this week, and all are encouraged to participate.
- Racial Justice Task Force project teams are starting their work and will be meeting at individual times.
- An event is being planned by Racial Justice Task Force at from 1:00-2:30 PM on December 1<sup>st</sup> that will focus on our Black and African American students. More details to come.

#### PG&SL (Vivian Harris)

- The RCCD AP/BP Workgroup is updating the AP/BP for Academic Rank
- October 20, 2021 is the deadline to submit documents for course approval & reclassification requests for the meeting on November 4, 2021
- November 1, 2021 is the deadline to submit request for rank of full Professor & Distinguished Professor
- paperwork and documentation should be submitted to Susan Brooks at [susan.brooks@rccd.edu](mailto:susan.brooks@rccd.edu)

#### Library & Learning Resource Center Advisory Committee (Vivian Harris)

- Read 2 Succeed
  - o [Register here](#) for the Student Panel on October 21 @ 12:50-1:50 PM
  - o The Book Discussion wasn't recorded, but the [What is Happiness to Us Video](#) is available

- o The author appearance was going to be in-person, but the format may need to be modified due to COVID
  - Students can now [schedule a 1-on-1 consultation appointment](#) online or in person with a librarian (in 30-minute increments) during all hours the library is open (M-Th 7:30 AM-8 PM, F 7:30 AM-4 PM, Sat 9 AM-2 PM)
  - ASNC is providing funding to purchase furniture (high tables and chairs) in the reference area of the library
  - Please promote the ASNC Book Scholarship to your students
  - Switching Writing/Reading Center (WRC) with Associate Faculty Space was proposed but this change will not be taking place.
- XIII. Kim Kamerin (Chair of the Department of Arts, Humanities, and World Languages) discussed the severe space challenges that the Arts faces and asked for consideration in future prioritizations of College space.
- XIV. Greg Aycock (Dean of Institutional Effectiveness) discussed with the Senate the [Proposed Changes to Procedural Response to Institutional Set Standard Dip](#).
- XV. The Institutional Effectiveness team shared data on the [Dip In Employment Rates for Career and Technical Education Students](#), which necessitates a response from the College according to the Procedural Response to Institutional Set Standard Dip document.
- XVI. Virgil Lee and Mark Lewis discussed with the Senate the non-reinstatement of the Study Abroad Program by the District Academic Senate at its September 27, 2021 meeting. The Senate was asked to advocate for the Program's reinstatement at the District Academic Senate at its meeting on October 25<sup>th</sup>.
- XVII. The Senate selected Mark Lewis and Judy Perry to serve as the Norco College faculty representatives on the RCCD Study Abroad Program Committee.
- XV. Meeting adjourned at 3:30 PM.