

**Minutes of the Norco Academic Senate Meeting**  
**October 1, 2018**  
**1:30-3:30 PM in ST107**

- I. Call to Order (1:30 PM)
  
- II. Roll Call
  - Senators, Alternates, and Officers: Kimberly Bell, Quinton Bemiller, Celia Brockenbrough, Brian Johnson, Marie Hicks, Kim Kameron, Virgil Lee, David Mills, Judy Perry, Peggy Campo and Jim Thomas
  - Reporting members: Melissa Bader, and Autumn Parra
  - Guests: Mark DeAsis, Marshall Fulbright, Dr. Samuel Lee, and Bryan Reece
  
- III. Approval of Agenda
  - Motion to approved agenda: David Mills moved, Marie Hicks seconded, motion passed unanimously
  
- IV) College Reports
  - A) College President Report (Bryan Reece)
    - i) A college leadership retreat took place on Friday, September 28<sup>th</sup> in Pasadena
    - ii) Attended by leaders from the administration, faculty, and students (~60 people in total)
    - iii) Looked at the strategic plan and vision of the college
      - (1) District Strategic Planning Council meeting took place on Thursday, September 27<sup>th</sup> to discuss whether Norco College should be allowed to continue its pursuit of establishing a STEM/Photonics Centers on the Norco College campus
        - (a) A summary of this discussion was to be reported to the Board of Trustees by the Chancellor as a prelude to a vote on the topic by the RCCD Board of Trustees in October
      - (2) Attended by administrators from Norco College, Moreno Valley College, RCC, and the District; faculty members from the three colleges; and invited guests involved with the STEM Center/Photonics Center.
      - (3) Peggy Campo and others at the meeting questioned the process that is being followed by the District for considering the STEM Center/Photonics Center initiative
    - iv) The Chancellor is in discussions with President Reece to set terms for how the District could support a feasibility study for the STEM Center/Photonics Center initiative.
    - v) There will be a Board of Trustees meeting on Tuesday, October 2<sup>nd</sup>, at which the Photonic Center will be discussed
  
  - B) Staff Senate
    - i) No report

V) Officer and Liaison Reports

A) Academic President Report (Peggy Campo)

- (1) Yesterday, the event sponsored by CTA in support of Assembly member Sabrina Cervantes was well attended by faculty from Norco. Assembly member Cervantes has been instrumental in obtaining funds for NC's veteran' initiative/ECE center. If you live in the Eastvale, Jurupa Valley, Norco, Corona area, please make sure to support in whatever way possible Assembly member Cervantes/ run for re-election.
- (2) Friday, the college had a leadership retreat to discuss with students, faculty, staff, and community leaders the direction the college should head in the next year, 5 years and 20 years. Thank you Dr Lee for offering your beautiful home as the meeting place; the environment was relaxed yet very productive.
- (3) Thursday DSPC met to discuss the Photonics concept with the Chancellor and leaders from the other colleges in the District. Unfortunately, with the change of leadership at the district, a lot of misinformation/miscommunication has been going on. Thanks to a strong showing of faculty from Norco at the meeting, a positive report in favor of a feasibility study appears to be what will be presented to the board on Tuesday.

B) PG&SL Report (Celia Brockenbrough)

- i) Updating professional growth policy at the district. PG&SL has created a workgroup to update the Administrative Procedure.
- ii) Have not found out yet if we will be having any sabbatical-leaves at the district.

C) Student Liaison Report (Autumn Parra)

- i) Students are now on the accreditation committee
  - (1) Dr. Lee will put them on the mailing list for that committees.
- ii) A group of students are going Atlanta, GA for one week on Friday, October 5<sup>th</sup>, to attend the Hispanic Association for Colleges and University (HACU) conference
- iii) Attended the Galaxy Workshop meeting on Friday, September 28<sup>th</sup>, to discuss the change from Datatel-based to a Galaxy-based reimbursement system
  - (1) Students want to stay with the Datatel system because it leads to faster reimbursements
  - (2) Students have also been told that going to require an additional vice-presidential approval that not currently required with the Datatel system.
    - (a) Bryan Reece said that an additional approval signature should not be required and encouraged the students to insist that the same approval protocol is maintained in the switch from Datatel to Galaxy
  - (3) Upsetting experience because the leaders of the Workshop seemed to not be interested in students' opinions.

D)

- E) Vice President Report (Jim Thomas)
  - i) Received two nomination from departments for the Distinguish Faculty Lecture award
    - (1) More nominations for this award will soon be solicited from faculty
  
- VI) Old Business
  - A) BPAP 4230: Grading and Academic Records Symbol
    - i) BPAP 4230 provides a new “EW” grade that can be given to student who withdraw from a course after Census with extenuating circumstances
    - ii) Some faculty are concerned that students’ grades can be changed without faculty input or knowledge.
  
- VII) New Business
  - A) BP3950: Naming of Facilities
    - i) The District’s legal department is recommending changes to update the board policy and administrative procedure related to BP3950, which are being presented here as a first read of the proposed changes
      - (1) Peggy Campo has some issues with the proposed wording
        - (a) suggested the “programs” be replaced with “non-educational programs”
        - (2) Faculty input on the proposed changes is encouraged
    - ii) Faculty were concerned that they would be giving up the naming of their programs.
    - iii) Need to discuss further at next meeting.
  - B) Draft Mission Statement (Melissa Bader)
    - i) College is considering updating its Mission Statement and four versions were presented for consideration
    - ii) Administration wants the Mission Statement to include items that are measurable
    - iii) Input was given, which will be taken back to college leadership and ISPC
  
- VIII) Reports
  - A) Curriculum Committee
    - i) The deadline for including items in the 2019-2020 catalog is December 2018.
      - (1) Items submitted after that date can be included in an addendum to the catalog
  - B) Distance Education Committee
    - i) Michael Bobo was elected co-chair of the DE Committee this Fall and will become Chair in Spring, 2019
  - C) District PG&SL
    - i) The deadline to apply for professorship is October 31<sup>st</sup> , completed packets should be emailed to Susan Brucks
  - D) Study Abroad Committee
    - i) The 2019 future study-abroad locations have been set:

- (1) Egypt in Winter
- (2) Austria in Summer
- (3) Florence in Fall

E) Teaching and Learning Committee

- i) Jessica Dobson gave a presentation on equity-minded syllabi on September 11<sup>th</sup>
- ii) Members discussed shared pedagogy ideas, faculty conference funds, and developing a TLC faculty resource page at most recent business meeting on September 25<sup>th</sup>
- iii) The TLC resource page will soon be available

IX) Adjournment (3:25 PM)