

NORCO COLLEGE

Minutes

Norco Academic Senate Meeting

April 2, 2018

1:30-3:30 ST207

1:30 I. Call to Order

II. Roll Call

Senators, Alternates, and Officers: Kimberly Bell, Quinton Bemiller, Kim Kamerin, David Mills, Barbara K. Moore, Virgil Lee, J Marie Hicks, Judy Perry, Cecilia Brockenbrough

Reporting members: Melissa Bader, Maria Barragan, Jim Thomas

Guests: Dr. Samuel Lee, Dr. Jason Parks, Dr. Bryan Reece

III. Approval of Agenda

Kim Bell moves; Quinton Bemiller 2nd, motion passed (No abstentions)

1:35 IV. Approval of Minutes of [3/19/18](#) with the changes requested

Kim Kamerin moves; Kim Bell 2nd, motion passed. Three abstentions

1:45 V. Administrative Reports

A. College President

- The institutional reorganization had 18 meetings already
- A recommendation regarding the institutional reorganization is needed from the senate to make to ASPC and ISPC
- A proposal will be presented after the Student Services org chart is finalized
- The institutional reorganization will be presented to the departments so they can submit recommendations to the academic senate
- Drawings for the veterans resource center have been submitted and may be ready by fall 2019
- Veterans Director has been hired who will be starting in April. He has been a marine for 30 years
- Currently developing the articulation platform to maximize the amount of credits offered to the veterans. The gaming program will start with the program (will be funded by grants)
- The inmate education program is in the process of hiring the new director. Statistics say they are approximately 60,000 inmates enrolled in this type of program. About 4,000 have some college education
- The Photonics program can potentially offer the following programs: offer to do research, metrology, education from AA to PhD degrees, and economic development. Naval base in interested on funding some of these programs
- The high school partnership and dual enrollment with La Sierra High School and Jurupa Valley high school continues to expand. The goal is to focus on raising the level of education in the region.
- A discussion proceeded regarding the process for contacting board members and legislatives

2:00 VI. Officer & Liaison Reports

A. Vice President (Thomas)

- Walter Stevens won the election for faculty speaker at commencement.

B. Student Liaison (Barragan)

- April 24-25th are the student trustee elections and are due on Friday
- In May are the executive elections

- ASNC is starting budget liberations for next year
 - April 7th will be attending the Haiku (DACA and Dream act renewals). This event is to meet with congressman
 - Students wanted to know when the locks blocks would be received. Dr. Reece indicated that the lock blocks have been received and will be making the installation soon
- C. Secretary/Treasurer (Kamerin)
- No report
- D. RCCDFA/CCA/CTA/NEA (Boelman; Young)
- Sabbatical assignments and proposals have been discussed
 - There is an extension for the CANVAS training for December 2018
 - CCA board will bringing a speaker to the RCC main campus (don't have all the details yet)
- E. President (Campo)
- Table
- F. Guided Pathways Liaison (Bemiller)
- Completion initiative meeting g tomorrow and everyone is welcome to attend
 - The Guided Pathways Plan has been submitted
- G. CTE Liaison (Zwart)
- No report

2:30 VII. New Business

- A. Approval of Faculty Participating on [Accreditation Standards Committees](#). (Action item). Anderson, Aycock, Leal
 Requesting approval of faculty participating on accreditation standards committees.
- Accreditation co-chairs are asking for faculty participation
 - Motion to approve and appoint faculty members to the accreditation standards committee. Kim Bell moves; Quinton Bemiller 2nd, motion passed (No abstentions)
 - The steering committee meeting are only for co-chairs
 - In the initial stage if a gap is identify on the reports to please send the information to any of the co-chairs
 - All of the committees are currently working on the standards
- B. Request for Five-to-Thrive May Board of Trustees. (Information item). Campo
 Call for schools/departments to propose distinguished or outstanding programs or faculty efforts to highlight at the May 15 Board of Trustees meeting.
- It was suggested to recognize the read to succeed event
 - May 15th is the meeting deadline for any suggestions

3:00 VIII. Norco Senate Committee Reports, District Committee Reports, and Liaison Reports

- A. Academic Planning Council (Bader)(#10, 10+1)
- May 11th is the scheduling day
 - Early registration starting on October to be able to register for winter and spring. They are Scheduling two semesters at a time
 - Students need to be enrolled on a pre-requisite and pass it before allowing them to register for the same class the next semester
 - CIS synchronous classes are being coordinated where students will have to login at a certain time to meet with their professor. The goal is to increase students success rates
 - It was suggested to discuss this item at the teaching and learning committee
 - Early enrollment will create a freeze on the college catalog (there's going to be an awkward year)
- B. Assessment Committee Report (Adams) (#5,#9, 10+1)
- No report
- C. Curriculum Committee (Johnson) (#1, #2, 10+1)
- No report
- D. Distance Education Committee Report (Wagner) (+1, 10+1)

- No report
- E. District PG&SL (Brockenbrough) (+1, 10+1)
 - Will be meeting this Thursday
 - Will be discussing the allowable time for sabbaticals
- F. Library Advisory Committee Report (Brockenbrough) (+1, 10+1)
 - Next meeting on April 24th
- G. Professional Development Committee (Russell/Zamiska) (#8, 10+1)
 - No report
- H. Program Review Committee (Gray) (#9, 10+1)
 - The deadline was moved to May 1st
- I. Teaching and Learning Committee (Bemiller) (#5, 10+1)
 - Regular meeting on March 27th
 - A team of 10 people will be participating in the Equity as the Norm Institute on June 4-5th. USC center for urban education is sponsoring the event
 - After attending this conferences, the prospect is of integrating equity principles and practices in our curriculum and pedagogy
 - Faculty will be mentor to start teaching using this pedagogy within the classroom
 - Flex day will be on the fall 2018, August 23rd. It will focus entirely on pedagogy. They will be having a guest speaker
 - The committee is reviewing at the Syllabi's. How much information is included and revising the syllabi shells. They will come back with ideas
 - Tomorrow the leading from the middle home team will be meeting at 12:50-1:50 p.m. IT 218

3:25 IX. Open Hearing

- Faculty would like for business services to provide the schedule for the evening administrators
- The AB 705 discussion was brought forward and will affect the entire institution
- Support classes (2 units) will be assign to Math and English classes
- AB 705 will be starting on fall 2019
- Reading will not be recommended anymore but it will still be incorporated
- It was suggested to add math as a pre-requisite lab for chemistry and computer programing
- It was suggested to set up an activity in the tutoring center for math and make it as an assignment for classes
- The state will allow us to request additional funding for tutoring
- The non-tutor position have to go through CSEA for students
- An Ad hoc AB 705 working group was formed by Math and English disciplines representatives to discusses the new law (this group will report to the academic senate)

3:30 X. Adjournment 3:25 p.m

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