

# NORCO COLLEGE

**Minutes**  
**Norco Academic Senate Meeting**  
**March 6, 2017**  
**1:30-3:30 ST107**

- I. Call to Order
- II. Roll Call

**Members:**

**Peggy Campo –**  
**Jim Thomas –**  
Kimberly Bell  
Gail Zwart  
Celia Brockenbrough  
Quinton Bemiller  
Maria Barragan  
Cameron Young  
David Mills  
Melissa Bader  
Charles Sternburg  
Bob Prior

**Senate President**  
**Senate Vice President**  
Social and Behavioral Sciences Department, Senator  
Business, Engineering, and Information Department, Senator  
District PG & SL Committee Representative  
Arts, Humanities, and World Languages, Alternate Senator  
ASNC Student Representative  
CTA Representative Senator  
Communications Senator  
Academic Planning Council Chair  
Science and Kinesiology Department, Senator  
Math Department, Senator

**Absentees:**

**Kim Kamerin**  
Mark Lewis  
Jan Muto  
Alexis Gray  
Peter Boelman  
Sarah Burnett  
Vivian Harris  
Brian Johnson

**Senate Secretary/Treasurer**  
Communications Department, Alternate Senator  
Distance Education Committee Chair  
Program Review Co-Chair  
RCCDFA/CCA/CTA/NEA  
Assessment Committee Chair-Assessment Coordinator  
Library Advisory Committee Chair  
Curriculum Committee Co-Chair

**Alternates:**

Teresa Friedrich-Finnern  
David Payan

Math and Science Department, Alternate Senator  
Social and Behavioral Sciences, Alternate Senator

**Guests:**

Diane Dieckmeyer  
Mark DeAsis  
Bryan Reece  
Albert Jimenez  
Monica Green  
Daren Koch  
Kevin Fleming  
Jason Parks

VP Academic Affairs  
Dean of Admissions & Records  
President  
LRC Director  
VP Student Services  
Tutorial Services Clerk  
Dean of Instruction, CTE  
Interim Dean of Instruction

### III. Approval of Agenda

Motion to approve agenda Kim/David  
MSC

Motion to remove Item VI. K Associates Degree in Music  
MSC

### IV. Approval of Minutes of [12/5/17](#)

Motion to approve Gail/Jim  
MSC 2 abstentions

### V. Officer & Liaison Reports

#### A. President

- We have a busy agenda, so I will keep this report to a bare minimum.
- Much work was done over the winter intersession; much of which will be discussed today.
- The NAS would like to offer a warm welcome to our new college president, Dr. Reece. We look forward to many years working together collegially and collaboratively.
- The BoT and Chancellor approved a statement affirming RCCD's colleges will remain safe and welcoming spaces for all students. You can access that resolution at:  
<http://www.rccd.edu/administration/strategiccomm/news/Documents/Resolution%2038%20DACA.pdf>
- This coming Tuesday, the BoT is discussing a new resolution to expand its assurance of safety to all students who may feel targets of discrimination. The above resolution was more directed towards DACA students.

#### B. Vice President

- Robust discussion at last meeting regarding Associate Faculty. Voted in the \$500 stipend.
- We were hoping for at least two nominations but on ended up with one. Will proceed forward with funding for Associate Faculty Rep.

#### C. Secretary/Treasurer

No report

#### D. Student Liaison

- Good to be back. Campus received new recycling bins in order to go green. Please support.
- Mustang lounge and Corral now have charging stations. Total of 24 outlets. Students are very grateful.
- Purchased three new passenger vans. Working on check out policy.
- ASNC, Student Life, & Equity are creating a food pantry for students that have no food.
- Recent *Chill Out* event had over 400 attendees. Will work on getting more campus-wide involvement.
- Special trustee elections taking place next Wednesday and Thursday. Only Norco students are running.
- Only seven clubs and organizations completed their official charter. If they don't send in charters by next week they will not be considered a club and will not receive funding from ASNC. Charter applications are required every semester. Mentioned at last ICC meeting. Kevin Hayes is planning on doing a monthly meeting with club president to make sure information is made available. Might be a good idea to email the faculty advisors to remind them about charter renewal.

## E. RCCDFA/CCA/CTA/NEA

- Focusing on Medina Bill-looking at areas that pertain to PT faculty. Will have conversations over the next several weeks.
- Dariush talked to the Chancellor to see if we could reduce parking for associate faculty. Applies for spring. Some faculty have had issues with reimbursement if parking was paid up front.
- Addressing baby bonding bill. Applies to men and women who have children but is silent about how it applies to associate faculty. Working on terminology. Time can be split. Does not need to be taken all at once.

## VI. New Business

### A. Summer Advantage Redesign- Information item (Green)

- Program is under redesign. Results have been phenomenal.
- MMAP (Multiple Measure Assessment Program) looks at student's overall performance in high school over 4 years. Highest predictor (best placement). Based cumulative GPA. Pilot found that students mmap'ed placed just as well as students placed through Summer Advantage. Given those results, the Summer Advantage workgroup agreed to renounce the program. In the process of redesigning the program.
- Summer Advantage will be held the week between spring and summer.
- Series of 12 workshops.
- Aligns with Completion Initiative.
- Will be tapping into Library Services and Science where we had not before.
- Program is built for 600 students. Each group will have two peer mentors, 20 cohorts.
- Will be hiring peers from Norco.
- Focused on Corona/Norco only.

### B. College and Career Access Pathways Partnership [Agreement](#)- Information item (Green)

- AB288 passed. It allows for some changes in dual Enrollment. It allows us to offer *college* classes at the high school campus.
- Three pathways-Business, Engineering and Gaming.
- Discussions started last spring.
- Targets at risk students who normally may not come to college.
- Students can take up to 15 units or 4 college classes.
- Goal is to engage our high school population creating greater success towards going on to college. Also to create value in college education for students in order to be successful. This is not replacing any high school classes.
- Faculty are hired through district and evaluation procedures are exactly the same.  
Discussion: Need to make sure that CTA is aware of the situation in regards to longevity. Why Eleanor Roosevelt High School? Just did ground breaking for STEM center. Lots of opportunity there. We will earn FTES for these classes. Starts fall 2017. Still needs to go through Board approval. Dr. Reece- has experience in this environment. There is a group of students that are really uncertain if they will be successful in College. A program like this gives these students the confidence needed to succeed. College experience is free. Books are provided by the high school. Approved books through COR. How will placement be handled? Placement will be done using Traditional accuplacer, MAT accuplacer and perhaps extending an articulation agreement. ENG 1A & 1B will be offered. We need to remember that teaching high school is very different from teaching college. We currently have lots of high school faculty that teach here at Norco and are familiar with the differences. This will be a regular assignment. BUS already has one associate faculty currently teaching that meets minimum quals. If you teach classes at high school and also teach college courses at the same high school how do you differentiate the differences between high school and college? Somewhat specialized. FERPA laws are the same as here. Very similar to JFK. Students are encouraged to take guidance course. Shouldn't we be offering ENG 50? Can't put a

development class in a place that it is currently being offered. All classes will be offered after regular school hours. The FTES created by these classes are not pulled out of our allotment. We are being asked to grow. No funds will be taken away. What happens if we are in session but the high school is not? If this happens the high school will open their campus so that the classes can be held.

C. JFK students midterm report-Information item (DeAsis)

- Partners are looking at implementing progress reports in 2017. At this time looking at fall and spring.
- Short survey-Is a student in danger of failing? Y or N.
- Looking at success measures. Want to make sure they have a way to monitor. Would like your thoughts before they move forward.

Discussion: Needs to look exactly like EOPS forms. Is the EOPS form too extensive? No. Follow EOPS model. Make sure we are still treating the student like a college student. Some faculty don't like it. We shouldn't be doing progress reports on college students. STEM has the same thing. Why does STEM do that? Just to make sure the students are on track. JFK is not a program. Eleanor Roosevelt will be a program. Doesn't see as a hindrance. Don't we already do early alert and isn't it the same thing? From the student's perspective isn't it better to have this? Where does this information go? It will go directly to JFK. What will JFK do with it? They will create an intervention. This will go directly to counselors at JFK. My son would have hated this! Is there a way to do as an early alert so students don't have to bring it to the faculty? Will you share with us what problem they are trying to fix. They are seeing a slow decline in performance/success rates and they want to retain high student success. Any change in qualifications? No changes. Something to consider... for the first time we now have openings in more classes and more difficult classes. More of the JFK students are enrolled in the honors courses. Maybe we should look at other factors of performance/success rates rather than just looking at the students. Step back and see if circumstances have changed. Mark will take this information back to JFK.

D. Completion Initiative-[Schools](#)- Action item (Bader, Campo)

Motion to approve schools- David/Kim

Discussion: The only area that changed was STEM. School of STEM. Math is under STEM. Do you want to postpone until further discussion with your departments? Not written in stone. A note of clarification, this is not a change in department structure. This is what students see. The CI workgroup did a lot of work with students to see if this makes sense. Students loved it. It helps them navigate their choices. What has been done is really good but we need to recognize that there are substantial changes. Yes, but the changes made were based on feedback from faculty. It was brought to our attention that BEIT did not have anyone visit their department meeting. Melissa will follow up. Last December we met as a group and discussed the wording. All degrees were placed into schools. STEM was left out initially. Originally we had six schools. Over winter the CI work group met to review and agreed on a school of STEM. All changes were done with faculty input. Recommend that BEIT go back to department and have them vote. The BEIT department meets again on April 21 (after next AS meeting) Gail will send an email to department members for their input. Is it possible that more changes are coming? Are there any disciplines at Norco that are not on this list? Only current disciplines are represented in this list. Vote postponed until March 20.

E. Innovation Award Application- Information item (Dieckmeyer)

- Had the opportunity to apply for \$2.5M Innovation Award. The Completion Initiative connects with so many other issues college-wide. Couldn't pass up the opportunity to apply for this award.

F. Guided Pathways Project Application- Information item (Dieckmeyer)

- Looking for 15-20 colleges that are working on Pathways.
- Looking for Inland Empire colleges to apply. This was a difficult application. Lots of work and lots of data required. Many people participated. Next step is the phone interview if we qualify. No promise that we will get money but we are hopeful. Dr. D. Will keep you updated.

G. Vote to approve Tom Wagner as CTE rep. for ISPC- Action item (Zwart)

Motion to approve Tom Wagner as CTE rep Jim/Kim

- Gail Zwart resigned as CTE Rep. Tom Wagner nominated to replace her for spring. Should go back out to vote. Put on agenda for elections in fall.

MSC

H. Five to Thrive for April Board of Trustees meeting- Discussion item (Campo)

Every three months we have the opportunity to showcase a program or faculty through 5 to thrive. In the past our presentations have included an Honors presentation, middle school students who came to science labs and several faculty. Please bring suggestions to next meeting for future projects. Please recruit. Is ASNC allowed to give suggestions for 5 to thrive? 5 to Thrive is generally faculty driven. But ASNC is encouraged to consult with faculty members and have them go through their department.

I. [Music Industry Studies: Audio Production POR for AA](#)- Action item (Johnson)

Motion to approve Gail/Jim

Discussion: What is post tonal music? It is the crazy stuff you enjoy. Already came to senate for concept approval. Now in final approval.

MSC

J. [Music Industry Studies: Performance POR for AA](#)- Action item (Johnson)

Motion to approve Gail/Kim

Different top codes

MSC

VIII. Norco and District Senate Committee Reports

A. Academic Planning Council (Bader)(#10, 10+1) Melissa Bader

Chair of Chairs. Currently scheduling summer, fall to begin soon.

B. Assessment Committee (Burnett) (#5,#9, 10+1)

No Report

C.CTE Liaison (Zwart) (#4, 10+1)

Strong Workforce executive committee met again. Restructuring Guiding principles. All money has been allocated. Next pot will be reallocated in September. Estimated \$7M for the region. In process of narrowing our focus.

D. Curriculum Committee (Johnson) (#1, #2, 10+1)

Committee met last Tuesday. No report

E.Distance Education Committee (Muto) (+1, 10+1)

Still spots available for faculty to participate in a pilot program of Canvas. Will be paid. Committed to follow OEI rubric. Pilot has already started. Looking at Fall 18 for possible full move to Canvas. Different levels of participation.

Seems to be a bit of a disconnect. This is a district decision. Should include faculty.

F.District Professional Growth & Sabbatical Leave (Brockenbrough) (#8, 10+1)

Carol Miter is the chair for this semester. First meeting March 2. Big issue is 4 sabbaticals. Are the deadline dates really March 15 and May 15? Those are the correct dates. In the event that no one at Norco applies, do these positions go to RIV or MV? No. They are lost. Really trying to get faculty to get PG&SL information in early for April 6 meeting. Gabriella Estrada is leaving as clerical support. If you take a sabbatical you are required to stay another 3 years

G. Library Advisory Committee (Harris) (+1, 10+1)

No report. Nikki Capps is co-chair

H. Professional Development Committee (Bader) (#8, 10+1)

3/24 Canvas training.

PDC continuing First Friday.

Next month curriculum process and planning fall flex activities. Compiling spring calendar. Needs Senate to think about first Fridays. Does Senate want us to continue first Friday events? Melissa will bring back at a later date. Faculty retreat was a great success. Paid for by Equity and Title 5 funds

I. Program Review Committee (Gray) (#9, 10+1)

No report. Look for Email on comprehensive review

J. Teaching and Learning Committee (Bemiller) (#5, 10+1)

TLC is now meeting twice per month. We had our first meeting of the Spring semester last week (3/2). We briefly reviewed some data on student success. We then reviewed data illustrating the positive effect of the Umoja program on African American student success in English courses, compared to African American students overall, as led by Dr. Nelson. The bulk of our meeting was given over to an Umoja student who shared his experiences of effective instruction versus ineffective instruction. Faculty took notes and asked questions.

Dr. Hitchcock and I are using this as the first in a series of real-life examples of effective pedagogy that supports student success, retention and completion. Our committee is now going to begin compiling an archive of best practices for faculty. We are also having open dialog about our own classes and experiences. Lastly, Dr. Dieckmeyer, the TLC Committee and the Professional Development Committee are going to host a "Teaching & Learning Summit" in Fall 2017. Planning is going to begin immediately and this will be a major professional development opportunity for our faculty. I want to also make sure that Associate Faculty are well-represented. Our second meeting of the month will be on 2/15.

IX. Open Hearing

When is Barnes & Noble contract up? 2018. There is a district committee. Jan Muto is the NC rep. Library would like to petition for additional books. Currently receives about 36 books.

Read to Succeed- Learning Disabilities April 6 during college hour. Faculty focused -open for questions.

Scheduling for fall-has dual enrollment been factored in. No.

Portal is supposed to be ready...if it is ready there may be some scheduling coordination necessary.

X. Adjournment

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DHRER at 951-222-8039.