

MINUTES
Norco Academic Senate Minutes
May 16, 2016
1:30-3:30 ST 107

1. Call to Order: Meeting called to order by Peggy Campo.

II. Attendees:

• **Attendees:**

Peggy Campo – Senate President

Jim Thomas – Senate Vice President

Vacant- Senate Secretary/Treasurer

Vacant Arts, Humanities and World Languages Representative

Kim Kamerin Arts, Humanities and World Languages Representative

Tom Wagner Business, Engineering, and Information Technology Representative

Vacant Business, Engineering, and Information Technology Representative

Melissa Bader Communications Representative

David Mills Communications Representative

Kimberly Bell Social and Behavioral Science Representative

Vacant Math and Science Representative

Cameron Young Part-time Faculty Representative

Jason Parks Academic Planning Council Chair

• **Absentees:**

Sarah Burnett Assessment Committee Chair-Assessment Coordinator

Vivian Harris Distance Education Chair & Library Advisory Committee Chair

Gail Zwart Profession Development Co-Chair

Celia Brockenbrough PG & SL Committee

Alexis Gray Program Review Co-Chair

Zina Chacon Counseling, Social and Behavior Sciences Representative

Charles Sternburg Math and Science Representative

Joe Eckstein CTA Representative

Brian Johnson Curriculum Committee Co-Chair

ASNC

• **Guests:**

Carol Farrar, Monica Green, Kevin Fleming, Koji Uesugi, Maureen Sinclair, Mark DeAsis

III. Approval of Agenda: Motion by David Mills/Jim Thomas **MSC**

IV. Approval of Minutes: Motion to approve the minutes from May 2, 2016 with corrections: Move Kristine Anderson to guest. David Mills, Kimberly Bell **MSC**.

V. Officer & Liaison Reports

A. President

B. Vice President

Election is being moved up one week. ISPC will discuss Basic Skills position. Will go as Basic Skills position in concept. Discuss renaming at the next ISPC Meeting.

C. Secretary/Treasurer No Report

D. Student Liaison-No Report

E. RCCDFA/CCA/CTA/NEA

- CTA Executive Board Meeting held May 10. Heard from the two candidates running for the Board:

Bill Hendricks-favored by CTA, 20 years of experience, supports CTA and labor contracts
Nathan Miller-Great advocate for Norco College. Attends almost everything.

- Work continues on By-Laws but there are problems at the state level.
- CTA elections were discussed.
- CTA president ran unopposed.
- VP (Norco) Peter Boelman and Vivian Harris
- PT Rep (Norco) Cameron Young and Emily Edwards

VI. Old Business

A. Norco Academic Senate by-laws-Action Item (Campo)

Changes: Wording changed to Institutional Strategic Planning. Mission for Library was corrected.
Effective Fall

Discussion: New faces will be coming forward. All Departments are represented but bring back to your departments to assure no changes and that we have full representation. If there are changes, please forward the names to Peggy.

Motion to approve By laws as written Jason Parks/Kimberly Bell MSC

B. AB798-The College Textbook Affordability Act-Second reading Action Item (Parks)

This is a resolution from the State Senate that supports lower cost textbooks for students.

Motion to approve the Academic Senate resolution in support of AB 789 as written Melissa Bader/Tom Wagner MSC

VII. New Business

A. Construction Technology Certificate for Construction Management-Concept approval-Action Item (Thomas)

Discussion: POR reviewed. Modified to include Electrician program. 24-25 unit Program. Strong pull from students. Includes Blueprint Reading, Technical Communications and Elements of Supervision.

Motion for concept approval Kim/Tom MSC

B. Students of Distinction Recognition event-Discussion item (Green)

Discussion: It is on! 18 nominations from 15 disciplines. Thank you all for sending your nominations forward. Coordinated with Kim. Date June 2, 6:15-7:15 (time may be modified slightly). Looking forward to a festive event with food & entertainment. Invites will go out next week.

C. Student Climate Survey-Discussion item (Green)

Discussion: 2013 baseline survey. Tied to our objectives. On a 3 year schedule. Survey is scheduled this year for spring. Survey will focus on Title 9 with an emphasis on sexual violence. Survey will launch on May 23 and run for three weeks. ASNC is providing an “opportunity drawing” to encourage student participation. Students will be notified by student email and Nor-all. Counseling is available for any issue and includes evening hours several nights per week. We also want to get the word out that any student in crisis will be seen.

D. Additional degree requirements placed into plan A of RCCD-GE-Action Item (Johnson)

Discussion: Brian is not here today. Passed Curriculum. Approved at RIV and MV. ADT’s exempted. Transfer students must take additional requirements. Health & personal Development courses are included but not required. Administrative Procedure must be changed. Could improve or bring up the number of students who receive degrees. Still 60 units. Concern: May be leaving students without the basic knowledge needed. New Board Polciy will come down in the fall. Residency policy will also change. Consider talking about a ceremony to recognize low unit degrees.

Motion to approve the additional degree requirements placed into plan A of RCCD-GE Tom Wagner/David Mills MSC Move on to District Academic Senate for approval.

E. Residency requirement reduction for all degrees-Action Item (Campo)

Motion to approve Melissa Bader/Tom Wagner MSC

F. Draft of Emergency Operation Plan – First reading (Campo)

Revised Board Policy for Emergency situations

Discussion: Michael Simmons/Risk Management split the BP into OSHA and situations that occur on campus. Responses will be similar to the revised BP. This is a large document. Please read through it over summer and forward your recommendations to Cameron Young. Why is this being routed through the Academic Senate for approval? Because faculty are considered First Responders.

G. Tom Wagner is stepping down as Norco’s DBAC rep. Rex Beck has stepped up.

Motion to approve Norco’s new DBAC rep Tom Wagner/Jim Thomas MSC

VIII. Norco and District Senate Committee Reports

No Reports

IX. Open Hearing

- Mark your calendars for Welcome Day, August 27, 2016. Goes to ISPC on Wednesday.
- Governor Brown signed new smoking bill effective June 9, 2016. New minimum age for smoking is 21. Includes Elec Cigarettes. Designates K-12 as non-smoking. If space is shared (as it is with JFK) we could lose our funding if we don’t do something about smoking on campus. It could also affect CSUSB. AB1594 passed on the floor. All community colleges will be smoke free by 2018. There is a new board policy regarding alcohol. Details were discussed. How do we enforce the new smoking policy? Peggy will bring up with legal counsel at the next District Academic Senate meeting. It is hoped that discussion this issue now with the Academic Senate and the District Academic Senate it will help the administration move forward when the new laws are imposed. Melissa will take to COTW next week.
- Kimberly-Living on the Spectrum next Thursday 12:50-1:50 Flex is available

Next meeting Monday, May 23, 2016

Meeting adjourned at 2:50pm