

MINUTES
Norco Academic Senate Minutes
April 4, 2016
1:30-3:30 ST 107

1. Call to Order: Meeting called to order by Peggy Campo.

II. Attendees:

• **Attendees:**

Peggy Campo –	Senate President
Jim Thomas –	Senate Vice President
Vacant-	Senate Secretary/Treasurer
Vacant	Arts, Humanities and World Languages Representative
Tom Wagner	Business, Engineering, and Information Technology Representative
Vacant	Business, Engineering, and Information Technology Representative
Melissa Bader	Communications Representative
David Mills	Communications Representative
Zina Chacon	Counseling, Social and Behavior Sciences Representative
Vacant	Math and Science
Cameron Young	Part-time Faculty Representative
Jason Parks	Academic Planning Council Chair
Sarah Burnett	Assessment Committee Chair-Assessment Coordinator
Vivian Harris	Distance Education Chair & Library Advisory Committee Chair

• **Absentees:**

Kim Kamerin	Arts, Humanities and World Languages Representative
Kimberly Bell	Social and Behavioral Science Representative
Charles Sternburg	Math and Science
Gail Zwart	Profession Development Co-Chair
Alexis Gray	Program Review Co-Chair
Brian Johnson	Curriculum Committee Co-Chair
Celia Brockenbrough	PG & SL Committee
Joe Eckstein	CTA Representative
	ASNC Representative

• **Guests:**

Nick Franco, Carol Farrar, Monica Green

III. Approval of Agenda: Motion by Jim Thomas/David Mills

IV. Approval of Minutes: Motion by Melissa Bader/Tom Wagner to approve the minutes from March 21, 2016 with corrections: Add Five Principles of Parliamentary Law and Under “Old Business” A change Kim Kamerin to Cameron Young

V. Officer & Liaison Reports

A. President’s report 04/04/16

- Saturday attended the ASCCC Area D meeting at Cypress College in preparation for the Spring Plenary session, April 21-23 in Sacramento. Discussed issues such as the CEO’s endorsement of the Accreditation Task-Force’s recommendations. The chancellor’s office has decided to take a two pronged approach:

improve ACCJC and align accreditation processes with 4 year institutions. Standards will not go away, so need to continue to be mindful.

- Friday was Brice Harris' last day as Chancellor of the system; screening committee already in the process for finding his replacement. The hope is to have a new chancellor appointed by May.
- AB798 College Textbook Affordability Act provides grants for OER (online education resources). A senate resolution and plan are required for application to the grant. Deadline for grant submission is June 30. The State Assembly is looking to create Z-degrees: Zero cost degrees.
- State is looking to update the FON (faculty obligation number) which was last set in 1988. The FON should be what guides the 75% law. Are looking to use Fall 2015 data for setting the new FON. BoG is talking about raising the 50% law to 60% and about creating temporary full-time faculty positions.
- Faculty hiring going on across the system. Talking about creating an "AA-MA" project where student loan forgiveness will be used to incentivize the return of our students to teach at the CCC.
- Trailer bills currently in place: Strong Workforce grants; Basic Skills grant; Innovation Awards. Bills in discussion: requiring an AP score of 3 to be passing at all colleges; mental health services; California Post-Education Commission (CPEC) replacement. Two important bills to watch are AB1582 and AB2214 that require faculty to note any money made from textbook sales, royalties, etc.
- Many resolutions will be voted on at the spring plenary, including Multiple Measures placement, common assessment tool; ADT in Music, and part-time faculty training.
- March 28th had the DAS meeting. Discussed part-time concerns, District Academic Standards committee, Gen Ed workgroup, and dismantling the District Program Review Committee, among other things.
- Keep the date:
 - April 19, 1-4 pm Heritage Room RCC John Hetts, the senior direct of Data Education Results Partnership will be giving a Multiple Measures Initiative seminar. Especially of interest to math, English, ESL, and reading faculty.
 - April 29, 1-4 pm (place TBD) Amy Beadle, statewide project coordinator for the Common Assessment Initiative will be giving a presentation on CAI.

B. Vice President

- 6 positions are open for elections:
 - 3 ISPC
 - 1 at large
 - CTE faculty replacement on ISPC
 - Basic Skills faculty on ISPC
- Use of electronic ballot discussed.
- Motion to have Tom Wagner run the election - Melissa Bader/Cameron Young
- Based on discussion during the March 21 Academic Senate meeting Tom Wagner presented a rough draft of a form meant to address the questions of "who, what, where' & why" we are being asked to vote on an issue. Peggy will send out the form whenever something needs to be voted on. Information to be included is:
 - Requestors name
 - Date
 - Request
 - Time Parameters
 - Pros and Cons
 - Background
 - Other Comments

This is a pilot program. President will send out with the request for agenda items.

C. Secretary/Treasurer - No Report.

- We now have a \$5,000 budget.
- Name readers for 2016 Commencement are Dr. Stanley Tyler and Dr. Dominique Hitchcock. Both have consented. Name readers are determined as the runners up for faculty lecturer.

D. Student Liaison No Report

E. RCCDFA/CCACTA/NEA –No Report

District Enrollment Management met on Wednesday.

- Marketing efforts discussed. Very little push back on cost.
- Plans will be sent to Arron Brown at the end of the week.
- Mailer should be college centric.
- Work on lag time for getting students enrolled. It now takes a minimum of one week to register compared to other institutions that can take as little as 3-5 hours to complete registration.
- What was the impact of the dropped for non-payment policy? Fall 3700 students dropped for non-payment. 2/3 eventually enrolled in other classes. Numbers were significantly lower in spring. Reasons for drops not fully understood.

VI. Old Business

A. Revision to Norco Academic Senate By-laws-First reading (Campo)

First reading. Confirmed that Science prefers one senator-no committee chair vote; AHWL prefers one senator-no chair vote; BEIT only has 1 representative. Please have discussion with your departments:

- One senator and one alternate per department.
- Committee chairs will not be voting members of the senate.
- President will vote only in the event of a tie.
- We currently have 18 voting members and need 50% to make quorum.
- With new changes, the voting members will include one representative from each of the six departments, VP, Treasurer and the PT Faculty Rep.
- Peggy will clean up language in the by-laws and will bring back to the senate.

B. Modification of BP/AP 4070 Course Auditing and Auditing Fees – Action Item (Campo)

Action item postponed due to lack of quorum.

Discussion:

- Modifications (in blue) take out limitations.
- This topic is up for discussion at RCC and MV. Peggy will ask other senate presidents about Course Auditing and Auditing Fees and problems with “milking the system”. Peggy favors leaving the decision up to the individual faculty. Dr. Farrar suggests reviewing rules surrounding course repeatability so that the process is not impacted.

C. New RCCD Acceptance of Upper Division Credit Policy-Action Item (Campo)

Action item postponed due to lack of quorum.

- The three articulation officers came up with this policy.
- Six-member District Academic Standards Committee discussed the policy and brought it forward to the Academic Senate.
- We currently have no policy except that we have always accepted upper division coursework.
- #5 could become an APC issue.

Motion to extend meeting an additional 15 minutes-Melissa Bader/Tom Wagner

VII. New Business

A. Kin ADT – Action item

Action item postponed due to lack of quorum.

- Approved at curriculum

B. Commencement program –Discussion item (Green)

- Commencement will be held here at Norco College
- Poetry reading discussed; last year's poem was read by Dorothy Reina. Replace this year with the 25-year history of Norco College. Moving forward, please discuss future poetry selections with your faculty and bring back ideas for next year. The Senate will approve poetry selection.
- The commencement planning committee has a firm deadline of April 15 to provide a list of Emeriti to acknowledge in the commencement program and script.

C. Approval of Gail Zwart as Norco's Academic Senate CTE Liaison-Action items (Campo)

Action postponed due to lack of quorum.

- Gail has accepted the nomination of Norco's Academic Senate CTE Liaison.
- Peggy will bring list of duties for CTE liaison.

VIII. Norco and District Senate Committee Reports

A. Academic Planning Council (Parks) (#10, 10+1)

B. Assessment Committee (Burnett) (#5, #9, 10+1)

- As of 3/29 55% of courses identified were completed with at least 1 SLO. This number is down. Big thank you to the PT faculty. They have completed the majority of the work.
- Program level assessment is currently at 75%, down from 100% going into fall.
- Having full-time faculty assist in areas with no full-time faculty really helps.
- CTE has been very helpful.

C. Curriculum Committee (Johnson) (#1, #2, 10+1)

D. Distance Education Committee (Harris) (+1, 10+1)

E. Library Advisory Committee (Harris) (+1, 10+1)

F. Professional Development Committee (Zwart) (#8, 10+1)

G. Professional Growth & Sabbatical Leave (Brockenbrough) (#8, 10+1)

H. Program Review Committee (Gray) (#9, 10+1)

IX Open Hearing

X Adjourn

Next Meeting:
Monday, April 18, 2016
1:30-3:30 ST 107

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DHRER at 951-222-8039.