

Persons requiring a disability-related accommodation to participate in the Norco College Academic Senate meeting, including materials in alternate formats, may request such service from Disability Resource Center (DRC) at 951-372-7070. (Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5)



AGENDA

Norco College Academic Senate

1:30 – 3:30 PM, May 15, 2023

Physical access locations:

Center for Student Success, Room 217
Norco College
2001 E. Third Street
Norco, CA 92860

Humanities, Room 107
Norco College
2001 E. Third Street
Norco, CA 92860

ZOOM <https://cccconfer.zoom.us/j/95268603627>

1:30 PM I. Call to Order

1:30 PM II. Approval of Agenda

1:35 PM III. Approval of [Meeting Minutes from May 1, 2023](#)

1:40 PM IV. Comments from the Public

1:45 PM V. CTA Report (Araceli Covarrubias, Norco College Faculty Association Representative, & Virgil Lee, Norco College Faculty Association Vice President)

1:50 PM VI. College Reports

- A. Associated Students Senate Representative
- B. President (Monica Green)
- C. Vice President of Academic Affairs (Jason Parks)
- D. Vice President of Planning and Development (Tenisha James)

2:05 PM VII. Action Item: Senate President Appointments (K. Bell)
The Senate is being asked to ratify [appointments](#) made by the Senate President.

2:10 PM VIII. Information Item: [Five to Thrive](#) (K. Bell)
Academic Senate is seeking a topic and presenter for the Norco College's Five-to-Thrive presentation at the August 15, 2023, RCCD Board of Trustees meeting.

- 2:15 PM** **IX. Information Item: [Faculty Professional Development-Process Update to PD Travel Request](#)** (D. White)
The Faculty Professional Development Committee would like to update the Senate of the process change for submitting PD travel. Last year the FPDC voted to transition PD travel request from PDF forms to Nuventive to manage requests and allow for better visibility more easily. The committee has worked with Program Review to complete the transition and are ready to share with the college.
- 2:25 PM** **X. Action Item: [Document Control System](#) - 2nd Read** (H.Ashby, T.James)
The Document Control System was developed by an IEGC workgroup to establish responsibility, support continuous improvement, and ensure accuracy of governance documentation, including the routing and tracking of documents. The proposed Document Control System aims to improve productivity within our participatory governance structure through improved documentation quality, compliance, and security to support our institutional effectiveness efforts. The Document Control Team is forwarding a [draft of the Document Control System](#) to the Academic Senate for review and is requesting approval for implementation in the 2023-2024 academic year. This will serve as a 2nd read and potential vote.
- 2:35 PM** **XI. Action Item: [Rising Scholars Advisory Committee Charter](#) – 1st Read**
(L. Nelson, J. Dobson)
The Senate is being asked to consider the development of the Rising Scholars Advisory as a standing committee of the Senate. This will serve as the 1st read and potential vote.
- 2:45 PM** **XII. Action Item: [Update Syllabus Shell, Dropping this Class](#) – 1st Read**
(T. Friedrich Finnern, E. Spurbeck)
The Senate is being asked to consider an update to the language on the Syllabus Shell regarding dropping a class. This will serve as the 1st read and potential vote.
- 2:50 PM** **XIII. Action Item: [Update Syllabus Shell, Rave Guardian](#) – 1st Read**
(J. Parks)
The Senate is being asked to consider an update to the language on the Syllabus Shell regarding adding Rave Guardian. This will serve as the 1st read and potential vote.

- 2:55 PM** **XIV. Information Item: [Guided Pathways Work Plan 2022-2026](#)** (T. James, J. Midgett, M. Bader)
The State Chancellor provides support and funding for scaling Guided Pathways to increase student success and equity to impact the socioeconomic mobility of students. The new 4-year plan is an operational guide for scaling GP that is integrated into institutional priorities.
- 3:05 PM** **XV. Action Item: [College CAP Hour](#) –2nd Read** (Q. Bemiller, P. Campo)
The Senate is being asked to consider recommending one College CAP Hour per month.
- 3:10 PM** **XVI. Information Item: [Equitable Placement, Support and Completion \(AB 1705\) Funding Allocation](#)** (J. Parks)
The Vice President of Academic Affairs will share with Senate the proposed narrative and budget for new one-time Equitable Placement, Support and Completion (AB 1705) Funding Allocation.
- 3:15 PM** **XVII. Action Item: [Fall 2023 Senate Meeting Schedule](#)** (K.Bell)
The Senate is being asked to approve the Fall 2023 Senate Meeting Schedule. This will serve as a 1st read and potential vote.
- 3:20 PM** **XVIII. Standing Committees & Liaisons Reports**
A. Academic Senate Standing Committees: APC, Assessment, CMAC, Curriculum, DE, FPDC, LGBTQ+ Advocates, Library/LRC, Program Review, TLC
B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, [DSPC](#), Guided Pathways, Prison Education Program, Equity, PGSL
- 3:25 PM** **XIV. Officer Reports**
A. Secretary/Treasurer (Hayley Ashby)
B. Vice-President (Dan Reade)
C. President (Kimberly Bell)
 a. [DSPC Membership for New Structure 2023 with breakouts.xlsx](#)
 b. [AP 2101 Update](#)
 c. [BP 2110 Update](#)
- 3:30 PM** **XX. Adjournment**

Spring 2023 Academic Senate Meeting Schedule

~~March 6, 2023~~

~~March 20, 2023~~

~~April 3, 2023~~

~~April 17, 2023~~

~~May 1, 2023~~

May 15, 2023

10+1

California AB (Assembly Bill) 1725 and Title V §53200

1. Curriculum including establishing prerequisites and places courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. Policies for faculty professional development activities
7. District and college governance structures, as related to faculty roles
8. Faculty roles and involvement in accreditation processes, including self-study and annual reports
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate