



Norco College Academic Senate

October 21, 2019, 1:30 p.m. – 3:30 p.m.

Brenda & William Davis Center for Student Success, CSS-217

**AGENDA**

- 1:30 p.m. I. Call to Order, Roll Call/Sign-In  
II. Approval of Agenda  
III. Approval of Minutes of [October 7, 2019](#)

**ACTION ITEMS**

- 1:40 p.m. IV. First Reads:  
A. [RCCD Summary of Regulations for Distance Education](#)  
(S. Pisa/M. Bobo)  
B. [RCCD Guide to Recommended Best Practices to Achieve Regular and Substantive Contact in Distance Education](#) (S. Pisa/M. Bobo)
- These documents are an update to versions approved by Curriculum Committees in 2014, reflecting changes to ACCJC standards and Title 5 regulations.

Notes: BP/AP 4040 Library and Learning Services will be brought back at a later date, as changes needed to be made due to new legislation passed earlier month (AB1313). The Guided Pathways position(s) will be brought back in November.

**REPORTS**

- 2:00 p.m. V. Liaisons  
A. ASNC President (S. Gadalla)  
B. CTE (G. Zwart)  
C. Guided Pathways (M. Bader)  
D. RCCDFA/CCA/CTA/NEA (P. Boelman)

- 2:15 p.m. VI. Officers  
A. Secretary/Treasurer (K. Kamerin)  
B. Vice President (V. Lee)  
C. President (Q. Bemiller)

- 2:20 p.m. VII. College Administration  
A. Vice President, Academic Affairs (S. Lee)  
B. College President (M. Green)

- 2:30 p.m. VIII. Budget Update (M. Collins)  
Vice President Collins will give an overview of the district and college budgets, the Budget Allocation Model (BAM) and answer questions.

DISCUSSION

- 2:50 p.m. IX. Proposed changes to the composition of the faculty membership of ISPC and the process by which they are selected. (B. Moore/V. Lee)
- 3:00 p.m. X. Organization and timing of Senate agenda items, aimed at resolving the issue of not having enough time to discuss issues within the allotted time periods. (B. Moore)
- 3:10 p.m. X1. [RCCD Curriculum Handbook](#) (Bemiller)
- Updated “program development process” p. 34. The link to the old 2011 process will be taken out after approval.
  - “Program approval process” p. 36. Step 1 was changed to include the development process as the first step.
  - District Academic Senate will vote to approve; feedback requested.
- 3:15 p.m. Open Hearing
- 3:30 p.m. Adjournment

**Fall 2019 Schedule**

~~September 9, 2019~~  
~~September 16, 2019~~  
~~October 7, 2019~~  
October 21, 2019  
November 4, 2019  
November 18, 2019  
December 2, 2019

**Spring 2020 Schedule**

March 2, 2020  
March 16, 2020  
April 6, 2020  
April 20, 2020  
May 4, 2020  
May 18, 2020  
June 1, 2020

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