



Academic Planning Council

Business & Scheduling Meeting

May 10, 2019

11:00 am – 2:00 pm

ST-107

Present: Ms. Melissa Bader (co-chair), Mr. Quinton Bemiller, Mr. Peter Boelman, Dr. Peggy Campo, Dr. Marshall Fulbright (co-chair), Dr. Monica Gutierrez, Mr. Kim Kamerin, Dr. Jason Parks (co-chair)
Ms. Judy Perry, Mr. Bob Prior, Ms. Patricia Worsham, Dr. Gail Zwart

Absent: Mr. John Moore, Mrs. Ana-Marie Olaerts,

Visiting: DLR, Dr. Kevin Fleming, Dr. Sam Lee, Dr. Bryan Reece

A. Welcome

Ms. Bader welcomed everyone

B. Approval of Minutes

Motion to approve minutes from April 5, 2019: Zwart/Kamerin Approved. Two Abstentions.

Move to approve moving discussion items/visitors up the agenda- Zwart/Boelman

C. Information Items

1. Facilities Master Plan- DRL- Motion to Approve- Zwart/Boelman w/ amendment
2. Strategic Development Discussion- Dr. Fleming
3. Educational Master Plan- Dr. Reece- Approved unanimously
4. Institutional Self Evaluation Reporting- K. Anderson
5. Science acting chairs/ Stan Tyler will take the place of Monica Gutierrez, Suzie Whitmore or Tim Walstrom

D. Action Items

1. CTE- Motion to approve all certificates Gray/Worsham- Approved
 - a. Apprenticeship: Manufacturing Technician 1
 - b. Apprenticeship: Manufacturing Technician 2
 - c. Accounting Basics for Small Business Certificate of Completion (Noncredit)
 - d. Customer Relations Certificate of Completion (Noncredit)
 - e. Enterprise Communication Certificate of Completion (Noncredit)
 - f. Sales Techniques Certificate of Completion (Noncredit)
 - g. Workplace Essentials Certificate of Completion (Noncredit)
 - h. Social Media for Business Certificate of Completion (Noncredit)
 - i. Industrial Automation Certificate of Completion (Noncredit)
 - j. Emerging Leaders Certificate of Completion (Noncredit)
 - k. CNC Operator Certificate of Completion (Noncredit)

2. APC 2nd Fridays- 8:30 to 11 am turning- Zwart/Bemiller Approved
3. 11:15 block- Moved to Approve by Gray/Prior- Nays, Not Approved
4. Department Chair Elections Update
 - a. Peter Boelman and Alexis Gray up for election in 2020
 - b. Ana-Marie and Melissa will start first year (again) 2020

E. Revised Rubric (Ms. Bader)

1. Discussions regarding best options from samples provided.
2. Melissa will create prototype and present to Senate in the Fall.

F. Discussion on Standing Committee & Dean's Reports

1. Academic Senate- Dr. Campo
 - a. No update
2. ISPC – Bader
 - a. Melissa sending report
3. District Enrollment Management- Dr. Parks
 - a. FTEs goal for 2019/2020, 7462
 - b. Current FTEs 7135
 - c. EduNav Discussion
4. Program Review- No updates- Dr. Gray
5. CTA- No Updates- Boelman
6. Deans' Report(s)- No updates- Dr. Fulbright

G. Call of the order 2:10 pm

Next Meeting
Business Meeting
September 13, 2019
8:30 – 11:00 am
OC-116