



## Academic Planning Chairs Agenda

December 6, 2024

8:30am - 11:00am

Location: **OC-116** and

**Zoom:** <https://rccd-edu.zoom.us/j/82220813578>

Voting members of APC must attend in-person.

### Committee Members (23)

Patty Worsham, APC Chair of Chairs; Business & Management (*Chair*)  
Courtney Doussett, APC Co-Chair; Dean of Instruction: MECSGD and NSHK  
Ashley Etchison, APC Co-Chair; Dean of Instruction: ATA, BM and HPS  
*Vacant*, APC Co-Chair; Dean of Instruction: CHL, SBS and VAPA  
Maria Adams, Human and Public Services (*Co-Chair*)  
Peggy Campo, Natural Sciences, Health & Kinesiology (*Co-Chair*)  
Zina Chacon, Counseling Department (*Assistant Chair*)  
James Finley, Math, Engineering, Computer Science & Game Development (*Co-Chair*)  
Alexis Gray, Social & Behavioral Sciences (*Co-Chair*)  
Ashlee Johnson, Math, Engineering, Computer Science & Game Development (*Co-Chair*)  
Starlene Justice, Natural Sciences, Health & Kinesiology (*Co-Chair*)  
Kim Kamerin, Visual & Performing Arts (*Chair*)  
Brady Kerr, Visual & Performing Arts (*Assistant Chair*)  
John Moore, Counseling Department (*Chair*)  
Jeff Mulari, Math, Engineering, Computer Science & Game Development (*Co-Chair*)  
Ana-Marie Olaerts, Communication, Humanities & Languages (*Co-Chair*)  
Lindsay Owens, Natural Sciences, Health & Kinesiology (*Assistant Chair*)  
Dan Reade, Communication, Humanities & Languages (*Chair*)  
Tim Russell, Social & Behavioral Sciences (*Co-Chair*)  
Paul VanHulle, Applied Technologies, and Apprenticeship (*Co-Chair*)  
Sigrid Williams, Human and Public Services (*Co-Chair*)  
Suzanne Witmer, Natural Sciences, Health & Kinesiology (*Co-Chair*)  
Kara Zamiska, Social & Behavioral Sciences (*Co-Chair*)

### 1. 8:30 a.m. Call to Order/Welcome

- 1.1 Approval of Agenda
- 1.2 Approval of [November 8, 2024](#) Minutes

### 2. 8:35 a.m. Action Items

- 2.1 Syllabus Shell, second read (Patty Worsham/Suzie Witmer)
- 2.2 Approval of [Cover Sheet](#) for Syllabus Shell (Suzie Witmer/Dan Reade)
- 2.3 Faculty Replacement, Logistics (Patty Worsham)

### 3. Information Items

### 4. 9:00 a.m. Discussion Items

- 4.1 Winter retreat, February 5 & 6 (Etchison)
- 4.2 Suspicious Enrollments (Sonia Gonzalez)
- 4.3 CAP Hours (Worsham)

**5. 10:00 a.m. Reports**

- 5.1 Academic Senate
- 5.2 College Council
- 5.3 District Enrollment Management
- 5.4 CTA
- 5.5 VPAA Report
- 5.6 Dean's Reports
- 5.7 Counseling Report

**6. 10:55 a.m. Good of the Order**

**Next meeting**

**March 14, 2025**

**Location: OC-116**

**Zoom: <https://rccd-edu.zoom.us/j/86998309815>**