

# NORCO COLLEGE

## Academic Planning Council

May 10, 2019

11:00am-2:00pm

**ST 107**

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| A. Welcome   | 11:00 am |
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| B. Approve Minutes from 4/5/2019   | 11:01 am |
| Approval of Agenda   | 11:04 am |
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| C. Discussion on Standing Committees & Deans' Reports  | 11:05 am |
| 1. Academic Senate (2 min.)  |          |
| 2. ISPC (2 min.)   |          |
| 3. District Enrollment Management (2 min.)   |          |
| 4. Program Review Committee (2 min.)   |          |
| 5. CTA (2 min.)  |          |
| 6. Deans' Report(s) (2 min.)   |          |
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| D. <i>ACTION ITEMS</i>   | 11:20 am |
| 1. Approval of the 2030 Educational Master Plan to move forward for Board approval (10 min.) |          |
| 2. Approval of the Facilities Master Plan to move forward for Board approval (10 min.)       |          |
| 3. Program of Record Approvals (G. Zwart) (10 min.)  |          |
| a. Apprenticeship: Manufacturing Technician 1  |          |
| b. Apprenticeship: Manufacturing Technician 2  |          |
| c. Accounting Basics for Small Business Certificate of Completion (Noncredit)                |          |
| d. Customer Relations Certificate of Completion (Noncredit)                                  |          |
| e. Enterprise Communication Certificate of Completion (Noncredit)                            |          |
| f. Sales Techniques Certificate of Completion (Noncredit)                                    |          |
| g. Workplace Essentials Certificate of Completion (Noncredit)                                |          |
| h. Social Media for Business Certificate of Completion (Noncredit)                           |          |
| i. Industrial Automation Certificate of Completion (Noncredit)                               |          |
| j. Emerging Leaders Certificate of Completion (Noncredit)                                    |          |
| k. CNC Operator Certificate of Completion (Noncredit)  |          |
| 4. Changing the APC Meeting Time (20 min.)   |          |
| Option; 9:00 am – 12:00 PM beginning in Fall 2019  |          |
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*E. INFORMATION ITEMS*

12:10 PM

1. Department Chair Elections Updates (10 min.)
2. College ISER (Frist Draft) (K. Anderson) (10 min.)
3. Strategic Development Annual Report (Dr. Fleming) (10 min.)
4. Winter 2020 & Spring 2020 Scheduling Process Update (20 min)

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*F. DISCUSSION ITEMS*

1:00 PM

1. Faculty Hiring Prioritization Process & Rubric Review (45 min.)

Initial review of prioritization and rubric samples from six colleges. Chairs were asked to indicate items from the samples which they would like included in a revised process for Norco College. A draft will be provided at the next meeting for comment and further revision.

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G. Good of the Order

1:50 PM

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***Next meeting***  
September, 2019  
11:00 – 2:00PM  
ST 107

**REVISED: 5/8/19**