



Academic Council
Minutes for October 23, 2025

12:50 - 1:50 pm

Zoom: <https://cccconfer.zoom.us/j/95747339920> Meeting ID: 957 4733 9920

Academic Council [Website](#) and [Charter](#)

Meeting Participants

Quinton Bemiller, Kylie Campbell, Silvio Castillo, Zina Chacon, Eric Doucette, Ashley Etchison, Monica Gutierrez, Janet Frewing, Kim Kamerin, Mike Leese, Alexzander Lesueur, April Mejia, Sandra Popiden, Martha Ramirez, Jim Thomas, Daniel Turrubiarres, Paul VanHulle, Sigrid Williams, Ashley Yoon

Committee Members Present

Quinton Bemiller, Kylie Campbell, Silvio Castillo, Eric Doucette, Monica Gutierrez, Kim Kamerin, Roger Perez, Sandra Popiden, April Mejia, Daniel Turrubiarres, Ashley Yoon

Guest(s)

Recorder

Claudia Figueroa

1. Call to Order

- 12:55 pm

2. Action Items

2.1 Approval of Agenda

M/K. Kamerin, S/S. Popiden; Approved by Consensus

2.2 Approval of [September](#) Meeting Minutes

M/R. Perez; S/A. Yoon; Approved by Consensus

2.3 [Student Spotlight](#) (E. Doucette)

M/S. Popiden, S/K. Kamerin

2.4 [Academic Affairs Resource Requests Prioritization Recommendations](#)

- Quinton explained the process for funding requests, noting that lottery funds are used for direct instruction while other requests are considered for alternative funding sources.
- The group discussed pending requests that lacked sufficient information, with Quinton clarifying that faculty would be contacted for additional details.

- Quinton will forward the prioritized resource requests to College Council M/K. Kamerin, S/K. Campbell; Approved by Consensus

3. Discussion Item

2.1 [2025-2030 Academic Council Charter Draft](#) (Q. Bemiller)

- Quinton presented a draft of the Academic Council Charter, explaining that it uses new streamlined templates and will be brought back to the November meeting for approval before going to College Council.
- The council's current structure, noting that Janet Frewing is the faculty co-chair and Martha Ramirez is temporarily representing CSEA.
- The council reviewed a draft charter that outlines key performance indicators, educational master plan goals, and ACCJC accreditation standards relevant to academic affairs.

4. Information Items

4.1 [New Norco College Charter Requirements and Procedures](#) (Bemiller)

4.2 Rising Scholars Workgroup Update (J. Dobson)

- none

4.3 CPL Workgroup Update (S. Williams)

- none

4.4 SEM Update (Q. Bemiller)

- The next meeting is November 18th. More updates will be provided at the next AC meeting.

4.5 Distance Education Committee Update (S. Popiden)

- Sandra provided updates on Distance Education, including the approval of the peer-to-peer blueprint and efforts to expand equivalency pathways for DE certification.
- The council also addressed concerns about AI usage in assignments and encouraged participation in RSI workshops, particularly for associate faculty.

4.6 Assessment Committee Update (A. Mejia, E. Doucette)

- April and Eric shared updates on assessment, noting that only 15% of active courses currently have SLO data and requesting the creation of tutorial videos to help faculty implement SLO assessments.

4.7 [RCCD 2025-2030 Strategic Plan Draft \(v.10 final\)](#) and [Overview PowerPoint](#)

5. Good of the Order

6. Adjournment 1:53 p.m.

Next Meeting

Date: TBD

Time: 12:50 – 1:50 pm

Location: [Zoom](#)