

CSU Pathway

Associate of Arts Degree- Area of Emphasis in Administration and Information Systems—CSU PATHWAY

Administration/Information Systems entails the study of theories, procedures and practices and the acquisition of skills necessary to function productively and effectively in an administrative work environment.

Students completing associate degrees in Administration/Information Systems may obtain entry-level positions in the above career fields or may choose to transfer to a four-year college or university to pursue a bachelor's degree in business, accounting, public administration, management information systems or related fields.

**2017-2018
ASSOCIATE OF ARTS
ADMINISTRATION AND INFORMATION SYSTEMS
(NAA494 /NAA494B/NAA494C)**

The student must successfully complete 18 units of study with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

INCLUDED DISCIPLINES AND COURSES:

Required Courses (nine units, selected from the following):

Accounting (ACC): 1A

Business Administration (BUS): 3, 10, 10H, **18A

Computer Information Systems (CIS): 1A

Economics (ECO): 7, 7H, 8, 8H

Political Science (POL): 8

Elective Courses (nine additional units, selected from the following):

Accounting (ACC): 1A, 1B, 38

Business Administration (BUS): 10, 10H, **18A, **18B, 20, 22, 80

Communication Studies (COM): 1, 1H, 6, 9, 9H, 12, 13

Computer Information Systems (CIS): 1A, 1B, 2, 3, 5

Computer Applications and Office Technology (CAT): 3, 31

Economics (ECO): 4, 6, 7, 7H, 8, 8H

Library (LIB): 1

Management (MAG): 44

Marketing (MKT): 20

Political Science (POL): 6, 8

A course may only be counted once

**Credit limitation: UC will accept a maximum of one course for transfer

Career paths chosen by students pursuing undergraduate studies in Administration/Information Systems typically include managerial positions in business and the public sector, administrative support positions, customer service, sales, accounting/bookkeeping and public relations.

Course	Units
ENGL 1A	4.0
AREA B4	4.0
AOE REQUIRED COURSE	3.0
AREA E	3.0
HIS 6/7/14/31/34	3.0
Total Units:	17.0

Course	Units
AOE REQUIRED COURSE	4.0
AOE REQUIRED COURSE	3.0
POL 1	3.0
AREA C1	3.0
AREA A3	3.0
Total Units:	16.0

Course	Units
AOE ELECTIVE COURSE	3.0
AOE ELECTIVE COURSE	3.0
AOE ELECTIVE COURSE	3.0
AREA B1	4.0
COM 1, 6, 9	3.0
Total Units:	16.0

Course	Units
AREA D	3.0
AREA D	3.0
AREA B2	3.0
AREA C1/2	3.0
Total Units:	12.0

Suggested CSU Pathway for AOE in Administration and Information Systems

IGETC Pathway for UC/CSU

Associate of Arts Degree- Area of Emphasis in Administration and Information Systems—IGETC PATHWAY

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Course	Units
ENGL 1A	4.0
AREA 2	4.0
AOE REQUIRED COURSE	3.0
AOE REQUIRED COURSE	3.0
HIS 6/7/14/31/34	3.0

Total Units: 17.0

Course	Units
ENG 1B	4.0
POL 1	3.0
AOE REQUIRED COURSE	3.0
AOE ELECTIVE COURSE	3.0
AREA 3A	3.0

Total Units: 16.0

Course	Units
AREA 5A/5C	4.0
AREA 4	3.0
COM 1/6/9	3.0
AOE ELECTIVE COURSE	3.0
AOE ELECTIVE COURSE	3.0

Total Units: 16.0

Course	Units
AREA 6	5.0
AREA 4	3.0
AREA 5B	3.0
AREA 3A OR 3 B	3.0

Total Units: 14.0

2017-2018

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Suggested IGETC Pathway for AOE in Administration and Information Systems