



**Administration of Justice
Advisory Committee
March 28th, 2025**

College Staff: Dr. Sigrid Williams (Chair) and Dr. Mike Leese, Assistant Professor

Committee Members:

Pierre Vieillemaringe – Los Angeles Police Department

Chris Silva – Los Angeles Police Department

Andrew Castro - Los Angeles Police Department

Liam Doyle – Riverside District Attorney's Office, Norco College

*Note taker: **Anthony Rodriguez** – CSUSB Student in Criminal Justice*

Welcome and Introductions

- Dr Williams began the meeting by thanking the committee members for attending.

ADJ News/Agenda

- Agenda and PPT slides provided to all attendees with additional brochures on all current degrees and certificates.

Program Updates

Approved Programs for 2025-2026 Catalog

- AS Degree in Modern Policing
- ADT Degree in Law, Public Policy and Society (Pathway to Law School)
- AS Degree in Corrections
- Certificate in Corrections (18 units; state approved)
- Course Inclusion: Ethics and Leadership

F/T Faculty New Hire!

Degrees/Certificates/Courses (In progress)

Approved Fall 2023:

- Credit/Noncredit Certificate - Emergency Preparedness

Approved Spring 2024:

- New: Certificate in Court Reporting
- New: Certificate: Society, Crime and Criminal Justice (15-18 units)
- New: Certificate (Credit/Noncredit): Police Officer Preparation Program & Studies (POPPS) (Traditional and Dual Enrollment)
- New: AS Degree/Certificate in Paralegal Studies

Student Numbers and LMI Data



Student Numbers

- Awards Conferred in the last 5 years: 214
 - 2023-2024 = 44
 - 2022-2023 = 37
- Average class size is 29
- Total number of students enrolled in the discipline:
 - 2020-2021 = 781
 - 2021-2022 = 812
 - 2022-2023 = 890
 - 2023-2024 = 959
 - 2024-2025 = 1153

447
Program of Study

Occupational Outlook for Public Safety in the Inland Empire shows a **12% increase** in the next five years.

Action Item: New Officer Recruitment College Orientation

- Dr. Leese detailed the curriculum for the newly proposed and approved Police Officer Preparation Program to the committee members. **Officer Chris Silva asks-** *“What would be the difference compared to a program such as Rio Hondo?”* **Dr. Leese** answers that it will be orientated or will emulate towards ROTC preparations with an emphasis on college credits. **Officer Pierre Vieillemaringe** sentiments on how important such a program is in today’s current education apparatus where students register and attend courses developed for law enforcement careers. However, students who attend such courses do not have desires to enter such a career. **Dr. Williams** elaborates on the Key Deliverables information seen on the PowerPoint slide and then proceeds to ask the advisors for a motion to approve.
- Key Deliverables:
 - o Physical Fitness Training: Students participate in sessions that include the physical fitness qualifiers (e.g., sit-ups, sprints, push-ups, and a 1.5-mile run). These sessions are designed to build strength and endurance Academy-Style Environment
 - o Academy-Style Environment: Introduces students to the discipline, respect, and teamwork expected in a quasi-military organization.
 - o Networking Opportunities: Students will have access to and gain valuable insight to recruitment fairs, and college CAP events directly related to law enforcement.
 - o Preparation for Academy Training: This program will expose students to the training style and expectations of the Police Academy.
 - o Free Participation: The program can be taken as credit or non-credit.
- **Motion (Doyle/Silva)** to approve renaming of the previously approved POPP program to “New Officer Recruitment College Orientation”.
Approved by consensus.

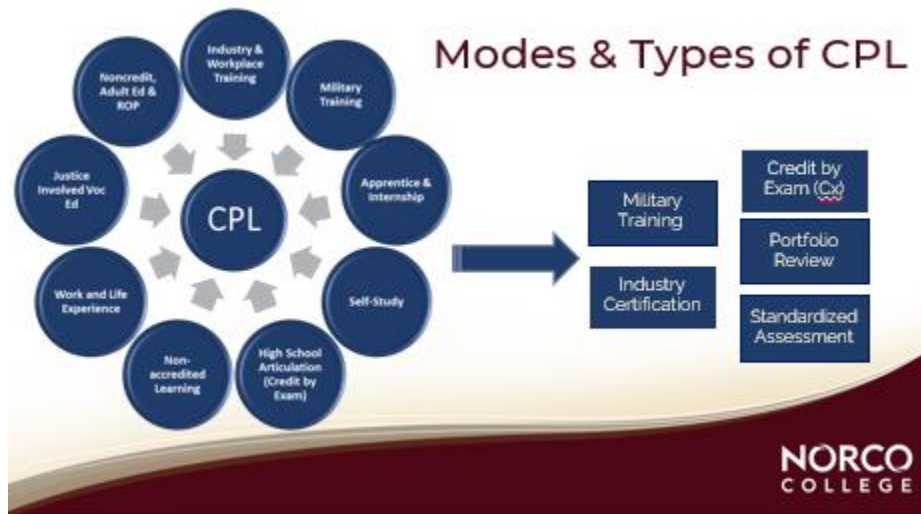
- **Motion (Doyle/Silva)** to endorse the updated deliverables reflecting the program's evolving focus on introducing college students to careers in law enforcement and to enhance the program's reach and recruitment initiatives. **Approved by consensus.**

Legislation Affecting ADJ

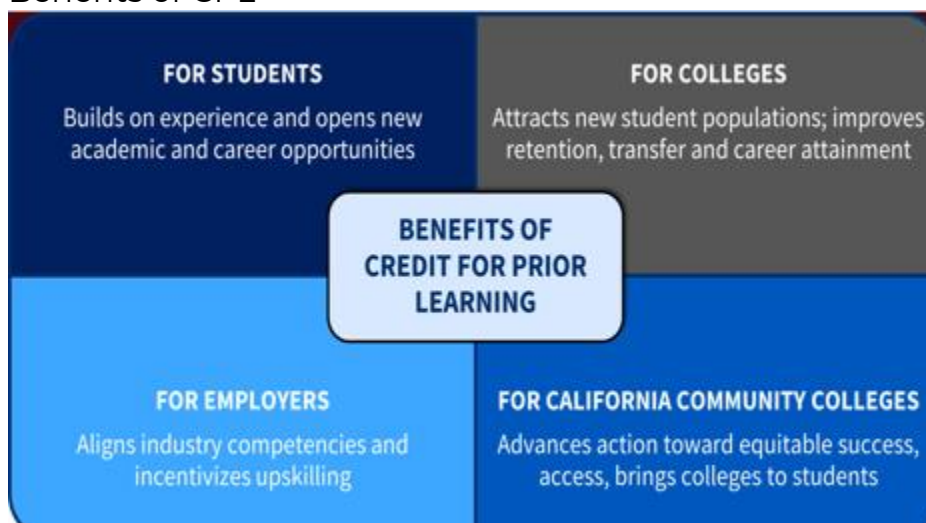
- **Dr. Williams** elaborated on AB 89, AB 458, and other current legislative bills recently submitted re educational requirements for police officers. She stated the bills expand on how state legislation catalyzed the Modern Policing degree program and what it will look like beginning October 2025. Norco College is ready for the new mandate having received state approval for their Modern Policing Degree. Both **Officers Silva and Castro** requested a copy of the degree requirements.

Credit for Prior Learning

- Modes and Types



- Benefits of CPL



- **Dr. Williams** elaborates on the info from the PowerPoint Slide and the course credit recommendations from the statewide workgroup and the approved CPL for ADJ within the district. She also gave an overview of the MAP Platform and spoke a bit about the MAP Initiative.
- **Dr. Williams** displayed the exhibits on the California Map Initiative website.
Chris Silva asks- *"How much of this would be offered online for active-duty personnel?"* **Dr. Williams** answers that seventy percent of the curriculum is offered online and through asynchronous means.
- Marketing and Outreach are now being done in the region and gave each attendee copies of the flyers.

Modernized Equipment/Lab Resources

- **Dr. Williams** elaborated on the equipment purchased over the course of the last two years used by students in the CSI program.

Criminal Justice Student Association

- **Dr. Leese** spoke about the student association and their activities. Mentioned the many different field trips they have attended and the participation at multiple events on campus throughout the year.

Action Items:

- **Motion (Doyle/Silva)** Continue the process to develop and offer the approved curriculum from Fall 2023 and Spring 2024. **Approved by consensus.**
- **Motion (Silva/Castro)** Ongoing support of the ADJ program and its curriculum. **Approved by consensus.**

Other: Discussion/Action items from advisors

- **Officer Chris Silva** voices how integral communication is to the career and sentiments the current generation needing improvement on communication with an emphasis on confidence and the skills that are needed in any career facilitated towards Administration of Justice.
- **Officer Andrew Castro** emphasized the abilities to multitask along with customer service are both crucial. Further stating the responsibility and characteristics of a waiter is highly recommended for any career operating within Administration of Justice.
- **Officers Pierre Vieillemaringe, Chris Silva, and Andrew Castro** converse and compare methods of outreach such as hosting tests and table marketing on campuses.
- **Officer Vieillemaringe** shares his thoughts and states *"We really have to push the face-to-face interactions, to go to places and meet people. We have to educate the possible recruits and the financial advantages of*

being a police officer and the life changing earnings it includes with benefits such as the pension."

- **Investigator Liam Doyle** mentioned many personnel in his field need assistance on report writing and defines it as the one lacking trait in current candidates. Conversates with **Dr. Williams** on how important a report writing course can be to assist future candidates.
- **Investigator Liam Doyle** and **Dr. Leese** suggest the Police Officer Preparation Program can also implement activities or experiences on how courts operate trial and interact with law enforcement. As well as other interpersonal skills such as professional appearance and customer service.
- Security Needs: **Officer Vieillemaringe** mentioned his department promised the city of Los Angeles more personnel to work security detail for upcoming historic events. Discussion ensued among the group and private security was mentioned. After listening, **Dr. Williams** asked what the department would need and asked if streamlining a guard card program for students could potentially allow a pathway for hire into security companies and civilian security positions in time to work upcoming major events occurring in Southern California such as the World Cup and the Olympics. Consensus among the advisors was an emphatic yes.
- **Officer Silva** also mentioned The Los Angeles Police Department's Security Services Division and explained the responsibilities of personnel hired under the division. This would align well with a guard card program.
- **Motion (Castro/Vieillemaringe)** Develop a new program specifically related to guard card certification as a credit and noncredit certificate.
Committee approved by consensus.

Advisory Meeting Adjourned at 11:30 AM.

Respectfully Submitted by:

/s/ Anthony Rodriguez

Anthony Rodriguez