



**NORCO**  
**COLLEGE**

School of Applied Technologies & Apprenticeships  
Advisory Meeting

Construction Technology

## Minutes

Date: Friday, March 15, 2024  
Time: 9:00AM-10:30AM  
Room:  
Facilitator(s): Dr. Jim Thomas (faculty) and Claudia Figueroa (minute taker)

### 1. Introductions/Welcome

#### a. Welcome

- i. Dr. Thomas welcomed all his guests and gave a brief overview of his experience throughout his career and that of NC's construction program.

#### b. Self-Introductions (name, background, company information)

- i. LaTina Tunstall- Exceptional Dwellings Staging & Design
  1. LaTina is looking to obtain more training in the construction field that will help with her staging and design company and better understand the needs of her clients.
- ii. Nadia Cordero- Inland SoCal United Way-211 Careers
  1. Nadia works for the United Way helping clients, (some formally incarcerated individuals) with job training and reintegration into the workforce and connecting them with clients in the construction industry.
- iii. Victoria Santana- Alvord Unified School District
  1. Victoria works for the CTE and Adult Education programs part of Alvord USD which has a commercial and construction pathway.
- iv. David Lechuga- Achieve Education and Training Institute/WFG
  1. David is a retiree and Vietnam vet that owns and manages properties throughout the Inland Empire.
- v. Cindy Corrales- GRID Alternatives
  1. Cindy works in the workforce division of GRID which is a solar company that offers training, internships and externships with and helps connect their clients with trainees.

#### c. Tour of the Facility

- i. Dr. Thomas gave guests a tour of the construction classrooms, gave detailed but brief background on the construction props located in cabinets that are located in the classrooms. These props are items gifted to the college by former students. There were construction, electrical, and plumbing props in multiple classrooms.

#### d. Advisory Committee Structure

#### e. Dean Ashley Etchison is the Dean of CTE

- i. Dean Etchison came in and introduced herself and shared some information regarding upcoming events hosted by the NC CTE program.

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2. Review of Last Meetings Minutes
3. **Program Overview**
  - a. Brief overview of course offerings (handout).
    - i. Dr. James shared the Construction Management and Construction Technology programs flyers.
      1. Explained that the Construction Management program is fairly new and can be used for anything related to construction including electrical. Last year we had our first three graduates.
        - a. Building codes change every 3 years therefore curriculum changes often to stay up date with the industry.
        - b. Construction 64- Office Procedures and Field Inspections is taught by Patricia, our city official teaches this course.
    - b. Two-year schedule
    - c. Current Locations: IT 122 & 123
    - d. CTE Fair at the College on April 19<sup>th</sup>, 2024 from 9:00 to 11:00 a.m.\*\*
      - i. Dr. Thomas spoke about the upcoming event and Dean Etchison gave more details during her visit.
4. Progress Report
  - a. **Certificate and A.S. Degrees Awarded in 2023**
    - i. Construction Management had their first three graduates in 2023 and anticipating more.
  - b. Moderate attendance in all the classes
  - c. Online and Face to Face offerings
    - i. Majority online or night classes available for working students.
5. **Curriculum/Program Concerns and Recommendations**
  - a. Course by Course review of books and emphasis
    - i. Engineering Simplified (Book)
  - b. There is still a Labor Market need for a Construction Management Certificate.
6. **Other Agenda Items**
  - a. Victoria suggested more outreach to local schools to promote our Construction Programs.
7. Possible Advisory Committee Involvement
8. Adjourn 10:35am.