



BUS Advisory Board Meeting Minutes

Thursday, February 25, 2021, 6:00 pm

Zoom Link:

<https://cccconfer.zoom.us/j/92749813028pwd=MXNISmg2QnQ0MINSblg3T0ZyanV5dz09>

Password: 702994

Attendees: Laneshia Judon, Ajené Wilcoxson, Patty Worsham, Laura Dunphy, Chie Ishihara, John Alpay, Marcus Anderson, Dana White, Ashley Etchison, Kinnari Bhavsar, Jennifer Corr, Aubrey Weston, Andrea Stoll, Justin White, Rex Beck, Jose Duran, Diana Cescolini, Kama Burton, Hudena James, Jacqueline James

Advisors: Alicia Orejel, Kimberly Correa, Kathy Wilson, Phil Laure, DeeAnne Gunneman, Kimberly Correa, Teri Parker, Joe Santos, Willene Biere, Bryan Boutwell, Paras Bhakta, Jackie Melendez, Francisco Rangel, Wayne Fletcher, Omar Galvez, Mario Correa, Patti Ellis Greenberg, Jay Varzandeh

Meeting commenced at 6:10PM.

1. Motion to Approve the Agenda (Laneshia) - Aubrey made the motion; DeeAnn Gunneman approved. Joe Santos seconded it. Ayes have it; motion carries.
2. Welcome & Introductions - Name, Industry, Title (Laneshia) - Laneshia led the introductions:
 - a. Advisory members- all advisor attendees introduced themselves
 - b. Moreno Valley – all faculty introduced themselves
 - c. Norco – all faculty introduced themselves
 - d. Riverside - all faculty introduced themselves
3. General College Reports - Programs, Accreditations & Upcoming Projects/Initiatives
 - a. Moreno Valley (Laura) - Laura gave updates in the business department; they are working on implementing a VITA program and building non-credit courses; developing project management, project maintenance, and facilities maintenance certificates



- b. Norco (Patty) - Patty gave updates. Earning ACSPB accreditation. Pathway to Law School, Entrepreneurship programs, Dana is running the VITA program, has taken over the CTECH certification program for students to get certified to become a certified tax preparer.
 - c. Riverside(Laneshia) - Laneshia discussed collaboration with the non-credit programs; VITA is up and running, new full-time faculty is hired in business and accounting; we have adopted our diversity, mission, and vision statements that has become a model for others.
 - i. Diversity, Mission & Vision Statements - Laneshia noted that Ajene would post the details in the chat.
 - ii. Associate Degree for Transfer (ADT)-Law, Public Policy, and Society. ADTs exist to provide a clear pathway to our Cal State colleges. It gives priority admission consideration. Laneshia is taking the lead for this particular program. She's working with Political Science and Administration.
4. New organization and function (Ajené)
- a. Proposed Name from Business Advisory Board to Business Leadership Team (BLT). Ajené shared his screen to discuss the new advisory board model. This body would elect a team lead and co-lead. One face to face meeting, three virtual meetings. For example, Patty and Ajené put together the Entrepreneur program. They ran the program past Entrepreneur advisors, who had much input for change. This board would function as suggesters for new curriculum/programs. Omar and DeeAnne agreed this is a good model. Phil Laure agreed that we should get industry input before designing courses. Ajené asked if there were any concerns. He discussed that there could be some information received from campuses every other month to get feedback from this council before we proceeded with our curriculum.
 - b. No more breakouts. It is one Team with many disciplines and specialties.
 - c. Explain our new process.
 - d. 4 meetings a year - 3 virtual and 1 face-to-face

- e. Elect
 - i. Team Lead (or we can come up with another name)
 - ii. Co-Lead
 - iii. Secretary will be one of our business students.
 - iv. Responsible for facilitating discussion amongst Business Leadership Team on topics related to:
 - 1. Suggestions for new certificates
 - 2. Suggestions for new classes
 - 3. What changes in industries and how we can prepare students?
 - 4. Assist in facilitation of student visits and professional discussions within their industry.
 - 5. Growing BLT

Ajené asked for a motion to turn our Business Advisory Council into a BILT model. Business Leadership Team model to become a joint district advisory board. Phil Laure moved to approved. Bryan Boutwell seconded the motion. Laneshia asked if there was any discussion. Wayne Fletcher noted that we should be sure students should be prepared to go to that next step. Ajené noted that we do with certificate/training/transfer. Patty noted that we have implemented Pathways to assist students to transfer to a 4-year college. Laneshia called for a vote. The participants voted through the zoom. Phil volunteered to co-lead. Patti Ellis Greenberg agreed to assist.

- 5. Discuss needed approvals and Motions to Approve (Laneshia) - see addendum
 - a. Point of Information (Updated Associate Degree for Transfer in Business Administration) all three colleges (Patty)
 - b. Moreno Valley (Laura)
 - i. Present Programs
 - ii. Approve/disapprove (suggestions can come during discussion of the motion); or lay the foundation beforehand.
 - c. Norco (Patty)
 - i. Present Programs

