

Dear Norco College,

This week has been an enormous effort on the part of our college community to support our students in a very real way with access, equity, and success. I am extremely proud of each of you for continuing to live our mission through these trying and uncertain times.

Our staffing count for today is provided below for today.

As of **Saturday, 3-21-2020**, our Norco College administrator and classified counts are:

<b>CATEGORY</b>	<b>MANAGEMENT</b>	<b>CLASSIFIED</b>	<b>NOTES</b>
<b>Essential On-Site*</b>	0	0	Note: All Custodial, M&O and Grounds have been classified as Standby and will be called in, on rotation, as needed.
<b>Essential Remote</b>	32	79 Classified 1 Confidential	
<b>Standby</b>	0	36	

**\*Campus Police are still on-site and monitoring the college grounds.**

As we prepare to resume business on Monday, March 23 in a remote fashion, please note:

- Employees should be available during their regular business hours/shift. Depending on the accessibility of the employee, this may be a phone call or an email. Employees who are exempt from this are those who have sought an accommodation and have been relieved of their duties 100%.
- College Safety and Police will ticket any vehicles on campus that do not possess a special parking permit. More information will come regarding obtaining a special parking permit for those who are approved to be on campus temporarily to perform essential duties.

Below is an update from our Vice Presidents:

### **ACADEMIC AFFAIRS**

- TRUENEWS! 100% of NC Faculty are now Canvas Certified and working hard to be ready to resume teaching on Monday, March 23<sup>rd</sup>.
- NEWSYNEWS: The State Chancellor's office is moving ahead with a statewide contract with Labster, which will provide access for all colleges in the CCC system. Our contracts will be covered once this is implemented and we will not need to pay the \$20K per college:)
- NOTEYNEWS: Some have asked if they can begin teaching before March 23<sup>rd</sup>. The short answer is no, except for originally-scheduled online sections, which are the only sections that have been meeting this week. All other classes, including hybrid, should not be meeting (even though they were already partially online). Please do not give a graded

assignments until after March 23<sup>rd</sup>. It is important that we are consistent with our students, many of whom are struggling get their technology and online access ready for Monday. They also may have personal commitments we need to consistently provide space for. Thank you for your understanding and patience and flexibility as we navigate this emergency situation together!

- NOOPERNEWS: According to the CCCCCO, approvals for UC transferability do not depend on a specific course delivery mode but instead are granted according to the [UC Transferable Course Agreement guidelines](https://www.ucop.edu/transfer-articulation/transferable-course-agreements/tca-policy/Online%20courses.html) (see also: <https://www.ucop.edu/transfer-articulation/transferable-course-agreements/tca-policy/Online%20courses.html>).

*Per the CCCCCO yesterday:*

1) UC will honor articulation agreements that have been established and will rely on local community colleges to do their best in fulfilling the terms of the articulation as reflected in the CORs (Course Outlines of Record) submitted via ASSIST.

2) Adjusting CCC course offerings is acceptable (e.g., science courses with in-person labs that transition to online lectures with virtual labs or some other lab substitute) and will not pose an issue for UC as long as the intended student learning outcomes are met. Such practice already exists now with credit by exam, whereby unit credits for transfer are earned based on demonstrated outcomes/competency in the course and not based solely on student learning hours.

*Per the CSU Office of the Chancellor:*

*“We appreciate your patience as we consult with our 23 campuses to ensure that student success is not compromised during these unprecedented times. In response to your questions and concerns, we wish to affirm that all currently approved articulation agreements will continue be honored. If ASSIST reflects that a COR has been reviewed and accepted for articulation, then these agreements shall remain in place. Given the rapid transition of instructional modalities, we recognize and accept that course delivery methods may reflect both face-to-face and online or virtual instruction. This is also the case for CSU campuses at this time. For spring 2020, courses that have been deemed acceptable for transfer and articulation shall maintain their status, regardless of delivery method. This includes lab courses that have moved to online delivery, as long as the learning outcomes continue to be met.”*

## **BUSINESS SERVICES**

- Faculty hiring committees are continuing as scheduled using video conferencing. Classified and management recruitments are on hold for the time being due to personnel constraints within HR.
- All campus buildings have been cleaned in accordance with CDC recommendations and have been locked to limit access. Campus Police is on site providing security as normal.
- The college continues to receive deliveries, however distribution of delivered goods has been suspended at this time. It is anticipated materials that have been received and are critical to the success of our remote instructional and operational needs will be made available in the coming week. If there are specific orders that are expected to be delivered, please let our Facilities Director, Steve Marshall, know via email.
- All food services has been suspended on campus.

- All technology inquires related to hardware can be made via the TSS HelpDesk. Our TSS and IMC teams are actively monitoring all inquiries and will respond in a timely manner. Please use [helpdesk@rccd.edu](mailto:helpdesk@rccd.edu) for any hardware or technology questions or inquiries.

Daily updates will resume on Monday.

I hope today you are taking time to rest and restore.

Best,

Monica

*Monica L. Green, Ed.D.*

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