



Section V
CURRICULAR PATTERNS

WORKSHOP COURSES

Each discipline of the college has the option of developing workshop courses that are specifically designated to be experimental courses. (They are developed by faculty members in the discipline and receive curriculum committee approval prior to being offered.)

Workshop courses cannot be used to satisfy specific graduation requirements; however, they may be used as elective credit for the Associate degree. Courses with this designation may be periodically found in the semester schedule of classes.

COOPERATIVE WORK EXPERIENCE EDUCATION

The purpose of the Cooperative Work Experience Education Program is to provide students with an opportunity to increase their overall knowledge of their jobs by relating classroom theory with the world of work, while exposing them to the concepts of human relations in their business and personal lives. There are two work experience programs: general and occupational.

GENERAL WORK EXPERIENCE EDUCATION

This program provides career guidance, job information, human relations, and other similar services for employed students. These jobs do not have to be related to the student's major. The job may be salaried or volunteer, but students must have a job before the beginning of the third week of class. The student earns 3 units per semester for 180-225 hours of volunteer or paid work experience, respectively, plus weekly attendance at a one hour lecture class. Students can take two (2) semesters of general work experience for a maximum of six (6) units. Veterans wishing to earn units and VA benefits must take occupational work experience.

OCCUPATIONAL WORK EXPERIENCE EDUCATION

Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

Units Determination:

General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

Hours Worked Per Week	Students should enroll in:
20-40 (paid) 15-40 (volunteer)	up to 4 units
14-19 (paid) 11-14 (volunteer)	up to 3 units
9-13 (paid) 7-10 (volunteer)	up to 2 units
5-8 (paid) 4-6 (volunteer)	1 unit

Accounting
 Architecture
 Art
 Business Administration
 Computer Applications and Office Technology
 Computer Information Systems

Construction Technology
 Early Childhood Education
 Electronics
 Engineering
 Game Development
 Kinesiology
 Machine Shop
 Management
 Manufacturing
 Marketing
 Music Industry Studies
 Real Estate
 Supply Chain Technology
 Theater

HIGH SCHOOL COURSES

Foreign Languages

Two years of high school language with a C or better are equivalent to the first semester of the same language at RCCD. For subsequent semesters, one year of high school language with a C or better is equivalent to one semester of the same language at RCCD. (For example, two years of high school Spanish are equivalent to Spanish 1 at RCCD; three years of high school Spanish are equivalent to Spanish 2; four years of high school Spanish are equivalent to Spanish 3.)

Chemistry

Information regarding validation of high school chemistry courses for prerequisites can be found on the Assessment webpage at www.norcocollege.edu.

Articulated Courses

The Riverside Community College District (RCCD) colleges (Moreno Valley, Norco, and Riverside City) have articulation agreements with partnering secondary education districts. Secondary to post-secondary articulation provides a method by which college credit is awarded for the successful completion of equivalent high school and/or regional occupational programs (ROP) coursework. Articulation reduces the need for students to repeat coursework in college and facilitates a smooth transition from secondary to post-secondary education. It allows students to more efficiently reach their educational and career goals. The articulated credit is transcribed as a letter grade on a student's RCCD college transcript. The minimum grade required for articulated credit is a "B". Not all courses are articulated. Students can find the most up-to-date listing of articulated courses, and instructions on how to apply for articulated credit, by visiting www.explorecte.com/articulation. For further information or assistance, please contact the Career and Technical Education Projects office, cte-info@rccd.edu.

MORENO VALLEY COLLEGE

Colton-Redlands-Yucaipa Regional Occupational Program

American Sign Language II (AML-1)
 Ethics in Health Care (PHI-15)

Moreno Valley Unified School District

Preparing to Work in Healthcare Level 1 and Level 2 (HET-79)
 Accounting I (ACC-55)
 BA Empowering Entrepreneurs (BUS-10)
 Computer Applications I and II (CAT-50)
 Medical Science Healthcare 1 (MDA-1A)
 Office Suite I and II (CAT-80)

Virtual Business (BUS-30)

NuView Union School District

Anatomy/Physiology (AMY-10)

Riverside County Office of Education

Allied Health Occupations (HET-79)

Emergency Medical Technician (EMS-50 and EMS-51)

Emergency Medical Responder Extended (FIT-E2A)

Introduction to Health Careers (HET-79)

Riverside Unified School District

First Responder (FIT-E2A)

Intro to Health Careers (HET-79)

NORCO COLLEGE

Alvord Unified School District

Accounting Principles (ACC-55)

Anatomy/Physiology (AMY-10)

CADD 1/ Introduction and CADD 3/Architectural Design

CADD 1/Introduction, CADD 2/Engineering Graphics and Design and CADD 4/Animation

CADD 1/Introduction and CADD 2 Engineering Graphics and Design

Beaumont Unified School District

Engineering Technology 2 (SCT-1)

Chaffey Joint Union High School District

Art 3D Design I 1 and 2 (ART-20)

Computer Graphic Design I 1 and 2 (CIS-78A)

Digital Arts I 1 and 2 ART-36A)

Colton-Redlands-Yucaipa Regional Occupational Program

Construction Technology (CON-60)

Corona-Norco Unified School District

Advanced Microsoft Word (CAT-80)

Anatomy and Physiology 1A and 1B (AMY-10)

Architectural Design 1A and 1B (ARE-24 and ARE-25)

Business Law (BUS-18A)

Computer Aided Drafting 2A and 2B (ENE-42)

Computerized Accounting 1A and 1B (ACC-65)

Computerized Accounting AND Applied Accounting (ACC-55)

Digital Game Design A/B (GAM-23)

Electronics 1A/1B (ELE-10)

History of Video Games (GAM-21)

Intro to Engineering and Architectural Design 1A and 1B (ENE-21 and ENE-30)

Introduction to Business (BUS-10)

Introduction to Excel (CAT-98A)

Introduction to PowerPoint (CAT-65)

Technology Applications 1A and 1B (CIS-1A)

Video Game Prototyping A/B (GAM-24)

Jurupa Unified School District

Accounting 1 (ACC-1A)

Introduction to Business 1 and 2 (BUS-10)

Moreno Valley Unified School District

Digital Electronics (ELE-25)

Principles of Engineering (ENE-10)

Murrieta Valley Unified School District

Drafting I (ENE-21)

Riverside County Office of Education ROP

Construction Technology (CON-60)

Riverside Unified School District

Anatomy and Physiology (AMY-10)

Digital Electronics (ELE-25)

Global Business Info/Tech Acad 2 (BUS-30)

Principles of Engineering (ENE-10 and ENE-60)

Val Verde Unified School District

Anatomy and Physiology (AMY-10)

Photography II (PHO-20)

RIVERSIDE CITY COLLEGE

Alvord Unified School District

ROP Word Processing (CAT-50)

Web Design 2 (ADM-74)

Chaffey Joint Union High School District

Computer Graphic Design II 1 and 2 (ADM-77A)

Computer Graphic Design III 1 and 2 (ADM-63A)

Colton-Redlands-Yucaipa Regional Occupational Program

American Sign Language II (AML-1)

Automotive General Service Technician (AUT-50)

CISCO Internetworking, Level 1 (CIS-26A)

CISCO Internetworking, Level 2 (CIS-26B)

Fundamental Web Page Design (ADM-74)

Graphic Communications (ADM-1)

Introduction to Criminal Justice (ADJ-1)

Microsoft Office (CIS-93)

Personal Fitness Trainer (KIN-43)

Welding (WEL-15)

Corona-Norco Unified School District

Advanced Microsoft Word (CAT-80)

Auto 2A and 2B (AUT-50)

Introduction to Excel (CAT-98A)

Introduction to PowerPoint (CAT-65)

Introduction to Word (CAT-34A)

Photography 1A and Photography 1B (PHO-8)

Professional Office Procedures (CAT-61)

Jurupa Unified School District

Auto Theory (AUT-50)

Digital Photography 1 (PHO-20)

Photography 1 (PHO-8)

Video Production (FTV-67)

Video Production and Television Production (FTV-45A)

Lake Elsinore Unified School District

Design 2 (ADM-71A)

Welding and Materials Joining 1 (WEL-34)

Welding and Materials Joining 2 (WEL-15)

Moreno Valley Unified School District

Automotive Technology I and II (AUT-50)
 Computer Applications I and II (ADM-74)
 Network Technician I (CIS-26A)
 Network Technician II (CIS-26B)
 Photography (PHO-8 and PHO-9)

Murrieta Valley Unified School District

Intro to Design (Project Lead the Way) (ENE-4)

Nuview Union School District

Digital Photography 1 (PHO-20)

Riverside County Office of Education ROP

Auto Collision and Refinishing (AUB-50)
 CIS Microsoft Tools I: Introduction of Word/Excel/PowerPoint (CIS-34A)
 CIS Microsoft Tools II: Intermediate-Advanced Word/Excel/PowerPoint (CIS-98A)
 Digital Imaging (ADM-71A and ADM-77A)
 Digital Photography 1 (PHO-20)
 Graphics Technology Beginning and Advanced (ADM-1)
 TV/Video Production- Level 1 (FTV-67)
 Website Design and Development (CIS-72A)

Riverside Unified School District

Advanced Digital Video Production (FTV-67)
 Media/Arts Acad 3 (FTV-67)
 Music Technology/Comp 1 (FTV-73)
 Tech Tools 1 (CAT-50)
 Web Design 2 (ADM-74)

San Bernardino City Unified School District

Adobe Prep 1A/1B (ADM-71A)
 Automotive Technology A and B (AUT-50)

Temecula Valley Unified School District

American Sign Language 1 and 2 (AML-1)

Val Verde Unified School District

Business Computers (CIS-3)
 CISCO Academy 1A (CCNA 1) (CIS-26A)
 CISCO Academy 1B (CCNA 2) (CIS-26B)
 CISCO Academy 2A (CCNA 3) (CIS-26C)
 CISCO Academy 2B (CCNA 4) (CIS-26D)
 Computer Essentials (CAT-34A)
 Photography II (PHO-20)
 Web Page Design and Development (ADM-74)

CAREER AND TECHNICAL EDUCATION PROGRAMS

Norco College offers Associate of Science Degrees and Certificate Programs with an occupational emphasis. Both provide instruction in skills and knowledge needed to enter a skilled or professional occupation. Associate of Science Degree programs require completion of at least 60 units of credit, which normally takes four semesters. Certificate programs, leading to an associate in science degree, require a minimum of 18 units, but vary in number of units required; most can be completed in two semesters. Certificates can lead to employment. Each course required for a certificate must be completed with a "C" grade or better. All certificate courses can be counted toward the degree as well as the major.

Need for Specialized Training

Many find it difficult to secure employment or to advance in current positions and better-paying jobs without specialized training. General education coursework has its value, but in the early stages of a career it is specific, technical skills employers seek. A certificate is the best evidence specialized training has been secured. At times employers actually require certificates as a condition of employment or reclassification for higher pay.

Who Can Enroll in the Career and Technical Education Programs?

Individuals wishing to enroll at Norco College must file an official application. Admission to Norco College is regulated by state law as prescribed in the California Education Code.

Certificate Course Requirements

Students should plan to enroll in the specific courses listed under the certificate desired. If a required course for a certificate program is no longer offered, please see the department chair to ascertain an acceptable course substitute. Fifty percent of the coursework required for any certificate pattern must be completed at Riverside Community College District.

Apprenticeship

Norco College conducts apprenticeship programs in cooperation with industry. An apprenticeship program is a formal system of career training from two to five years that combines paid employment, on-the-job training and job related college-level instruction in order to develop highly skilled workers. Apprenticeship programs may lead to an Associate of Science Degree.

Apprenticeship programs between the Joint Apprenticeship Training Committee (JATC) and the college are a cooperative effort. The JATC is composed of representatives from both labor and management from each apprenticeship area and their purpose is to oversee apprenticeship training. Registered apprenticeship programs are approved by the Division of Apprenticeship Standards of the California Department of Industrial Relations.

Enrollment in an apprenticeship course is limited to registered apprentices; however, anyone meeting the apprenticeship requirements can apply for acceptance. Information on admission to apprenticeship programs can be obtained from the local JATC having jurisdiction over the trade in which you are interested.

Apprenticeship Certificate Course Requirements

Registered apprentices who have completed at least two terms of an approved registered apprenticeship program at Norco College, may apply for an apprenticeship certificate.

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree consists of course work totaling 60 units or more. This includes coursework in a specific college certificate pattern plus general education and elective courses.

STATE-APPROVED CERTIFICATE (Certificate of Achievement)

The state-approved certificate consists of coursework totaling 18 units or more completed in a specific occupational college certificate pattern. State-approved certificates may lead to employment competency and may lead to an associate degree.


LOCALLY-APPROVED CERTIFICATE (Certificate of Career Preparation)

The locally-approved certificate consists of coursework totaling between 4 to 17 units completed in a specific occupational certificate pattern. Locally-approved certificates may lead to employment competency, but do not necessarily lead to an associate degree.



Location	Program & Program Code	Locally Approved Certificate	State Approved Certificate	Associate Degree
MORENO VALLEY COLLEGE				
Ben Clark Training Center				
	Administration of Justice MAS504/MAS504B/MAS504C/MCE504		•	•
	AOJ/Basic Correctional Deputy Academy MCE783	•		
	AOJ/Basic Public Safety Dispatch Course MCE784	•		
	Law Enforcement MAS563/MAS563B/MAS563C/MCE563		•	•
	Emergency Medical Technician MCE801	•		
	Paramedic MAS585/MAS585B/MAS585C/MCE585		•	•
	Fire Technology MAS555/MAS555B/MAS555C/MCE555		•	•
	Chief Officer MAS826/MAS826B/MAS826C/MCE826		•	•
	Fire Officer MAS827/MAS827B/MAS827C/MCE827		•	•
	Firefighter Academy MAS669/MAS669B/MAS669C/MCE669		•	•
NORCO COLLEGE				
International Rectifier Temecula	Digital Electronics NAS656/NAS656B/NAS656C/NCE656		•	•

Program	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
AREA OF EMPHASIS						
Administration & Information Systems			•	MAA494*/MAA494B*/ MAA494C*	NAA494*/NAA494B*/ /NAA494C*	AA494*/AA494B*/ AA494C*
American Studies			•	MAA492*/MAA492B*/ MAA492C*		AA492*/AA492B*/ AA492C*
Communications, Media & Languages			•	MAA495*/MAA495B*/ MAA495C*	NAA495*/NAA495B*/ /NAA495C*	AA495*/AA495B*/ AA495C*
Fine & Applied Arts			•	MAA496*/MAA496B*/ MAA496C*	NAA496*/NAA496B*/ /NAA496C*	AA496*/AA496B*/ AA496C*
Humanities, Philosophy & Arts			•	MAA497*/MAA497B*/ MAA497C*	NAA497*/NAA497B*/ /NAA497C*	AA497*/AA497B*/ AA497C*
Kinesiology, Health and Wellness			•	MAA498*/MAA498B*/ MAA498C*	NAA498*/NAA498B*/ /NAA498C*	AA498*/AA498B*/ AA498C*
Social & Behavioral Studies			•	MAA499*/MAA499B*/ MAA499C*	NAA499*/NAA499B*/ /NAA499C*	AA499*/AA499B*/ AA499C*
Math and Science			•	MAS493*/MAS493B*/ MAS493C*	NAS493*/NAS493B*/ NAS493C*	AS493*/AS493B*/ AS493C*

 Associate Degree for Transfer™	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
Administration of Justice						
With CSUGE pattern			•			AS642*
With IGETC pattern			•			AS643*
Anthropology						
With CSUGE pattern			•	MAA616*	NAA616*	AA616*
With IGETC pattern			•	MAA618*	NAA618*	AA618*
Art History						
With CSUGE pattern			•			AA742*
With IGETC pattern			•			AA743*
Biology						
With CSUGE pattern			•	MAS767	NAS767	
With IGETC pattern			•	MAS768	NAS768	
Business Administration						
With CSUGE pattern			•	MAS626*	NAS626*	AS626*
With IGETC pattern			•	MAS628*	NAS628*	AS628*
Chemistry						
With IGETC pattern			•		NAS769	
Communication Studies						
With CSUGE pattern			•	MAA587*	NAA587*	AA587*
With IGETC pattern			•	MAA588*	NAA588*	AA588*
Computer Science						
With IGETC pattern			•	MAS650*	NAS650*	AS650*
Early Childhood Education						
With CSUGE pattern			•	MAS529*	NAS529*	AS529*
With IGETC pattern			•	MAS530*	NAS530*	AS530*
Economics						
With CSUGE pattern			•			AA756*
With IGETC pattern			•			AA757*
English						
With CSUGE pattern			•	MAA648*	NAA648*	AA648*
With IGETC pattern			•	MAA649*	NAA649*	AA649*
Geography						
With CSUGE pattern			•			AA758*
With IGETC pattern			•			AA759*
History						
With CSUGE pattern			•	MAA744*	NAA744*	AA744*
With IGETC pattern			•	MAA745*	NAA745*	AA745*
Journalism						
With CSUGE pattern			•			AA670*
With IGETC pattern			•			AA671*
Mathematics						
With CSUGE pattern			•	MAS719*	NAS719*	AS719*
With IGETC pattern			•	MAS720*	NAS720*	AS720*

For information about our graduation rates, the median debt of students who complete programs, and other important information, please visit our website at <http://academic.rccd.edu/gainfulemployment/>

Music						
With CSUGE pattern			•	MAA704		AA704
With IGETC pattern			•	MAA705		AA705
Philosophy						
With CSUGE pattern			•	MAA715*	NAA715*	AA715*
With IGETC pattern			•	MAA717*	NAA717*	AA717*
Physics						
With CSUGE pattern			•		NAS638*	AS638
With IGETC pattern			•		NAS640*	AS640
Political Science						
With CSUGE pattern			•	MAA754*	NAA754*	AA754*
With IGETC pattern			•	MAA755*	NAA755*	AA755*
Psychology						
With CSUGE pattern			•	MAA566*	NAA566*	AA566*
With IGETC pattern			•	MAA568*	NAA568*	AA568*
Sociology						
With CSUGE pattern			•	MAA695*	NAA695*	AA695*
With IGETC pattern			•	MAA696*	NAA696*	AA696*
Spanish						
With CSUGE pattern			•	MAA707*	NAA707*	AA707*
With IGETC pattern			•	MAA708*	NAA708*	AA708*
Studio Arts						
With CSUGE pattern			•	MAA693*	NAA693*	AA693*
With IGETC pattern			•	MAA694*	NAA694*	AA694*
Theatre Arts						
With CSUGE pattern			•			AA747*
With IGETC pattern			•			AA748*

*50% or more of the certificate/degree may be completed online

Certificates and Degrees	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
ADMINISTRATION OF JUSTICE		•	•	MAS504*/MAS504B*/MAS504C*/MCE504*		AS504*/AS504B*/AS504C*/CE504*
AOJ/Basic Correctional Deputy Academy	•			MCE783		
AOJ/Basic Public Safety Dispatch Course	•			MCE784		
Crime Scene Investigation	•				NCE619	CE619
Investigative Assistant	•					CE785*
Law Enforcement		•	•	MAS563*/MAS563B*/MAS563C*/MCE563*		
Victim Services Aide	•					CE679*
AIR CONDITIONING AND REFRIGERATION		•	•			AS596/AS596B/AS596C/CE596
APPLIED DIGITAL MEDIA AND PRINTING		•	•			
Basic Graphic Communication	•					CE822
Basic Graphic Design	•					CE823
Graphic Design and Printing		•	•			AS653/AS653B/AS653C/CE653
Electronic Publishing and Design	•					CE862
Motion Graphics and 3D Animation	•					CE821
ARCHITECTURE						
Architectural Graphics	•				NCE787	
ART						
Visual Communications-Animation	•					CE774
Visual Communications-Illustration	•					CE825
AUTOMOTIVE TECHNOLOGY						
Automotive Collision Repair-Refinishing and Paint		•	•			AS511/AS511B/AS511C/CE511
Automotive Trim and Upholstery		•	•			AS516/AS516B/AS516C/CE516
Electrical		•	•			AS513/AS513B/AS513C/CE513
Ford Specialty		•	•			AS519/AS519B/AS519C
General Motors Specialty			•			AS583/AS583B/AS583C
Mechanical		•	•			AS515/AS515B/AS515C/CE515
BANK OPERATIONS	•					CE625*
BUSINESS ADMINISTRATION						
Accounting Concentration		•	•	MAS523*/MAS523B*/MAS523C*/MCE523*	NAS523*/NAS523B*/NAS523C*/NCE523*	AS523*/AS523B*/AS523C*/CE523*
Banking and Finance Concentration		•	•			AS631*/AS631B*/AS631C*/CE631*
General Business Concentration		•	•	MAS524*/MAS524B*/MAS524C*/MCE524*	NAS524*/NAS524B*/NAS524C*/NCE524*	AS524*/AS524B*/AS524C*/CE524*
Human Resources Concentration		•	•			AS623*/AS623B*/AS623C*/CE623*

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Certificates and Degrees	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
Logistics Management Concentration		•	•		NAS580*/NAS580B*/ NAS580C*/NCE580*	
Management Concentration		•	•	MAS521*/MAS521B*/ MAS521C*/MCE521*	NAS521*/NAS521B*/ NAS521C*/NCE521*	AS521*/AS521B*/ AS521C*/CE521*
Marketing Concentration		•	•	MAS525*/MAS525B*/ MAS525C*/MCE525*		AS525*/AS525B*/ AS525C*/CE525*
Real Estate Concentration		•	•	MAS527*/MAS527B*/ MAS527C*/MCE527*	NAS527*/NAS527B*/ NAS527C*/NCE527*	AS527*/AS527B*/ AS527C*/CE527*
Entrepreneurship		•	•			AS531*/AS531B*/ AS531C*/CE531*
Entrepreneurship: Getting Started	•				NCE861	
Entrepreneurship: Legal and Finance	•				NCE864*	
Insurance		•	•			AS629*/AS629B*/ AS629C*/CE629*
International Business	•					CE627*
Operations and Production Mgmt	•					CE833*
Real Estate Salesperson and Transaction	•				NCE854*	
Registered and Small Business Income Tax Preparer	•				NCE858	
Small Business Accounting	•			MCE859*	NCE859*	CE859*
Small Business Payroll Accounting	•			MCE860*	NCE860*	CE860*
COMMUNITY INTERPRETATION		•	•	MAS557*/MAS557B/ MAS557C*/MCE557		
COMPUTER APPLICATIONS & OFFICE TECHNOLOGY						
Administrative Office Professional	•					CE637*
Executive Office Management		•	•			AS639*/AS639B*/ AS639C*/CE639*
Executive Office Professional	•					CE635*
Legal Administrative Professional	•					CE611*
Office Assistant	•					CE633*
Office Fast-Track	•					CE812*
Virtual Assistant	•					CE677*
COMPUTER INFORMATION SYSTEMS						
C++ Programming	•				NCE803*	CE803*
CISCO Networking	•					CE810*
Computer Applications		•	•	MAS726*/MAS726B*/ MAS726C*/MCE726*		AS726*/AS726B*/ AS726C*/CE726*
Computer Programming		•	•	MAS728*/MAS728B*/ MAS728C*/MCE728*	NAS728*/NAS728B*/ NAS728C*/NCE728*	AS728*/AS728B*/ AS728C*/CE728*
E-Commerce	•					CE807*
Graphic Design		•	•		NAS647*/NAS647B*/ NAS647C*/NCE647*	
Java Programming	•				NCE809*	CE809*
Mobile Application Development		•	•		NAS725*/NAS725B*/ NAS725C*/NCE725	

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Certificates and Degrees	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
Relational Database Management Technician	•					CE816*
Simulation and Gaming		•	•	MAS739*/MAS739B*/MAS739C*/MCE739		
Systems Development	•					CE806*
Web Master-Web Designer	•			MCE820*		CE820*
Web Master-Web Developer	•			MCE843*		CE843*
CONSTRUCTION TECHNOLOGY		•	•		NAS532/NAS532B/NAS532C/NCE532	
COSMETOLOGY		•	•			AS534/AS534B/AS534C/CE534
Cosmetology Business Admin – Entrepreneurial Concentration		•	•			AS537*/AS537B*/AS537C*/CE537*
Cosmetology Business Admin – Mgmt and Supervision Concentration		•	•			AS535*/AS535B*/AS535C*/CE535*
Cosmetology, Instructor Training	•					CE675
CULINARY ARTS		•	•			AS561/AS561B/AS561C/CE561
DANCE						
Pilates Dance/Conditioning Instructor	•					CE857
DENTAL ASSISTANT		•	•	MAS621/MAS621B/MAS621C/MCE621		
DENTAL HYGIENE			•	MAS724/MAS724B/MAS724C		
DRAFTING TECHNOLOGY		•	•		NAS539/NAS539B/NAS539C/NCE539	
EARLY CHILDHOOD EDUCATION		•	•	MAS544*/MAS544B*/MAS544C*/MCE544*	NAS544*/NAS544B*/NAS544C*/NCE544*	AS544*/AS544B*/AS544C*/CE544*
ECE/Assistant Teacher	•			MCE795*	NCE795*	CE795*
ECE/Twelve Core Units	•			MCE797*	NCE797*	CE797*
Early Childhood Intervention Assistant		•	•	MAS601*/MAS601B*/MAS601C*/MCE601*	NAS601*/NAS601B*/NAS601C*/NCE601*	AS601*/AS601B*/AS601C*/CE601*
Infant and Toddler Specialization	•			MCE681*	NCE681*	CE681*
EDUCATION PARAPROFESSIONAL		•	•	MAS603*/MAS603B*/MAS603C*/MCE603*		AS603*/AS603B*/AS603C*/CE603*
ELECTRICIAN/ELECTRONICS						
Digital Electronics		•	•		NAS656/NAS656B/NAS656C/NCE656	
Electrician		•	•		NAS766/NAS766B/NAS766C/NCE766	
Electrician Apprenticeship		•	•		NAS485/NAS485B/NAS485C/NCE485	
Green Technician	•				NCE856	
EMERGENCY MEDICAL SERVICES						
Emergency Medical Technician	•			MCE801		
Paramedic		•	•	MAS585/MAS585B/MAS585C/MCE585		

*50% or more of the certificate/degree may be completed online

For information about our graduation rates, the median debt of students who complete programs, and other important information, please visit our website at <http://academic.rccd.edu/gainfulemployment/>

Certificates and Degrees	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
ENGINEERING						
3-D Mechanical Drafting	•				NCE863	
Engineering Graphics	•				NCE796	
Pre-Engineering			•		NAS763	
With CSUGE pattern			•		NAS764	
With IGETC pattern			•		NAS765	
ENGLISH AS A SECOND LANGUAGE	•			MCE866		
FILM, TELEVISION AND VIDEO						
Basic Television Production	•					CE842
Production Specialist		•	•			AS641*/AS641B*/ AS641C*/CE641
FIRE TECHNOLOGY		•	•	MAS555*/MAS555B*/ MAS555C*/MCE555		
Chief Officer		•	•	MAS826/MAS826B/ MAS826C/MCE826		
Fire Officer		•	•	MAS827/MAS827B/ MAS827C/MCE827		
Firefighter Academy		•	•	MAS669/MAS669B/ MAS669C/MCE669		
GAME DEVELOPMENT						
Game Art: Character Modeling		•	•		NAS687/NAS687B/ NAS687C/NCE687	
Game Art: Environments and Vehicles		•	•		NAS688/NAS688B/ NAS688C/NCE688	
Game Design		•	•		NAS685*/NAS685B*/ NAS685C*/NCE685	
Game Programming		•	•		NAS691*/NAS691B*/ NAS691C*/NCE691	
HUMAN SERVICES		•	•	MAS663/MAS663B/ MAS663C/MCE663		AS663/AS663B/ AS663C/CE663
Employment Support Specialization	•			MCE802		CE802
KINESIOLOGY/EXERCISE, SPORT & WELLNESS						
Athletic Training Emphasis		•	•			AS597*/AS597B*/ AS597C*/CE597
Coaching Emphasis		•	•			AS599*/AS599B*/ AS599C*/CE599
Fitness Professions Emphasis		•	•			AS595*/AS595B*/ AS595C*/CE595
LOGISTICS MANAGEMENT		•	•		NAS579*/NAS579B*/ NAS579C*/NCE579*	
MANUFACTURING TECHNOLOGY						
Industrial Automation		•	•		NAS737/NAS737B/ NAS737C/NCE737	
Computer Numerical Control Programming		•	•		NAS655/NAS655B/ NAS655C/NCE655	
Computerized Numerical Control (CNC) Operator	•				NCE799	
Conventional Machine Operator	•				NCE865	

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Certificates and Degrees	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
MEDICAL ASSISTING						
Admin/Clinical Medical Assisting		•	•	MAS718*/MAS718B*/MAS718C*/MCE718		
Medical Transcription		•	•	MAS701*/MAS701B*/MAS701C*/MCE701		
MUSIC			•	MAA564*/MAA564B*/MAA564C*		AA680/AA680B/AA680C
Jazz Performance	•					CE852
Music Performance	•					CE851
Music Technology	•					CE850
Piano Performance	•					CE853
MUSIC INDUSTRY STUDIES						
Audio Production		•	•		NAS684*/NAS684B*/NAS684C*/NCE684	
Performance		•	•		NAA645*/NAA645B*/NAA645C*/NCE645	
NURSING						
Critical Care Nurse	•					CE581
Nursing Assistant	•					CE584
Registered Nursing			•			AS586/AS586B/AS586C
Vocational Nursing		•	•			AS588/AS588B/AS588C/CE588
PARALEGAL STUDIES			•			AS591*/AS591B*/AS591C*
PHOTOGRAPHY		•	•			AS592/AS592B/AS592C/CE592
PHYSICIAN ASSISTANT		•	•	MAS501/MAS501B/MAS501C/MCE501		
RETAIL MANAGEMENT/WAFC		•	•		NAS536*/NAS536B*/NAS536C*/NCE536*	AS536*/AS536B*/AS536C*/CE536*
SIGN LANGUAGE INTERPRETING		•	•			AS505*/AS505B*/AS505C*/CE505
SUPPLY CHAIN TECHNOLOGY		•	•		NAS408/NAS408B/NAS408C/NCE408	
WELDING TECHNOLOGY		•	•			AS606/AS606B/AS606C/CE606
Stick Welding (SMAW)	•					CE824
TIG Welding (GTAW)	•					CE819
Wire Welding (FCAW, GMAW)	•					CE818

*50% or more of the certificate/degree may be completed online

PROGRAMS AND CERTIFICATES
R=Riverside; M=Moreno Valley; N=Norco

ACCOUNTINGSee [BUSINESS ADMINISTRATION](#)**ADMINISTRATION OF JUSTICE****CRIME SCENE INVESTIGATION (NR) NCE619**

This certificate is designed to offer a basic pattern of course work that will prepare the participant to enter the professional field of crime scene investigation and forensic science at the assistant level. The successful participant will gain sufficient skills and understanding of the criminal investigative procedure to assist professional Forensic Identification Technicians, within the criminal justice system, to properly gather, analyze, prepare, and present crime scene evidence.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate an advanced knowledge of the principle components of criminal law and the criminal justice system.
- Demonstrate an advanced knowledge of the procedures and process of collecting, preserving, and cataloging physical evidence from a crime scene.
- Demonstrate an advanced ability to use computer technology to report the collection, preservation, and presentation of crime scene evidence.

Required Courses (15 units)		Units
ADJ/JUS-2	Principles and Procedures of the Justice System	3
ADJ/JUS-3	Concepts of Criminal Law	3
ADJ/JUS-13	Criminal Investigation	3
ADJ/JUS-14	Advanced Criminal Investigation	3
ANT-10	Forensic Anthropology	3

ARCHITECTURE

The following certificate may lead to employment competency, but does not lead to an Associate of Science Degree:

ARCHITECTURAL GRAPHICS (N) NCE787

The Architectural Graphics certificate prepares students with technical communication skills, and the knowledge and craft of two dimensional drafting solutions for architecturally related industry applications. Students learn to present graphic solutions, provide design refinements, modifications, and delineations of working technical drawings using current Computer-Aided Drafting CAD methods and techniques with an understanding of industry standards. Certificate completers are able to secure drafting technician positions in areas related to architecture, environmental design, and to assist in the development of architectural construction documents for light frame structures, under the supervision of a professional.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Complete a set of residential working drawings, which may include first floor drawings, second floor drawings, foundation drawings, elevations, cross-sections, framing, electrical drawings, and structural detail.
- Demonstrate an ability to apply and integrate computer technology into the design process to achieve a desired result.

Required Courses (9 units)		Units
ARE-24	Architectural Drafting	3
ENE-21	Drafting	3
ENE-30	Computer-Aided Drafting	3

AUDIO PRODUCTIONSee [MUSIC INDUSTRY STUDIES](#)

BUSINESS ADMINISTRATION

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Use technology to analyze business decisions and to enhance business communications.
- Apply basic business and accounting calculations and analyses.
- Have an understanding of legal practices relating to business.
- Apply sound management practices.

Major Core Requirements:

Required Courses (18 units)	Units
ACC-1A Principles of Accounting I	3
BUS-10 Introduction to Business	3
BUS-18A Business Law I	3
BUS-20 Business Mathematics	3
BUS-22 Management Communications	3
or BUS-24 Business Communication	3
CIS-1A Introduction to Computer Information Systems	3
or BUS/CIS/CAT-3 Computer Applications for Business	3

Major Concentration Requirements (12 units)

(In addition to Business Administration Major Core Requirements of 18 units noted above choose another 12 units selected from list below.)

Accounting	12
General Business	12
Logistics Management	12
Management	12
Real Estate	12

NOTE: Students must complete all Business Administration Major Core Requirements and must complete Major Concentration Requirements (total of 30 units) in order to receive the certificate in the concentration area of their choice.

Associate of Science Degree

The Associate of Science Degree in Business Administration with a Major Concentration will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ACCOUNTING CONCENTRATION (MNR)

NAS523/NAS523B/NAS523C/NCE523

This program prepares individuals to practice the profession of accounting and to perform related business functions. This includes instruction in accounting principles and theory, financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, reporting procedures, statement analysis, planning and consulting, business information systems, accounting research methods, professional standards and ethics, and applications to specific for-profit, public, and non-profit organizations.

Program Learning Outcomes

In addition to outcomes for the Businesses Administration certificate, on successful completion of the Accounting concentration, students should be able to accomplish at least three of the following eight tasks:

- Apply accounting principles related to a variety of accounting specialties, such as payroll accounting, cost accounting, income tax accounting, and computerized accounting.
- Analyze and solve accounting issues and problems for a variety of business entities.
- Analyze and interpret data and reports for a variety of business entities.
- Develop and apply principles of moral judgment and ethical behavior to business situations.

Business Administration Major Core Requirements 18

Required for this concentration 3

ACC-1B Principles of Accounting II 3
and

Select another 9 units from the following: 9

ACC-61 Cost Accounting	3
ACC-62 Payroll Accounting	3
ACC-63 Income Tax Accounting	3
ACC-65 Computerized Accounting	3
ACC-66 Non-Profit and Governmental Accounting	3
ACC-200 Accounting Work Experience	1-2-3-4
BUS/MAG-47 Applied Business and Management Ethics	3

GENERAL BUSINESS CONCENTRATION (MNR)**NAS524/NAS524B/NAS524C/NCE524**

This program focuses on the general study of business, including domestic, international and electronic, and the important ways in which business impacts our daily lives. The program will prepare individuals to apply business principles and techniques in various career settings and to gain an understanding of business situations that affect their personal and working lives. This includes the buying, selling and production of goods and services, understanding business organizations, general management, and employee motivation strategies, basic accounting principles, the economy, and marketing.

Program Learning Outcomes

In addition to outcomes for the Business Administration certificate, on successful completion of the General Business concentration, students should be able to accomplish four of the following seven tasks:

- Explain the managerial applications of accounting reports and ratios to the business enterprise.
- Analyze the law as it pertains to business organizations and to determine the legal management of the various forms of law.
- Analyze the business elements that comprise the logistics function.
- Develop and apply principles of moral judgment and ethical behavior to business situations.
- Anticipate and pose problems relative to understanding and supervising personnel.
- Identify and analyze human relations techniques appropriate to a managerial role.
- Explain and develop the marketing mix, including an analysis of the marketing mix variables—product, place, price, and promotion.

Business Administration Major Core Requirements	18
Select another 12 units from the following:	12
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ACC-1B Principles of Accounting II	3
or	
ACC-38 Managerial Accounting	3
BUS-18B Business Law II	3
BUS-40 International Business-Principles	3
BUS/MAG-47 Applied Business and Management Ethics	3
BUS-80 Principles of Logistics	3
BUS-200 Business Administration Work Experience 1-2-3-4	
MAG-51 Elements of Supervision	3
MAG-53 Human Relations	3
MKT-20 Principles of Marketing	3

LOGISTICS MANAGEMENT CONCENTRATION (N)**NAS580/NAS580B/NAS580C/NCE580**

This program prepares students for entry into or career growth within the logistics industry, and ongoing study of the field. The focus is on integrated logistics, a necessity for management of effective and efficient supply chains. Logistics disciplines covered include warehousing, transportation, service contracting, purchasing, global logistics, etc.

Program Learning Outcomes

In addition to outcomes from the core Business Administration courses, and upon successful completion of the Logistics concentration, students should be able to do four to five of the following eight things:

- Compare roles and objectives of the logistics disciplines;
- Understand how logistics functions can interact to efficiently use total personnel, facilities and equipment;
- Contribute knowledge needed by multidisciplinary teams to effectively integrate and exceed end user (customer) expectations;
- Analyze, prepare, file and process claims when unavoidable freight disputes arise;
- Explain how the overall flow of goods, services and information can be optimized to satisfy customer and business goals;
- Identify 3rd party logistics provider and client needs in negotiations, bidding and contracts, as well as legal and regulatory constraints to integrated logistics;
- Describe roles and value added by global logistics intermediaries.

Business Administration Major Core Requirements	18
Required for this concentration	3
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BUS-80 Principles of Logistics and	3
Select another 9 units from the following:	9
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BUS-82 Freight Claims	1.5
BUS-83 Contracts	1.5
BUS-85 Warehouse Management	3
BUS-86 Transportation and Traffic Management	3
BUS-87 Purchasing and Supply Management	3
BUS-90 International Logistics	3



MANAGEMENT CONCENTRATION (MNR)

NAS521/NAS521B/NAS521C/NCE521

This program generally prepares individuals to plan, organize, direct, and control the functions and processes of a firm or organization with an emphasis on people as the most important asset of a business. This program will prepare individuals seeking management positions to be better candidates for promotion, and those already in management positions to improve their management skills and effectiveness. This includes instruction in management practice and theory, human resources management and behavior, interpersonal communications in a business setting, marketing management, and business decision making.

Program Learning Outcomes

In addition to outcomes for the Business Administration certificate, on successful completion of the Management concentration, students should be able to:

- Apply sound management practices.
- Analyze and apply appropriate managerial practices in one or more areas of ethics, human resources, quality management, operations, motivation, etc.

Business Administration Major Core Requirements	18
Required for this concentration	3
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MAG-44 Principles of Management and	3
Select another 9 units from the following:	9
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MAG-46 Contemporary Quality Systems Management	3
MAG/BUS-47 Applied Business and Management Ethics	3
MAG-53 Human Relations	3
MAG-56 Human Resources Management	3
MAG-60 Introduction to Hospitality Management	3
MAG-200 Management Work Experience	1-2-3-4
BUS-48 International Management	3

REAL ESTATE CONCENTRATION (MNR)

NAS527/NAS527B/NAS527C/NCE527

This program prepares individuals to develop, buy, sell, appraise, and manage real property. This includes instruction in land use development policy, real estate law, real estate marketing procedures, agency management, brokerage, property inspection and appraisal, real estate investing, leased and rental properties, commercial real estate, and property management.

Program Learning Outcomes

In addition to outcomes for the Business Administration certificate, on successful completion of the Real Estate concentration, the student should be able to do the following:

- Demonstrate the ability to analyze ethical and procedural problems that arise in residential real estate sales transactions from the prospective of buyers, sellers, brokers, appraisers, lenders, and escrow officers.
- Discuss and evaluate real estate marketing and sales techniques.
- Discuss and calculate real estate taxes and solve basic real estate mathematics problems.
- Explain and evaluate methods of financing real estate purchases and securing loans with real estate.
- Demonstrate the ability to analyze the factors that affect real estate values.
- Discuss and evaluate real estate markets and trends.

Business Administration Major Core Requirements	18
Select another 12 units from the following:	12
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RLE-80 Real Estate Principles	3
RLE-81 Real Estate Practices	3
RLE-82 Legal Aspects of Real Estate	3
RLE-83 Real Estate Finance	3
RLE-84 Real Estate Appraisal	3
RLE-85 Real Estate Economics	3
RLE-86 Escrow Procedures I	3
RLE-200 Real Estate Work Experience	1-2-3-4

The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:

ENTREPRENEURSHIP: GETTING STARTED (N) NCE861

This certificate includes courses intended to help students who are interested in pursuing entrepreneurship to develop new ideas, recognize and take advantage of opportunities, as a foundation for creating a new business.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of the entrepreneurial process, from idea generation to commercialization.
- Analyze and evaluate potential business ideas for marketability and success.
- Create and evaluate a comprehensive business plan.
- Outline and construct steps needed to create an effective social marketing campaign for a small business.

Required Courses (10 units)	Units
BUS-12 Opportunity Analysis for Entrepreneurs	2
BUS-13 Developing a Successful Business Plan/Models	2
BUS-14 Social Media and Electronic Marketing for Entrepreneurs	3
BUS-30 Entrepreneurship and Small Business Management	3

ENTREPRENEURSHIP: LEGAL AND FINANCE (N) NCE864

This certificate includes courses intended to help students who are interested in pursuing entrepreneurship to develop skills in financing, legal issues, and applied accounting and bookkeeping for the small business.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of the entrepreneurial process, from idea generation to commercialization.
- Demonstrate the ability to apply accounting and bookkeeping for small business principles to a potential business.
- Analyze and evaluate various funding sources for small businesses.
- Outline and evaluate the legal steps and issues necessary for opening a small business.

Required Courses (10 units)	Units
ACC-55 Applied Accounting/Bookkeeping	3
BUS-30 Entrepreneurship and Small Business Management	3
BUS-31 Financing Your Business	2
BUS-33 Business Structure and Legal Issues	2

REAL ESTATE SALESPERSON AND TRANSACTION (N) NCE854

This program prepares students to buy, sell and lease, and to represent others to buy, sell and lease residential and commercial real estate property. Prepares students to qualify for the California Real Estate Salesperson license and to successfully take the California Real Estate Salesperson exam. Instruction includes analysis of ethical and procedural real estate problems; types of real estate property ownership and leases; sales contracts and associated documents; required disclosures; land use policy; real estate marketing; real estate financing; and state and federal statutes, regulations and court cases affecting California real estate sales and leases.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to analyze ethical and procedural problems that arise in real estate transactions.
- Discuss and evaluate real estate marketing and sales techniques.
- Explain and evaluate methods of financing and evaluating real estate.
- Demonstrate the ability to analyze state and federal statutes, regulations, and court cases affecting real estate sales.

Required Courses (9 units)	Units
RLE-80 Real Estate Principles	3
RLE-81 Real Estate Practices	3

Select 3 units from the following:

ACC-1A Principles of Accounting I	3
BUS-18A Business Law I	3
RLE-82 Legal Aspects of Real Estate	3
RLE-83 Real Estate Finance	3
RLE-85 Real Estate Economics	3

REGISTERED INDIVIDUAL AND SMALL BUSINESS INCOME TAX

PREPARER (N)

NCE858

U.S. and California income tax principles and tax return preparation as it relates to individuals, sole proprietorships, and other business entities. This course is certified by the California Tax Education Council (CTEC) as fulfilling the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Prepared federal and state income tax returns for individuals, sole proprietorships, and other business entities.
- Conduct tax research on client issues using both manual and computerized methods.
- Evaluate and propose strategies that minimize income tax obligations.

Required Courses (4 units)	Units
ACC-67 U.S. and California Income Tax Preparation	4

SMALL BUSINESS ACCOUNTING (MNR) NCE859

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level accounting clerk or bookkeeper utilizing accounting software.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Perform a variety of accounting skills such as journalizing, posting, double entry accounting, record adjusting and closing entries and prepare financial statements.
- Use accounting software to prepare financial statements and to analyze and solve problems.
- Recognize the role of ethics in accounting.

Required Courses (6 units)		Units
ACC-65	Computerized Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC/CAT-55	Applied Accounting/Bookkeeping	3

SMALL BUSINESS PAYROLL ACCOUNTING (MNR) NCE860

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level payroll accounting clerk.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Analyze, synthesize, and evaluate payroll principles as defined by Social Security Act and understand laws relating to the payment of wages and salaries.
- Analyze and solve problems associated with the calculation and reporting of payroll.
- Accurately apply accounting principles to computerized and manual payroll systems.

Required Courses (6 units)		Units
ACC-62	Payroll Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC/CAT-55	Applied Accounting/Bookkeeping	3

COMPUTER INFORMATION SYSTEMS

This program focuses on computers, computing problems and solutions, and design of computers systems and user interfaces from a scientific perspective. This includes instruction in their principles of computation science, and computing theory; computer hardware design; computer development and programming; and application to a variety of end-use situations.

COMPUTER PROGRAMMING (MNR)

NAS728/NAS728B/NAS728C/NCE728

This program focuses on the general writing and implementation of generic and customized programs to drive operating systems that generally prepare individuals to apply the methods and procedures of software design and programming to software installation and maintenance. This includes instruction in software design; low and high level languages and program writing; program customization and linking; prototype testing; troubleshooting; and related aspects of operating systems and networks.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Design structured programs using C++, Javascript, or Java.
- Design and use object oriented programs in one of these languages C++, Java or PHP.
- Design and use advanced programming techniques in C++ or Java.

Required Courses (26.5 units)		Units
CIS-1A	Introduction to Computer Information Systems	3
CIS/CSC-2	Fundamentals of Systems Analysis	3
CIS/CSC-5	Programming Concepts and Methodology I: C++	4
CIS-21	Introduction to Operating Systems	3
CIS-72A	Introduction to Web Page Creation	1.5
Electives	From Group 1	6
Electives	From Group 2	6

Electives - Group 1 (6 units)

CIS/CSC-12	PHP Dynamic Web Site Programming	3
CIS/CSC-14A	Web Programming: JavaScript	3
CIS-14B	Web Programming: Active Server Pages	3
CIS/CSC-17A	Programming Concepts and Methodology II: C++	3
CIS/CSC-18A	Java Programming: Objects	3

Electives - Group 2 (6 units)

CIS/CSC-11	Computer Architecture and Organization: Assembly	3
CIS-17B	C++ Programming: Advanced Objects	3
CIS-17C	C++ Programming: Data Structures	3
CIS-18B	Java Programming: Advanced Objects	3
CIS-18C	Java Programming: Data Structures	3

Associate of Science Degree

The Associate of Science Degree in Computer Programming will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

GRAPHIC DESIGN (N) NAS647/NAS647B/NAS647C/NCE647

This program is designed for students who wish to pursue training in desktop publishing. Training will focus on using a computer to design page layouts, develop presentations, and create advertising campaigns. Students will learn to design, integrate, and format all forms of digital images into printable media.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Design and create images used for printed media in advertising web design;
- Understand and apply the techniques used to create and modify artwork using a vector-based program or bit-mapped program;
- Integrate text and graphics in a document layout program to create professional-quality, full-color documents;
- Format and combine text, numerical data, photographs, charts, and other visual graphic elements to produce publication-ready material;
- Demonstrate the knowledge of workflow process in the creation of printed media in advertising;
- Demonstrate the knowledge of design principles in advertising and layout design, type, and lettering applications;
- Incorporate two dimensional design visual media of printed media in advertising.

Required Courses (26 units)		Units
CIS-66	Web Development I	3
or		
CIS-72A	Introduction to Web Page Production	1.5
and		
CIS-72B	Intermediate Web Page Creation Using Cascading Style Sheets (CSS)	1.5
CIS/CAT-78A	Introduction to Adobe Photoshop	3
CIS-78B	Advanced Adobe Photoshop	3
CIS/CAT-79	Introduction to Adobe Illustrator	3
CIS-81	Introduction Adobe InDesign	3
CIS-59/ADM-62	Typography and Graphic Design	3
ART-22	Basic Design	3
ART-39	Design and Graphics	3
GAM/CIS-44	Portfolio Production	2

Associate of Science Degree

The Associate of Science Degree in Graphic Design will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

MOBILE APPLICATION DEVELOPMENT (N)**NAS725/NAS725B/NAS725C/NCE725**

Students completing the Mobile Application Development Certificate or A.S. degree will be well qualified in the mobile application design and development process, including building mockups and wireframes, interfacing with standard frameworks and technologies, utilizing modern mobile hardware, and employing standard design and development techniques and tools for rapid prototyping. The final course of this program is a capstone project where students work in teams to create complete, original applications which are ready to publish. Students will complete the program with a polished portfolio and be prepared to enter the workforce as an independent mobile application designer, web designer, web programmer, or junior user experience specialist.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Apply the principles of mobile design to create intuitive, well formatted and platform optimized mobile user interfaces.
- Create comprehensive mobile and web designs complete with wireframes, flow charts, and use-case diagrams which facilitates team management including communication, milestones, deadlines and responsiveness.
- Develop content that contributes to a milestone based studio pipeline.
- Demonstrate mastery of interdisciplinary communication and team skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio containing mobile and web application projects and documents developed in class projects.

Required Courses (30 units)		Units
CIS/CSC-5	Fundamentals of Programming Logic Using C++	4
CIS/CSC-18A	Java Programming: Objects	3
CIS-18B	Java Programming: Advanced Objects	3
CIS-66	Web Development I	3
CIS-67	Web Development II	3
CIS-68	Mobile Applications Development I	3
CIS-69	Mobile Applications Development II	3
CIS-75	Mobile Media Design	3
CIS-78A	Introduction to Adobe Photoshop	3
CIS/GAM-44	Portfolio Production	2

Associate of Science Degree

The Associate of Science Degree in Mobile Application Development will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:

C++ PROGRAMMING (NR) NCE803

Create structured and Object code in C++ for business, gaming, mathematical and scientific problems by identifying the information input requirements, synthesizing the algorithmic steps needed to transform the data input into the required output information, and organizing the output format to facilitate user communication.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create structured and Object code in C++ for business, gaming, mathematical and scientific problems by identifying the information input requirements, synthesizing the algorithmic steps needed to transform the data input into the required output information, and organizing the output format to facilitate user communication.
- Using C++ libraries create and run C++ programs that incorporate the following:
 - Multiprocessors
 - Multimedia
 - ODBC
 - SQL
 - Establish client/server relationship
- OR Using C++ libraries create and run C++ programs that incorporate data structures.

Required Courses (13 units)		Units
CIS/CSC-5	Programming Concepts and Methodology I: C++	4
CIS/CSC-17A	Programming Concepts and Methodology II: C++	3
CIS -17B	C++ Programming: Advanced Objects	3
CIS -17C	C++ Programming: Data Structures	3

JAVA PROGRAMMING (NR) NCE809

Completion of this certificate provides the student with skills a new programmer would need to obtain employment programming Java applications.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create structured and Object code in Java for business, gaming, mathematical and scientific problems by identifying the information input requirements, synthesizing the algorithmic steps needed to transform the data input into the required output information, and organizing the output format to facilitate user communication.
- Using Java libraries create and run Java programs that incorporate the following:
 - Multiprocessors
 - Multimedia
 - JDBC
 - SQL
 - Establish client/server relationship.

- Using Java libraries create and run Java programs that incorporate data structures.

Required Courses (13 units)		Units
CIS/CSC-5	Programming Concepts and Methodology I: C++	4
CIS/CSC-18A	Java Programming: Objects	3
CIS-18B	Java Programming: Advanced Objects	3
CIS-18C	Java Programming: Data Structures	3

CONSTRUCTION TECHNOLOGY

This program prepares individuals with the technical knowledge and skills in the area of building construction. This includes instruction enabling students to better understand and interpret construction codes, as well as clarifying processes and materials used in construction; and the basic physical laws which are used to formulate the prescriptive code regulations. Management and inspection skills are also examined.

CONSTRUCTION TECHNOLOGY (N) NAS532/NAS532B/NAS532C/NCE532

Certificate Program

Program Learning Outcomes

Graduates will be able to identify and describe the materials and methods currently being employed in today’s construction industry. Graduates will be able to interpret the major construction codes currently adopted by the state, county, and city which regulate construction installations. Graduates will be able to evaluate the basic concepts of engineering and soil design as they relate to structures.

Required Courses (30 units)		Units
CON-63A	Uniform Building Codes and Ordinances	3
CON-64	Office Procedure and Field Inspection	3
CON-65	Plumbing Code	3
CON-66	National Electrical Code	3
CON-67	Mechanical Codes	3
CON-68	Simplified Engineering for Building Inspectors	3
CON-70	Fundamentals of Soil Technology	3
CON-71	Energy Conservation Standards	1.5
CON-72	California State Accessibility Standards	1.5
Electives	(Choose from list below)	6

Electives (6 units)		Units
CON-60	Introduction to Construction	3
CON-61	Materials of Construction	3
CON-62	Blueprint Reading	3
CON-63BCD	Analysis of Revisions to the Uniform Building Code	3-3-3
CON-73	Project Planning for Site Construction	3
CON-200	Construction Work Experience	1-2-3-4

Associate of Science Degree

The Associate of Science Degree in Construction Technology will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Program Learning Outcomes

In addition to achieving the program learning outcomes for the construction technology certificate program, students who complete the Associate of Science Degree in Construction Technology will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

DRAFTING TECHNOLOGY

This program prepares individuals to apply technical skills and advanced computer software and hardware to the creation of graphic representations and simulation in support of drafting and engineering design problems typical of industry. This includes instruction in engineering graphics, computer-aided drafting (CAD), two-dimensional and three-dimensional engineering design, solids modeling, rapid prototyping and engineering animation. Students completing this certificate will be qualified for an entry level drafting or mechanical design position.

DRAFTING TECHNOLOGY (N)**NAS539/NAS539B/NAS539C/NCE539****Certificate Program****Program Learning Outcomes**

Upon successful completion of this program, students should be able to demonstrate:

- An ability to apply and integrate computer technology in the design process, exhibiting skills necessary for entry-level employment, as a designer in the drafting industry.
- Knowledge of engineering drawing skills and practice in the solution of industry related design projects.

Required Courses (25-27 units)		Units
ENE-21	Drafting	3
ENE-22	Engineering Drawing	3
ENE-28	Technical Design	3
ENE-30	Computer Aided Drafting (CAD)	3
ENE-42	SolidWorks I	3
ENE-51	Blueprint Reading	2
ENE-52	Geometric Dimensioning and Tolerancing	2
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4
Electives	(Choose from list below)	3-4

Electives (3-4 units)

ARE-24	Architectural Drafting	3
ENE-23	Descriptive Geometry	3
ELE/ENE-27	Technical Communications	3
ENE-42B	SolidWorks II	3
MAN-56	CNC Machine Set-Up and Operation	4

Associate of Science Degree

The Associate of Science Degree in Drafting Technology will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Program Learning Outcomes

In addition to achieving the program learning outcomes for the drafting technology certificate program, students who complete the Associate of Science Degree in Drafting Technology will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

EARLY CHILDHOOD EDUCATION**EARLY CHILDHOOD EDUCATION (MNR)****NAS544/NAS544B/NAS544C/NCE544**

The Early Childhood Education program provides an educational and practical foundation for students interested in working with children from infancy through third grade. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Education. The program leads to certificates in Early Childhood Education and/or an Associate of Science Degree. The EAR courses will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Education Certificates are available from the Early Childhood Education Department.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Develop, implement, and evaluate developmentally appropriate thematic and emergent curriculum for children who are typical and atypical in the areas of physical, cognitive, language, creative and social/emotional growth.
- Develop and apply appropriate practices and effective techniques that respect the cultural diversity of young children and their families.
- Integrate an educational philosophy into classroom practices that reflects a personal belief supportive of theoretical principles regarding how and why young children should receive early educational experiences.
- Develop and implement a system of ongoing observational practices that contributes toward the creation of learning environments conducive to the emergence of curriculum that adapts to the evolving needs of children.

Required Courses (31 units)	Units	
EAR-19	Observation and Assessment in Early Childhood Education	3
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-25	Teaching in a Diverse Society	3
EAR-26	Health, Safety and Nutrition	3
EAR-28	Principles and Practices of Teaching Young Children	3
EAR-30	Practicum in Early Childhood Education	4
EAR-42	Child, Family, and Community	3
Electives	(Choose from list below)	6

Electives (6 units)

EAR-23	Family Home Child Care Program	3
EAR-33	Infant and Toddler Development	3
EAR-34	Infant and Toddler Care and Education	3
EAR-37	School Age Child Care	3
EAR-38	Adult Supervision and Mentoring in ECE	3
EAR-40	Introduction to Children with Special Needs	3
EAR-41	Internship in Early Intervention/Special Education	4
EAR-43	Children with Challenging Behaviors	3
EAR-44	Administration I: Programs in Early Childhood Education	3
EAR-45	Administration II: Personnel and Leadership in Early Childhood Education	3
EAR-46	Curriculum and Strategies for Children with Special Needs	3
EAR-47	Childhood Stress and Trauma	3
EAR-52	Parenting: Parents as Teachers	1
EAR-53	Parenting: Guiding Young Children-Approaches to Discipline	2
EAR-54	Parenting: Contemporary Parenting Issues	1
EAR-55	Parenting: Common Problems in Infancy and Childhood	1
ART-3	Art for Teachers	3
EDU-1	Introduction to Elementary Classroom Teaching	4
ENG-30	Children's Literature	3
KIN-6	Introduction to Physical Education for Preschool and Elementary Children	3
KIN-30	First Aid and CPR	3
MUS-1	Teaching Music to Young Children	3

Child Development Permit

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, teacher level. See the State guidelines for experience qualifications and additional levels. For child development interactive video information, see

<http://www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx>

For students interested in transferring to a California State University, please see the requirements for the Associate in Science in Early Childhood Education for Transfer degree in Section IV of this catalog.

Associate of Science Degree

The Associate of Science Degree in Early Childhood Education will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

EARLY CHILDHOOD INTERVENTION ASSISTANT (MNR)

NAS601/NAS601B/NAS601C/NCE601

This certificate is appropriate for students interested in working as an assistant or a paraprofessional in early intervention, early childhood special education, and community child development programs serving children with special needs. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Intervention. The program leads to a certificate in Early Childhood Intervention and/or an Associate of Science Degree. The program will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Intervention Certificate is available from the Early Childhood Education Department.

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, Teacher Level. See the state guidelines for experience qualifications and additional levels. For interactive video information about the Child Development Permit, see www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of family function and structure, along with familial need for information and support that respects and values diverse cultures, values, beliefs and behaviors.
- Demonstrate basic knowledge of laws and regulations pertaining to and protecting children with disabilities and their families. Understand and identify the process of accessing community agencies, referral systems and procedures for specialized support, specialized documents, resources and placement options.
- Describe the typical child development milestones of children birth to adolescence and identify the strengths and special needs of the child in the context of his/her family, early childhood classroom, or early intervention setting.
- Describe the developmental assessment process and outline its role in identifying, planning and intervening for a child with special needs and his/her family, including the process of curriculum development.
- Demonstrate an understanding of the purpose and intent of an inclusive environment that supports the whole child while meeting the individual needs of children with disabilities.

Required Courses (34 units)		Units
EAR-19	Observation and Assessment in Early Childhood Education	3
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-28	Principles and Practices of Teaching Young Children	3
EAR-40	Introduction to Children with Special Needs	3
EAR-41	Internship in Early Intervention/Special Education	4
EAR-42	Child, Family, and Community	3
EAR-43	Children with Challenging Behaviors	3
EAR-46	Curriculum and Strategies for Children with Special Needs	3
Electives	(Choose from list below)	6

Electives (6 units)

EAR-26	Health, Safety and Nutrition	3
EAR-33	Infant and Toddler Development	3
EAR-34	Infant and Toddler Care and Education	3
EAR-38	Adult Supervision and Mentoring in ECE	3
EAR-44	Administration I: Programs in Early Childhood Education	3
EAR-47	Childhood Stress and Trauma	3

Associate of Science Degree

The Associate of Science Degree in Early Childhood Intervention Assistant will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:

EARLY CHILDHOOD EDUCATION ASSISTANT TEACHER (MNR) NCE795

This certificate enables the holder to care for and assist in the development and the instruction of children in a child development program while under supervision. Students select two classes out of EAR 20, 24, 28, and 42 to meet the requirements for this certificate.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of the theoretical perspectives in human development and education.
- Appraise the role of the child as an active learner.
- Integrate child growth and development into practical and meaningful applications.

Required Courses (6 units)		Units
Complete two courses from the list below:		
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-28	Principles and Practices of Teaching Young Children	3
EAR-42	Child, Family, and Community	3

EARLY CHILDHOOD EDUCATION / TWELVE CORE UNITS (MNR) NCE797

This certificate prepares the holder to provide service in the care, development, and instruction of children in a child development program. The twelve core units include EAR 20, 24, 28, and 42 and form the foundation upon which further early childhood coursework is built.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of the theoretical perspectives in human development and education.
- Appraise the role of the child as an active learner.
- Integrate child growth and development into practical and meaningful applications.

Required Courses (12 units)		Units
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-28	Principles and Practices of Teaching Young Children	3
EAR-42	Child, Family, and Community	3

INFANT AND TODDLER SPECIALIZATION (MNR) NCE681

The Infant and Toddler Specialization certificate represents a composite of child development knowledge, skills, and responsibilities integral to working with children ages zero to three. Specific courses emphasize a responsive approach to the care and education of infants and toddlers in center-based programs and family child care homes.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Identify the patterns of development for children ages zero to three in the areas of the physical, cognitive and psychosocial domains.
- Understand and implement health and safety practices in environmental concerns and in individual child cleansing and feeding routines.
- Create and maintain an environment of care and learning specific to young infants and newly mobile children.
- Select equipment and materials conducive to the physical, cognitive and psychosocial needs of infants and toddlers.
- Plan and implement a curriculum based on a blend of routine and play activities.
- Use observation to assess child development, curriculum success, and environmental standards of quality, and then implement program adjustments based on assessment outcomes.

Required Courses (12 units)		Units
EAR-20	Child Development	3
EAR-33	Infant and Toddler Development	3
EAR-34	Infant and Toddler Care and Education	3
EAR-35	Practicum in Infant and Toddler Care	3

ELECTRICIAN/ELECTRONICS

DIGITAL ELECTRONICS (N)

NAS656/NAS656B/NAS656C/NCE656

The Digital Electronics Program first prepares students with the fundamental theories of DC and AC electronic components, circuits & behaviors. It then grows to emphasize digital integrated circuit logic, analysis, design, mapping and simplification, and then culminates in microcontroller construction and programming. Printed Circuit Board (PCB) design will follow from schematic capture and circuit simulations. Students will learn to communicate, verbally and graphically, to a wide range of audiences, using various media and delivery methods. Completers of this program may qualify for a certificate, an Associate of Science Degree, or an entry level position in the Digital Electronics Industry, as knowledgeable and productive employees.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Fluently read and write electronic symbols of schematics, and develop schematic diagrams to guide the simulation, construction, maintenance, troubleshooting or repair of DC, AC, microcontrollers and digital circuits.
- Explain the operation of electronic components and predict their behavior in given circuit designs, and calculate solutions to complex networks, and justify the formulas and calculations.
- Capture a schematic of a mixed-signals circuit, using the appropriate electronics computer-aided-design (CAD) software, and simulate the behavior of it, and then create a PCB design for that circuit. Then, after fabrication of a Printed Circuit Board (PCB), “stuff” and solder components to it, test and contrast with simulation predictions.
- Fluently read and write Boolean Algebra logic equations, symbols, truth-tables and circuits, then synthesize logic forms, simplify to lowest terms, and implement circuits using only NAND or NOR logic gates.
- Design, program, compile, install, wire, test, verify and explain the proper operation of a microcontroller with respect to given specifications, then explain the purpose and methods whereby a microcontroller may perform math, logic or conversions between analog and digital forms.

Required Courses (29 units)		Units
ELE-11	DC (Direct Current) Electronics	4
ELE-13	AC (Alternating Current) Electronics	4
ELE-25	Digital Techniques	4
ELE-26	Microprocessors and Microcontrollers	4
ENE/ELE-27	Technical Communications	3
ELE-28	MultiSim CAD & PCB Design/Fab	3
Electives	Choose from the list below	7

Electives (7 units)

ELE-10	Survey of Electronics	4
ELE-23	Electronic Devices and Circuits	4
ELE/MAN-61	Introduction to Robotics	3
ELE/MAN-63	LabView Visual Programming for Automated Systems	3

ELE/MAN-64	Programmable Logic Controllers	3
ELE-91	Fundamentals of Solar Energy	3
ELE-200	Electronics, Work-Experience	1-4
MAN-55	Occupational Safety and Health Administration (OSHA) for General Industry	2

Associate of Science Degree

The Associate of Science Degree in Digital Electronics will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ELECTRICIAN (N) NAS766/NAS766B/NAS766C/NCE766

This program prepares students to become an entry-level electrician trainee and along with California State requirements prepares for careers as an electrician, electrical apprentice, electrician's helper, industrial electrician, journeyman electrician, and residential electrician. Courses are aligned with California State standards to prepare students to earn their Electrician Training card (<http://www.dir.ca.gov/dlse/ecu/electricaltrainee.htm>).

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the installation maintenance and troubleshooting of electrical devises (switches, sensors, motor, controllers, and lights).
- Explain how the electrical grid works, from generation to the end user.
- Solve electrical design criteria by using formula, and tables for proper electrical installation.
- Demonstrate electrical raceway sizing and installation, meeting NEC requirements for sizing, location requirements, distances, supports and bending.
- Demonstrate quantitative analysis of electrical circuits for blueprints.
- Demonstrate electrical wiring of circuits or devices to meet the standards and requirement of the NEC.

Required Courses (31-32 units):		Units
ELE-71	Residential Electrical Wiring	4
ELE/MAN-72	Commercial and Industrial Electrical Wiring	4
ELE/MAN-73	Electric Motors and Transformers	4
ELE/MAN-74	Industrial Wiring and Controls	4
ELE-75	Solid State Devices and Lighting Controls	3
ELE-76	Low Voltage Wiring and Alternate Energy Generation	3
ELE/MAN-77	Electrical Theory	3
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4
CON-66	National Electrical Code	3

Associate of Science Degree

The Associate of Science Degree in Electrician will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ELECTRICIAN APPRENTICESHIP (N)

NAS485/NAS485B/NAS485C/NCE485

A five-year apprenticeship program, consisting of fulltime, on the job employment plus related classroom instruction. Completers of this program may qualify for certificate, Associates of Science Degree, and/or a Journeyman trade certificate. Students who wish to obtain an Associate in Arts Degree may do so by fulfilling the general graduation requirements in addition to the completion of the apprenticeship courses.

Applicants for Riverside/San Bernardino/ Mono/Inyo counties should be directed to the Riverside and San Bernardino Joint Electrical Apprenticeship Training, Committees, 1855 Business Center Drive, San Bernardino, CA 92408. Telephone: (909) 890-1703.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Apply a working knowledge of math formulas and complex solution methods related to the electrical trades, along with blueprint symbols and drawings of wiring diagrams with common schematic symbols, including troubleshooting of common system faults, detection and repair, while properly applying OSHA construction site safety standards to all practices.
- Properly apply all pertinent National Electric Code (NEC) to all workplace practices involving DC, AC single and poly-phase systems, utilizing proper grounding, bonding, lightning protection, wire sizing, conduit fill, overload protection, layout, connections, installations, troubleshooting, fault isolation, repairs or modifications.
- Demonstrate appropriate leadership and expertise in applying special control and monitoring functions related to layout, installation, testing, and troubleshooting of digital and analog systems involving such ancillary equipment as CATV, CCTV, telephone circuits, Programmable Logic Controllers (PLCs), sensors, actuators, low-voltage and high-voltage, transformation, interfacing, hardware, setup, and programming services needed to comply with all NFPA-70E (NEC) and OSHA regulations for safety and fitness.

<u>Required Courses (35 units)</u>		<u>Units</u>
ELE-400	Introduction to the Electrical Trades and Construction Safety	3.5
ELE-401	Introduction to Electrical Theory, Basic Math Concepts, and the National Electric Code	3.5
ELE-402	Advanced DC Circuit Concepts, Introduction to 3-Phase AC Circuits, Test Equipment, and National Electric Code Applications	3.5
ELE-403	AC Circuit Concepts, Applied Electronics, and National Electric Code Applications	3.5
ELE-404	Digital Logic Circuits, Conductor Characteristics, Applications, and National Electric Code (NEC)	3.5
ELE-405	Electrician Blueprint Reading with Code Applications for National Electrical Code (NEC)	3.5

ELE-406	Grounding Systems, Advanced Blueprints and Specifications, Motor Design and Installation, and National Electric Code	3.5
ELE-407	Motor Control Principles, Generators and Power Supplies, with National Electric Code (NEC)	3.5
ELE-408	Transformer Theory, Leadership, Management, and Test Equipment	3.5
ELE-409	Electrician Specialty Systems	3.5

Associate of Science Degree

The Associate of Science Degree in Electrician Apprenticeship will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:

GREEN TECHNICIAN (N)

NCE856

Renewable energy and related sustainability concepts; DC and AC electrical theory; and solar power systems. Design, installation, and maintenance issues along with OSHA safety are included.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Draw and identify all the primary components of a typical, 4-KW, utility-interactive, photo voltaic (PV) system and explain how each part operates in this grid-tied configuration;
- Solve basic, direct current, electronic problems involving resistance, current, voltage, and power, as applied to both simple and complex combinations of series and/or parallel circuit components, comprised of resistors, capacitors and coils, in a given network configuration;
- Explain the basic principles of sinusoidal sources of Alternating Current (AC) and solve AC network circuit problems involving resistors, capacitors, inductors and/or transformers;
- Utilize OSHA standards and regulations to supplement an ongoing safety and health program;
- Thoroughly explain the typical maintenance requirements for the PV array and other components, including inverters and batteries of a stand-alone system, to keep a 5-KW, off-grid power installation safe and operating at high-efficiency.

<u>Required Courses (13 units)</u>		<u>Units</u>
ELE-11	DC Electronics	4
ELE-13	AC Electronics	4
ELE-91	Fundamentals of Solar Energy	3
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2

ENGINEERING TECHNOLOGY

PRE-ENGINEERING (N)

NAS763

(CSUGE) NAS764

(IGETC) NAS765

This program is designed to prepare students for a possible major in an Engineering related field. Possible university engineering majors include: Civil Engineering, Computer Engineering and Mechanical Engineering.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the standard methods of mathematical analysis including trigonometry and analytic geometry, differential and integral calculus, and the solutions to differential equations.
- Demonstrate a working knowledge of the theories and principles of physics.
- Conduct experiments and analyze and interpret data collected.

Required Courses (24-26 units) Units

MAT-1A	Calculus I	4
MAT-1B	Calculus II	4
PHY-4A	Mechanics	4
Choose one of the following:		
PHY-4B or	Electricity and Magnetism	4
PHY-4C	Heat, Light and Waves	4
Electives	Choose from the list below	8-10

Elective Courses (8-10 units)

CHE-1A	General Chemistry, I	5
CHE-1B	General Chemistry, II	5
MAT-1C	Calculus III	4
PHY-4B	Electricity and Magnetism (if not used above)	4
PHY-4C	Heat, Light and Waves (if not used above)	4

Associate of Science Degree

The Associate of Science Degree in Pre-Engineering will be awarded upon completion of the degree requirements including Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) or RCCD General Education requirements, as well as other graduation requirements as described in the college catalog.

The following certificate may lead to employment competency, but does not lead to an Associate of Science Degree:

ENGINEERING GRAPHICS (N)

NCE796

Certificate Program

Program Learning Outcomes

Students will demonstrate proficiency sufficient to apply for and obtain entry-level employment in the field of engineering by completing a portfolio, which may include sketches, Computer Aided Drafting (CAD), 3-D models, and rapid prototyping.

Required Courses (9 units) Units

ENE-21	Drafting	3
ENE-22	Engineering Drawing	3
ENE-30	Computer-Aided Drafting (CAD)	3

3D MECHANICAL DRAFTING (N)

NCE863

This certificate includes courses intended to help students qualify for an entry level CAD operator/drafter or help someone, already in industry, to update their skills. Students can expect an entry level position as a CAD operator, mechanical drafter, engineering assistant and engineering technician.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of 3D mechanical modeling so as to be able to capture design intent in a 3D model.
- Map out the most efficient path in 3D model creation.
- Reverse engineer existing parts and recreate them as 3D computer models.

Required Courses (9 units) Units

ENE-21	Drafting	3
ENE-42	SolidWorks I	3
ENE-42B	SolidWorks II	3

GAME DEVELOPMENT

GAME ART: CHARACTER MODELING (N)

NAS687/NAS687B/NAS687C/NCE687

Students completing the Game Art: Character Modeling program will possess advanced knowledge of digital modeling as well as applied skills in rigging and materials. Students will gain skills in figure drawing and the application into a game environment. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio. Students will complete the program with a polished portfolio and be prepared to enter the workforce as a character modeler, environment modeler, lighting artist, or 3D artist.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Understand and utilize the production pipeline and workflow between Maya and ZBrush for modeling characters for use in Game, Animation and Simulation.
- Analyze and construct bipedal, quadruped and anthropomorphic character models for use in Game, Animation and Simulation.
- Utilize the industry standard techniques of Maya and ZBrush to create both low poly and high poly models for use in Game, Animation and Simulation.
- Produce industry quality character models that demonstrate a thorough understanding of anatomy and proportion as well as proper topology flow as it pertains to modeling characters for use in Game, Animation and Simulation.
- Analyze, differentiate, and construct character models that demonstrate an understanding of standard industry artistic styles such as hyper-realism, cartoony and stylized design.
- Demonstrate mastery of interdisciplinary communication and team skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio and demo reel containing 3D character models developed in class projects.

Required Courses (44 units)		Units
GAM-21	History of Video Games	3
GAM-32	Designing Game Characters	3
GAM-33	Advanced Digital Sculpting	3
GAM-35	Introduction to Simulation and Game Development	3
GAM-41	Game Asset and Engine Integration	3
GAM/CIS-44	Portfolio Production	2
GAM-70	Game Development Basics	2
GAM-71	Perspective for Game and Animation	3
GAM-72	Anatomy for Game Art	3
GAM-73	Storyboarding for Games	3
GAM-79B	Game Studio: Character Modeling	4
GAM-80	Digital Drawing for Game Art	4

GAM-81	3D Modeling and Texturing	4
GAM-82	Game Rigging and Animation	4

Associate of Science Degree

The Associate of Science Degree in Game Art: Character Modeling will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

GAME ART: ENVIRONMENTS AND VEHICLES (N)

NAS688/NAS688B/NAS688C/NCE688

Students completing the program will be well qualified to create large scale models including environments, props, and vehicles, as well as indoor and specialized enclosures in video game worlds. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio and be prepared to enter the field as a 3-D environments artist, prop modeler, level builder or junior modeler.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Employ the proper use of industry standard terminology to describe geometry and scenes in a 3D environment.
- Utilize both polygonal and nurbs modeling to create 3D hard surface and organic objects for use in game, animation and simulation environments.
- Create digital vehicles, terrains and environments to scale according to a specific art style direction containing aspects of realism, futuristic and fantasy based design and function.
- Demonstrate mastery of interdisciplinary communication and team skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio and demo reel containing 3D environments and vehicle models developed in class projects.

Required Courses (38 units)		Units
GAM-21	History of Video Games	3
GAM-35	Introduction to Simulation and Game Development	3
GAM-41	Game Asset and Engine Integration	3
GAM/CIS-44	Portfolio Production	2
GAM-46	Environment and Vehicle Modeling	3
GAM-70	Game Development Basics	2
GAM-71	Perspective for Game and Animation	3
GAM-73	Storyboarding for Games	3
GAM-79C	Game Studio: Environments and Vehicles	4
GAM-80	Digital Drawing for Game Art	4
GAM-81	3D Modeling and Texturing	4
GAM-82	Game Rigging and Animation	4

Associate of Science Degree

The Associate of Science Degree in Game Art: Environments and Vehicles will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

GAME DESIGN (N) NAS685/NAS685B/NAS685C/NCE685

Students completing the Game Design program will be well qualified in the game design process, including game design documentation, standard game design techniques and tools for rapid prototyping including both non-digital and digital methods. Students will be prepared to enter the field as an independent designer, assistant producer, or junior level designer. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio and be prepared to enter the workforce.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Apply the principles of theoretically sound game design including gameplay, core mechanics, game balancing, and iterative rapid prototyping to produce both non-digital and digital original games.
- Contribute to a comprehensive game design document which facilitates team management including communication, milestones/deadlines and responsiveness.
- Develop content that contributes to a milestone based studio pipeline.
- Demonstrate mastery of interdisciplinary communication and team skills while working with colleagues on an industry standard production project.
- Create an industry standard portfolio utilizing games and class projects.

Required Courses (33 units)		Units
GAM-21	History of Video Games	3
GAM-22	Game Design Principles	4
GAM-23	Digital Game Design	4
GAM-24	Video Game Prototyping	4
GAM-35	Introduction to Simulation and Game Development	3
GAM-42	Photoshop for Game Art and Animation	3
GAM/CIS-44	Portfolio Production	2
GAM-50	Introduction to Game Programming	3
GAM-79E	Game Studio: Game Design Capstone	4

Associate of Science Degree

The Associate of Science Degree in Game Design will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

GAME PROGRAMMING (N)NAS691/NAS691B/NAS691C/NCE691

Students completing the Game Programming Certificate or A.S. degree will be well qualified in the process of designing and coding programming logic for games including coding game rules, mechanics and simulations, to create complete modules and game experiences. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game which is ready to publish. Students will complete the program with a polished portfolio and be prepared to enter the workforce as an independent game developer specializing in game programming.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Assemble multimedia assets into a single project and provide meaning and structure to those assets through programmatic solutions;
- Construct complex systems to facilitate game rules, mechanics, and simulations;
- Build games or applications driven by mathematics and physics concepts in an architecturally sound software design;
- Apply concepts and techniques in game programming to create complete modules and game experiences at an advanced level;
- Create an industry-standard portfolio containing code samples from class projects;
- Demonstrate professional communication skills effectively with colleagues on an industry production project.

Required Courses (37-38 units)		Units
GAM-24	Video Game Prototyping	4
GAM-35	Introduction to Simulation and Game Development	3
GAM/CIS-44	Portfolio Production	2
GAM-50	Introduction to Game Programming	3
GAM-51	Game Mechanics and Simulation	3
GAM-52	Game Engine Scripting I	3
GAM-53	Game Engine Scripting II	3
GAM-79F	Game Studio Production: Game Programming	4
MAT-35	Intermediate Algebra	5
Electives	Choose from list below	7-8

Electives (7-8 units)

GAM-21	History of Video Games	3
GAM-22	Game Design Principles	4
GAM-80	Digital Drawing for Game Art	4
GAM-81	3D Modeling and Texturing	4

Associate of Science Degree

The Associate of Science Degree in Game Programming will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

GENERAL BUSINESS

See [BUSINESS ADMINISTRATION](#)

LOGISTICS MANAGEMENT

This program prepares individuals to manage business logistics functions, ranging from acquisitions to receiving and handling, through internal allocation of resources to operations units, and delivery to the final customer. This includes instruction in the domestic and international aspects of logistics contracts and purchasing, computerized logistics systems, inventory control, warehousing, transportation, and freight claims. Emphasis is placed on the efficient and effective integration of all logistics activities.

LOGISTICS MANAGEMENT (N)**NAS579/NAS579B/NAS579C/NCE579**

This program prepares students for entry into or career growth within the logistics industry, and ongoing study of the field. The focus is integrated logistics, a necessity for management of effective and efficient supply chains. Logistics disciplines covered include warehousing, transportation, service contracting, purchasing, global logistics, etc.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Compare roles and objectives of the logistics disciplines;
- Understand how logistics functions can interact to efficiently use total personnel, facilities and equipment;
- Contribute knowledge needed by multidisciplinary teams to effectively integrate and exceed end user (customer) expectations;
- Analyze, prepare, file and process claims when unavoidable freight disputes arise;
- Explain how the overall flow of goods, services and information can be optimized to satisfy customer and business goals;
- Identify 3rd party logistics provider and client needs in negotiations, bidding and contracts, as well as legal and regulatory constraints to integrated logistics;
- Describe roles and value added by global logistics intermediaries.

Required Courses (18 units)		Units
BUS-80	Principles of Logistics	3
BUS-82	Freight Claims	1.5
BUS-83	Contracts	1.5
BUS-85	Warehouse Management	3
BUS-86	Transportation and Traffic Management	3
BUS-87	Purchasing and Supply Management	3
BUS-90	International Logistics	3

Associate of Science Degree

The Associate of Science Degree in Logistics Management will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Program Learning Outcomes

In addition to achieving the program learning outcome for the logistics management certificate program, students who complete the Associate of Science Degree in Logistics Management will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

MANAGEMENT

See [BUSINESS ADMINISTRATION](#)

MANUFACTURING TECHNOLOGY

This program prepares individuals to apply basic engineering principles and technical skills to the identification and resolution of production problems in the manufacture of products. This includes instruction in machine operations, production line operations, engineering analysis, systems analysis, instrumentation, physical controls, automation, computer-aided manufacturing (CAM), manufacturing planning, quality control, and informational infrastructure.

INDUSTRIAL AUTOMATION (N)**NAS737/NAS737B/NAS737C/NCE737**

Businesses and other organizations depend on complex electronic equipment for a variety of functions. Industrial controls automatically monitor and direct production processes on the factory floor. Transmitters and antennae provide communication links for many organizations. Industry needs well-trained technicians with the knowledge of how to design, repair and implement new equipment. The Industrial Automation program teaches how to use Electronics, Microprocessors, Microcontrollers, Programmable Logic Control and Fluid Power systems to create and program new machinery used in industry. This certificate prepares students for employment as an automated systems technician, maintenance mechanic, or general maintenance worker.

Certificate Program**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate the installation maintenance and troubleshooting of Programmable Logic Control systems (PLCs) and PLC modules.
- Set-up and operate fluid powered valves, cylinders, controls filters, and actuators.
- Establish a systematic approach to recognizing the essential information given on a blueprint.
- Solve formulas by using unknowns and apply this knowledge to solve problems encountered in technological areas and various fields of engineering.

- Write descriptive and operational instructions for nontechnical users of technical information, including occupational safety concerns.

Required Courses (28-29 units)		Units
ELE-11	DC Electronics	4
ELE-13	AC Electronics	4
ELE/ENE-27	Technical Communications	3
ELE-74	Industrial Wiring and Controls	4
ELE/MAN-64	Programmable Logic Controllers	3
ENE-51	Blueprint Reading	2
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-60	Hydraulics and Pneumatic Systems	3
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4

Associate of Science Degree

The Associate of Science Degree in Industrial Automation will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

Program Learning Outcomes

In addition to achieving the program learning outcomes for the Industrial Automation certificate program, students who complete the Associate of Science Degree in Industrial Automation will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

COMPUTER NUMERICAL CONTROL PROGRAMMING (N)

NAS655/NAS655B/NAS655C/NCE655

This program prepares individuals for an entry level career in computer numerical control programming. Computer control programmers and operators use computer numerically controlled (CNC) machines to cut and shape precision products, such as automobile, aviation, and machine parts. CNC machines operate by reading the code included in a computer-controlled module, which drives the machine tool and performs the functions of forming and shaping a part formerly done by machine operators. CNC machines include machining tools such as lathes, multi-axis spindles, milling machines, laser cutting machines, and wire electrical discharge machines. CNC machines cut away material from a solid block of metal or plastic—known as a workpiece—to form a finished part. Computer control programmers and operators normally produce large quantities of one part, although they may produce small batches or one-of-a-kind items. They use their knowledge of the working properties of metals and their skill with CNC programming to design and carry out the operations needed to make machined products that meet precise specifications.

CNC programmers—also referred to as *numerical tool and process control programmers*—develop the programs that run the machine tools. They review three-dimensional computer aided/automated design (CAD) blueprints of the part and determine the sequence of events that will be needed to make the part. This may involve

calculating where to cut or bore into the workpiece, how fast to feed the metal into the machine, and how much metal to remove.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create a steam or stirling engine based on blueprints that involves parts using both the mill and the lathe.
- Create five-axis part drawing files using Computer Aided Manufacturing program such as Mastercam, numerical code files and Solid Works.
- Compose written assignments on occupation safety in general industry.
- Solve mathematical formulas by using unknowns and apply this knowledge to solve problems for the industry.
- Establish a systematic approach to recognizing the essential information given on a blueprint.

In addition to achieving the program learning outcomes for the Computer Numerical Control programming certificate, students who complete the Associate of Science Degree in Computer Numerical Control Programming (CNC) technology will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

Required Courses (27-28 units)		Units
ENE-30	Computer Aided Drafting (CAD)	3
ENE-42	SolidWorks I	3
ENE-51	Blueprint Reading	2
ENE-52	Geometric Dimensioning and Tolerancing	2
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4
MAN-35	Computer-Aided Manufacturing-Mastercam	5
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
MAN-57	CNC Program Writing	3

Associate of Science Degree

The Associate of Science Degree in Computer Numerical Control Programming will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificate may lead to employment competency, but does not lead to an Associate of Science Degree:

COMPUTERIZED NUMERICAL CONTROL (CNC) OPERATOR (N) NCE799

This certificate is designed to provide entry-level skills to operate a Computer Numerical Control (CNC) lathe or milling type machine tool. Upon completion, students could secure employment as a CNC Operator.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate sufficient proficiency to apply for and obtain entry-level employment in the field of computer numerical control technology
- Create parts specified by the National Institute of Metalworking Skills (NIMs)
- Create a portfolio which may include portable document files (PDF) printouts of CNC programs created during the program's courses.
- Solve formulas by using unknowns and apply this knowledge to solve problems encountered in technology areas and various fields of machining.
- Establish a systematic approach to recognize the essential information given on a blueprint.

Required Courses (17 units)		Units
ENE-42	Solid Works I	3
ENE-51	Blueprint Reading	2
MAN-38	General Machine Shop	3
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
MAN-57	CNC Program Writing	3

CONVENTIONAL MACHINE OPERATOR (N) NCE865

This certificate is designed to prepare students with basic entry-level machine operator skills, safety knowledge, theory, and quality control skills in manufacturing processes. Students obtaining this certificate will qualify for the first level certification in National Industry Metal Skills (NIMS). This certificate prepares students for employment as Conventional Machinists, Machine Operators, and/or Machine Tool Cutting Setters.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate aptitude in safely setting up and operating the lathe, mill, drill press, saw and grinder.
- Demonstrate use of gages (gage blocks and pins), calculate angles for work setup, utilize the proper precision measuring tools when machining.
- Create parts specified by the National Institute of Metalworking Skills (NIMs) using conventional machining.
- Establish a systematic approach to recognize the essential information given on a blueprint

Required Courses (12 units)		Units
ENE-42	SolidWorks I	3
ENE-51	Blueprint reading	2
MAN-38	General Machine Shop	3
MAN-39	Machine Shop Theory	2
MAN-55	OSHA Standards for General Industry	2

MUSIC INDUSTRY STUDIES

AUDIO PRODUCTION (N) NAS684/NAS684B/NAS684C/NCE684

The Audio Production program is designed to provide students with the knowledge and skills necessary for an entry-level job in the recording industry. Students will gain foundational skills in the creative and technical side of multimedia audio design. Courses cover fundamental skills in music, computer programming, recording, and sound design. Upon program completion, students will be prepared to enter the field as a sound designer, audio director, folio artist, audio programmer or producer. Classes are taught in state-of-the-art facilities with the latest versions of industry-standard software packages.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Understand the basic elements of game development and design including group working processes, game strategy, theory and gameplay.
- Diagram and describe the major elements of video games from its beginning through the present.
- Create multi-track MIDI and audio recordings utilizing basic and advanced editing techniques in Pro Tools.
- Create an industry-standard portfolio containing audio samples from class projects.
- Demonstrate professional communication skills effectively with colleagues in an industry production project.

Required Courses (28 units)		Units
COM-9	Interpersonal Communication	3
MIS-1A	Beginning Performance Techniques for Studio Recording	2
MIS-1B	Intermediate Performance Techniques for Studio Recording	2
MIS-1C	Advanced Performance Techniques for Studio Recording	2
MIS-3	Digital Audio Production 1	4
MIS-4	Digital Audio Production 2	4
MIS-12	Live Sound Reinforcement	3
MIS-13	Recording Studio Workshop I	3
MUS-65	Basic Musicianship	2
MUS-93	The Business of Music	3

Associate of Science Degree

The Associate of Science Degree in Audio Production will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

PERFORMANCE (N) NAA645/NAA645B/NAA645C/NCE645

The Music Industry Studies: Performance certificate is a program designed to provide students with the knowledge and skills necessary for studio recording and live performance in the commercial music industry. Courses allow students to become proficient on an instrument or voice, gain experience as an ensemble member, study the fundamentals of music including sight-reading and piano skills, become familiar with music technology and record in a state-of-the-art recording studio. Classes are taught utilizing industry-standard software and equipment in state-of-the-art facilities. The program prepares students for a wide variety of careers as instrumentalists and vocalists in studio or live performance settings.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Understand and employ fundamentals of music and musicianship such as melody, harmony, chord structure, rhythm, key signatures, phrasing, sight-singing and scalar patterns.
- Identify and discuss the origins of commercial music and explain how it relates to society today.
- Create and manipulate vocal or instrumental technique in a studio and live performance setting such as fingerings, dynamics, diction, breathing, rhythm, phrasing and vowel or finger placement.
- Memorize and recall standard commercial music literature in a live ensemble performance.

Required Courses (34-36 units)		Units
MIS-1A	Beginning Performance Techniques for Studio Recording	2
MIS-1B	Intermediate Performance Techniques for Studio Recording	2
MIS-1C	Advanced Performance Techniques for Studio Recording	2
MIS-7	Introduction To Music Technology	3
MUS-3	Fundamentals of Music	4
MUS-32A	Class Piano I	1
MUS-38	Beginning Applied Music Training (take 4 times/2 units)	8
MUS-65	Basic Musicianship	2
Electives (choose from the lists below)		10-12

Select 6-8 units from the following:

MIS-3	Digital Audio Production	4
MUS-4	Music Theory I	4
MUS-5	Music Theory II	4
MUS-19	Music Appreciation	3
MUS-23	History of Rock and Roll	3
MUS-93	The Business of Music	3

Select 4 units from the following:

MIS-10A	Norco Choir I	2
MIS-10B	Norco Choir II	2
MIS-11A	Studio Arts Ensemble I	2
MIS-11B	Studio Arts Ensemble II	2

Associate of Arts Degree

The Associate of Arts Degree in Music Industry Studies: Performance will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

REAL ESTATE

See [BUSINESS ADMINISTRATION](#)

RETAIL MANAGEMENT/WAFC

This program prepares individuals to perform operations associated with retail sales in a variety of settings. This includes instruction in over-the counter and other direct sales operations in business settings, basic bookkeeping principles, customer service, team/staff leadership and supervision, floor management, and applicable technical skills.

RETAIL MANAGEMENT/WAFC (NR)

(WESTERN ASSOCIATION OF FOOD CHAINS)

NAS536/NAS536B/NAS536C/NCE536

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Use Generally Accepted Accounting Principles or International Accounting Standards guidelines to review and interpret financial documents.
- Calculate pricing models for mark-ups, profit margins for perishable and lost goods, discounts, and sinking funds.
- Prepare and deliver effective oral and written communications through multiple modes in multiple situations.
- Create and use basic word processing documents, spread sheets and visual (power point) presentations.
- Create and present a research paper on selected topics.
- Effectively apply basic management principles to actual and role-played work situations.
- Analyze and assess the legal and productivity implications of work conflicts.
- Effectively communicate in small groups.
- Analyze the effectiveness of marketing decisions and use marketing principles to assess market potential.

Required Courses (30 units)		Units
ACC-1A	Principles of Accounting I	3
or		
ACC/CAT-55	Applied Accounting/Bookkeeping	3
BUS-20	Business Mathematics	3
BUS-22	Management Communications	3
or BUS-24	Business Communication	3
CIS-1A	Introduction to Computer Information Systems	3
or		
CIS/CAT/BUS-3	Computer Applications for Business	3
COM-1/1H	Public Speaking	3
or		
COM-9/9H	Interpersonal Communication	3
or		
MAG-57	Oral Communications	3
MAG-56	Human Resources Management	3
MAG-44	Principles of Management	3
or		
MAG-51	Elements of Supervision	3
MAG-53	Human Relations	3
MKT-20	Principles of Marketing	3
MKT-42	Retail Management	3

Associate of Science Degree

The Associate of Science Degree in Retail Management/WAFC will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

- Demonstrate the installation, maintenance and troubleshooting of Programmable Logic Controllers systems (PLCs) and PLC modules.
- Establish a systematic approach to recognizing the essential information given on a blueprint.
- Solve arithmetic problems and formulas using unknowns that are typical to solving problems in engineering and industrial settings.

Required Courses (31-32 units)		Units
SCT-1	Introduction to Automated Warehousing	3
ELE-26	Microprocessors and Microcontrollers	4
ELE 27/ENE-27	Technical Communications	3
ELE/MAN-64	Programmable Logic Controllers	3
ELE/MAN-73	Electric Motors for Electricians	4
ELE/MAN-74	Industrial Electrical Automation	4
ENE-51	Blueprint Reading	2
ENE-60	Math for Engineering Technology	3
or		
MAT-36	Trigonometry	4
MAN-55	OSHA Standards for General Industry	2
MAN-60	Hydraulic and Pneumatic Systems	3

Associate of Science Degree

The Associate of Science Degree in Supply Chain Technology will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

SIMULATION AND GAME DEVELOPMENT

See [GAME DEVELOPMENT](#)

SUPPLY CHAIN TECHNOLOGY (N)

NAS408/NAS408B/NAS408C/NCE408

Supply Chain Technology is a rapidly-emerging discipline that supports the automated warehousing industry. This program provides students with the skills and hands-on training needed to install, operate, support, upgrade or maintain the software, hardware, automated equipment and systems that support the supply chain. This includes complex conveyer systems, robotics, sensors, optics, mechanical drive systems and programmable logic controllers. Upon completion, students are prepared to successfully enter the field as Electro-Mechanical Technicians, Automated System Technicians, Industrial Machinery Mechanics, or Supply Chain Technicians.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate troubleshooting procedures to diagnose and repair hydraulic and pneumatic systems used in automated processes and robotic assemblies.
- Discuss and demonstrate occupational safety and technical communications related to working in a distribution center.