

Meeting Location:
CSS 217
www.norcocollege.edu/asnc
2001 Third St., Norco CA, 92860



November 3rd, 2023
10:00am-12:00pm
Legislative Meeting
Contact Number: (951) 372-7007

Legislative Meeting of the Associated Students of Norco College

- I. Call to Order: **10:05**

- II. Roll Call:
 - a. Legislature (Voting)
 - ASNC Advisor – Dr. Edwin Romero
 - President of the Associated Students of Norco College – Aneesa Kashif
 - Vice President of Administration – Josh Delgado
 - Senator of Administration – Alberto Flores
 - Senator of Administration – Bryan Morales (Tardy)
 - Senator of Administration – Najwa Atwan(Tardy)
 - Vice President of Finance – Desiree Valdez
 - Senator of Finance – Allyson Lopez(Absent)
 - Senator of Finance – Zayed Hannan
 - Senator of Finance – Amine Ouaddi
 - Vice President of Campus Activities – John Thehumury
 - Senator of Campus Activities – Carlos Medina
 - Senator of Campus Activities – Emiliano Vidrios(Tardy)
 - Senator of Campus Activities – Samina Saldanha(Absent)
 - Vice President of Campus Relations – Brittney Sanchez
 - Senator of Campus Relations – Jocelyn Oliva
 - Senator of Campus Relations – Luis Quezada(Tardy)
 - Senator of Campus Relations – Victor Mataele
 - Vice President of Campus Organizations – Jose Orozco (Absent)
 - Senator of Campus Organizations – Jesus Andrade
 - Senator of Campus Organizations – Daniel Hennessey
 - Senator of Campus Organizations – Yusuf Jilani
 - b. Student Representatives (Non-Voting)
 - Representative of Administration – Anmol Quraishi
 - Representative of Administration – Muzammil Afzal
 - Representative of Finance – Inaya Kamal
 - Representative of Campus Activities – Valerie Cruz Lopez
 - Representative of Campus Activities – Aaron Hall
 - Representative of Campus Organizations – Dilraj Grewal
 - Representative of Campus Organizations – Cheryl Kumar

- III. Approval of Minutes: **October 20th, 2023**
Approved by consensus.

- IV. Announcements/Comments from the Public:

This time is reserved for members of the public to address the ASNC on issues not already appearing on the agenda. A limit of three (3) minutes per speaker shall be observed.

- V. Old Business:

- VI. New Business:

Senate.11.03.01 Approval of up to \$700 from ASNC Trust Account (94867) to purchase 14 grocery gift cards for the annual ASNC Thanksgiving support of low-income Norco College student-parents.

Motion Author: Edwin Romero
(Action Item)

The Associated Students of Norco College will discuss and vote to fund \$50 in groceries for students selected by the CARE/CalWORKs/EOP&S programs.

| Motion: Josh | Second: Victor |

Funds would be allocated to aid student parents of Norco College during Thanksgiving.
Approved by consensus.

Senate.11.03.02 Approval of up to \$500 from ASNC Trust Account (94867) to purchase toys for the annual Angel Tree event.

Motion Author: Edwin Romero
(Action Item)

The Associated Students of Norco College will discuss and vote to fund up to \$500 in toys in order to adopt angels, only if needed.

| Motion: Daniel | Second: John |

Funds would be allocated to provide toys for children of student parents of Norco College.
Approved by consensus.

Senate.11.03.03 Approval of up to \$1,000 from Executive Contingency (92199) to fund the Phoenix Scholars Program Holiday Event.

Motion Author: Azadeh Iglesias
(Action Item)

The Associated Students of Norco College will discuss and vote to fund up to \$20 per person for a holiday celebration event on December 05, 2023.

| Motion: Carlos | Second: Daniel |

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC | 2

Approved by consensus.

Senate.11.03.04 Approval of up to \$600 from Executive Contingencies (92199) for ASNC End-of-Year Christmas Party.

**Motion Author: Aneesa Kashif
(Action Item)**

The Associated Students of Norco College will discuss and vote on funding for an end-of-the-year Christmas party.

| Motion: Victor | Second: Desiree |

Funds to be used to provide food and supplies for ASNC Christmas party.

Approved by consensus.

Senate.11.03.05 Removal of Inaya Kamal as Representative of Finance for violating ASNC attendance policy.

**Motion Author: Josh Delgado
(Action Item)**

The Associated Students of Norco College will discuss and vote upon this removal.

| Motion: Victor | Second: John |

Attendance report reflects 2 missed mandatory events and 2 mandatory meetings, along with reports of neglective duty. Violation of attendance policy and job duties puts officer up for removal.

Approved by majority.

| Yes: 16 | No: 1 |

VII. ASNC Advisor Report

Dr. Romero highlighted the success in Harvest Festival. He also recognized ASNC for coming together to work the event and make the event possible for Norco College students. Dr. Romero also reminded ASNC of upcoming events and trainings like the Winter retreat and Christmas party.

VIII. Executive/Committee Reports

October Resources Council Meeting:

Grants Advisory Panel

- Changes in positions & organization in Panel

Budget Update & Training to Interpret the information

- Fund Accounting Basics
- Fund Program

Student Centered Funding Formula

- Base Allocation: 70%
- Supplemental Allocation: 20%
- Student Success Incentive: 10%

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Legislative Meeting of the Associated Students of Norco College

Mural Updates: Celebrating Black & African Culture

- Budget: \$21,116.27
- Identified Norco College Placement

Stokoe Remodel Update

- Framing & electrical work in progress
- Park in progress (we own a part of it)
- Awaiting IT upgrades
- Process of issuing PO furniture
- Open to Norco this spring

Curriculum Committee

- Kim Cameron is making a theater certificate
- Creating more honors classes for honors students to have options
- Talked about what it means to discontinue a program and the technicalities involved
- Teach out plan opportunity for discontinued programs
- Taking the first steps to calgetc are coming soon
- Ethnic studies to be required starting next year at RCCD
- Approval of corrections to various classes

11/14 Library and LRC Committee

- Using library survey as main assessment tool from last spring, 228 responses, survey will be annual
 - Most students use library weekly
 - Most popular day is Thursday
 - Small percent attend library events; students use printing, study rooms, computers, and study rooms most
 - Email is best for finding out about library events
 - Students want to improve noise and study room gap designs, and for hours to be open later
- Staff will look into extending hours
- This Thursday author for college wide book is coming to campus in css 217, will be a book signing, final event of semester
- Getting library partners restarted, opportunities for event catering, opportunities for sponsors
- Want to create canvas modules/ a canvas library course for topics instead of workshops for resources such as plagiarism and citing sources
- Want to improve research paper workshop attendance
- Writing and reading center open limited hours during finals week
- Brain break week prior to finals week of dec 4 (passing out candies, coloring pages, puzzles) no puppies this year

Academic Senate

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC | 4

Legislative Meeting of the Associated Students of Norco College

- 1) Changes for AA/AS 2024-25 Crosswalk Student Education Plan
 - a) Reformatted GE Pattern for Local Degrees
 - b) Added/Listed Ethnic Studies for CALGETIC
- 2) Student Evaluation Survey: New survey being developed
 - a) Likert Scale with 15 questions for new student survey
 - b) Survey wont be taken to student focus group by APC
 - c) Class lab questions were tabled for later date for complexity
- 3) CVC-OEI Membership Update
 - a) California Virtual Campus
 - i) Efforts for CCC that allows significantly more students to complete education goals by increasing access and success in online classes
 - ii) CVC Exchange: platform that allows student to register for online classes at other colleges
 - (1) Two stages for exchange
 - (a) Home college
 - (b) Teaching College
 - (i) Allows other students to use CVC to register at Norco
 - (2) Timeline
 - (a) FAL 22: Approval of CVC-OEI Membership
 - (b) SPR 23: RCCD / NC became a Home College
 - (c) FAL 23: RCCD / NC starts process to become a Teaching College
 - (d) SPR 24: RCCD / NC become a Teaching College by Feb 2024
 - (e) SUM 24: Students outside of RCCD can use CVC to register for NC online classes
 - (3) Enrolled Classes were primarily Humanities and Non-Lab Classes
 - (4) Benefits From continuing and volunteering for POCR
 - (a) POCR: (Faculty) Peer-to-Peer experience that uses the CVC-OEI Course Design Rubric to improve Canvas Shell design for optimal student learning
 - (b) EMP Goals meet at the same time
 - (i) Increases access through headcount and full time equivalent
 - (ii) Increases number of degrees completed
 - (iii) Closes all student equity gaps
 - (c) Financial
 - (i) Teaching College receives apportionment/FTE
 - (ii) Home college receives completion credit

Other

- 4) APC Replacement Positions voted in:
 - a) 1 Library: Intra-college reassignment
 - b) 1 English: retirement
 - c) 1 Guidance Faculty: Intra-college reassignment
- 5) New Faculty replacement
 - a) Geography, Early Childhood Education, and several counseling positions
- 6) CTA Report

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- a) July 2024; allows retired faculty to work without 6 month probation that aren't a part of a retirement incentive
- b) 16 New District Hires for RCCD: 5 for Norco
- 7) Officer Report
 - a) Bookstore Transition
 - i) Nov 15 - Dec 4: No Bookstore Available for Students
- 8) College Report
 - a) Bachelor's Degree Program
 - i) Increase number of college for access to Bachelor's Degrees
 - ii) Submission to apply for Bachelor Degree Program at Norco in January
- 9) Standing Reports
 - a) DE:
 - i) Professor will need to certify to continue teaching online

IX. For the Good of the Order/Announcements/Comments from the Public:

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X. Adjournment: **10:41**